



CITY COUNCIL

Hon. Kelly Garrett
Mayor

Hon. Bruce Kantor
Mayor Pro Tem

Hon. Saleem Siddiqi
Council Member

Hon. Ian Ferguson
Council Member

Hon. Donna Stallings
Council Member

ADMINISTRATION

Dr. Sheryl L. Mitchell
City Administrator

Scott Baker
Baker & Elowsky
City Attorney

Pamela Bratschi
City Treasurer

Scott McKee
Chief of Police

Yvette Talley
City Clerk

CITY COUNCIL

CITY OF LATHRUP VILLAGE
27400 Southfield Road, Lathrup Village, Michigan 48076

REGULAR MEETING AGENDA

MONDAY, FEBRUARY 25, 2019
Council Chambers
7:00 p.m.

AGENDA ITEMS

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Alliance**
4. **Approval of Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

5. **Consent Agenda**
 - A. **Approval of Minutes** – Council Meeting – February 4, 2019
 - B. **Approval of Minutes** – Study Session – February 4, 2019
6. **Consider / Approval of Disbursement Reports**
 - A. Disbursements – 01.01.2019 – 01.15.2019: \$ 45,861.19
 - B. Disbursements – 01.16.2019 – 01.31.2019: \$ 539,215.63
7. **Consider / Acceptance of the Department Reports**
8. **Public Comment** – Items not on the agenda
9. **Public Hearings** – None
10. **Action Requests:**
 - A. Introduction of New Staff Members: Susie Stec and Kelda London

- B. Consider / Approval Special Land Use – 26727 & 26751 Southfield Road
- C. Consider / Approval – Budget Amendments
- D. Consider / Approval – Cost Participation Agreement Construction (Southfield Road (east Leg) at Westbound 11 Mile Road) – Board Project No. 54821
- E. Alternate – SOCCRA Board
- F. Alternate – SOCWA Board
- G. Appointment - Board of Review– Frank Brock
- H. Appointment – Planning Commission (3 seats)

11. City Administrator Report

12. City Attorney Report

13. Reports of Boards, Commissions and Committees

- A. SOCRRA Quarterly Report (receive & file)
- B. SOCWA Quarterly Report (receive & file)
- C. Planning Commission Annual Report (receive & file)

14. Unfinished / New Business

15. Adjourn

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES FEBRUARY 4, 2019

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, FEBRUARY 4, 2019 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 7:06 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor MyKale Garrett and Mayor Pro Tem Bruce Kantor
Council members Ian Ferguson and Saleem Siddiqi

Excused: Council member Donna Stallings

Also Present: City Administrator, Dr. Sheryl L. Mitchell, City Attorney, Scott Baker, Treasurer, Pamela Bratschi and City Clerk, Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

CO-19-11 CALL TO ORDER AND ROLL CALL

Roll call was taken. Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to excuse Council member Stallings from this meeting.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CO-19-12 CITY COUNCIL CONVENE AS ZONING BOARD OF APPEALS

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to convene as Zoning Board of Appeals.

Motion carried.

Motion by Board member Kantor, seconded by Board member Ferguson to reconvene as City Council.

Please review Zoning Board of Appeals meeting minutes of July 11, 2018.

CO-19-13 APPROVAL OF AGENDA

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve the Agenda with changes. Change item 10H to 10A.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES FEBRUARY 4, 2019

Motion carried.

CO-19-14 **CONSENT AGENDA**

Motion by Council member Siddiqi, seconded by Mayor Pro Tem Kantor to approve the Consent Agenda.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CO-19-15 **Minutes of the Regular Meeting on December 17, 2018**

Motion by Council member Siddiqi, seconded by Mayor Pro Tem Kantor to approve the minutes of the Regular meeting on December 18, 2018.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

CO-19-16 **Minutes of the Special City Council Meeting on January 7, 2019**

Motion by Council member Siddiqi, seconded by Mayor Pro Tem Kantor to approve the minutes of the Study session on January 7, 2019.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CO-19-17 **APPROVAL OF THE MICHIGAN FIRST CREDIT UNION LONG TERM STORM WATER FACILITIES MAINTENANCE AGREEMENT**

Motion by Council member Siddiqi, seconded by Mayor Pro Tem Kantor to approve the Michigan First Credit Union long term storm water facilities maintenance agreement.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES FEBRUARY 4, 2019

CO-19-18 APPROVAL OF DISBURSEMENT REPORTS

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the Disbursement Report of December 1, 2018 through December 15, 2018 totaling \$52,077.16.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CO-19-19 APPROVAL OF DISBURSEMENT REPORTS

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the Disbursement Report of December 15, 2018 through December 31, 2018 totaling \$505,212.15.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CO-19-20 APPROVAL OF CITY INVESTMENTS REPORT-QUARTER ENDING

DECEMBER 31, 2018

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the City Investments Report-Quarter ending December 31, 2018.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CO-19-21 CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS

Motion by Council member Ferguson, seconded by Council member Stallings to approve the Departmental Reports.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES FEBRUARY 4, 2019

CO-19-22 **PUBLIC COMMENTS**

None

CO-19-23 **PUBLIC HEARINGS**

A. Special Assessments for 2018

Dr. Sheryl Mitchell, City Administrator gave an overview and answered specific questions.

Mayor Garrett opened the public hearing.

There were no comments or questions from the public.

Public Hearing closed.

B. Vacation of Portion of Eleven Mile Alley

Dr. Sheryl Mitchell, City Administrator gave an overview and answered specific questions.

Scott Baker, City Attorney gave an overview and answered specific questions.

Mayor Garret opened the public hearing.

James Ferrell, 27040 Lathrup Blvd. – lives next door to the townhome property and asked for clarification on the alley vacation and where the wall would be in reference to his property.

Kim Love, 27035 Lathrup Blvd. –asked questions for clarification on the alley vacation.

Public Hearing closed.

CO-19-24 **ACTION REQUESTS**

A. Consideration to Approve the RFQ for Realtor – 19600 Forest Drive

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to accept the bid and award the contract for real estate professional services for 19600 Forest Drive to Laura M. Bell-Signature Sotheby's International Realty.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES FEBRUARY 4, 2019

B. Consideration to Approve Special Assessments for 2018

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to accept the Special Assessments for 2018.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

C. Consideration to Approve the Partial Vacation Public Alley (North of Eleven Mile Road Between Lathrup Blvd. and Lexington Parkway)

Scott Baker, City Attorney gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the partial vacation of the public alley (North of Eleven Mile Road between Lathrup Blvd. and Lexington Parkway)

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

D. Consideration to Approve the Fees, Application and Standard Conditions for Encroachment Licenses

Scott Baker, City attorney gave an overview and answered specific questions.

Motion by Council member Siddiqi, seconded by Mayor Pro Tem Kantor to approve the fees, application and Standard Conditions for Encroachment Licenses. Resident fees - \$1,000 and Commercial fees - \$1,500.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

E. Consideration to Approve the AT&T Tower License Agreement

Dr. Sheryl Mitchell, City Administrator gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to table this item.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES FEBRUARY 4, 2019

F. Consideration to Adopt Local Pavement Warranty Program

Dr. Sheryl Mitchell, City Administrator gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the resolution to adopt a Local Pavement warranty Program.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

G. Consideration to Adopt Local Pavement Warranty Program

Dr. Sheryl Mitchell, City Administrator gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to Adopt

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

H. Consideration to Adopt a Resolution Honoring Black History Month

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to adopt the resolution honoring Black History month.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

I. Consideration to Adopt the Traffic Control Order

Scott Baker, City Attorney gave an overview and answered specific questions.

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to table this item.

Yes: None

No: Ferguson, Garrett, Kantor, Siddiqi

Motion failed.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES FEBRUARY 4, 2019

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the Traffic Control Order that will prohibit parking on the side of the street where mailboxes are placed in the right-of-way, from 8:00 a.m. through 6:00 p.m., Monday through Saturday. This applies solely to residential streets adjacent to the business district along Southfield Road.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

CO-19-25 CITY ADMINISTRATOR REPORT

-City Council Meeting was cancelled January 28th due to the weather, rescheduled to February 4th.

-Traffic Control Order- there have been a number of complaints from residents regarding customers of businesses along Southfield Rd. parking on the adjacent residential streets.

-Staff Position – Kelda London Assistant- Government Operations started on January 28th. Susie Stec, Manager – Community & Economic Development will start February 4th. The Parks and Recreation Coordinator interviews are underway.

-Michigan Municipal Executives- Will be out of the office attending MME Winter Institute in Battle Creek Feb 5th – February 8th.

-Monthly Staff Meetings-City Hall offices will be closed Tuesday, February 12, 2019 from 9:00a.m.-10:00a.m.

-Water Damage – Water in City hall basement over the New Year’s holiday. An insurance claim has been filed with Meadowbrook, claim check of \$9,211 was received to cover related remediation expenses.

-Due to extremely frigid temperatures, City Hall offices were closed on Thursday, January 31st.

-Planning Commission – 3 appointed terms on the Planning Commission are expiring. The incumbents and new applicants can apply for the 3-year terms. Applications are on the City’s website and the deadline to apply is February 15, 2019.

-Board of Review Training-will be held February 14.

-MML- The next Elected Officials advanced Academy is February 22-23 in Frankenmuth. Capital Conference is March 19-20 in Lansing.

-Congresswoman Brenda Lawrence has scheduled mobile office hours in Lathrup Village City Hall on the 4th Thursday of each month. The next session will be February 28, 2018 1:00 p.m-3:00 p.m.

-DDA- The next meeting is scheduled for Friday, February 15th at 12 noon.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES FEBRUARY 4, 2019

-South Oakland Shelter – has merged with the Lighthouse of Oakland County.

-Southfield Chamber – State of the City Address is Monday, March 18, 2019 at 11:30 a.m. in the Regency Manor.

-Southfield Chamber – State of the City Address is Monday, March 18, 2019 at 11:30 a.m. in the Regency Manor.

-Sunday, February 17 at 3:00 p.m. Lathrup Village is celebrating Black History month. Miz Rosie is presenting Mrs. Coretta Scott King – an interpretation of the life of her husband Dr. Martin Luther King, Jr. This is a free event being held in the community room.

-Senior Night out – will be Friday, April 26, 2019 from 4:00 p.m. – 10:00 p.m. in the community room.

-Marijuana Town Hall meeting was held January 26 to discuss the topic of medicinal and recreational marijuana.

CO-19-26 CITY ATTORNEY REPORT

None

CO-19-27 REPORTS OF BOARDS, COMMISSIONS AND COMMITTEES

Mayor Pro Tem Kantor gave an overview of the Planning Commission meeting.

CO-19-28 UNFINISHED/NEW BUSINESS

CO-19-29 ADJOURNMENT

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to adjourn this meeting.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

The meeting was adjourned at 8:17 p.m.

Transcribed by Yvette Talley

Mykale Garrett, Mayor

Transcribed by Yvette Talley

City Clerk



CITY OF LATHRUP VILLAGE

CITY COUNCIL STUDY SESSION

MINUTES

MONDAY, FEBRUARY 4, 2019

MINUTES OF THE STUDY SESSION FOR THE CITY COUNCIL FOR THE CITY OF LATHRUP VILLAGE, MICHIGAN HELD ON MONDAY, FEBRUARY 4, 2019, AT 6:00 P.M, IN THE 2ND FLOOR, CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN 48076.

1. **Call to Order.** The Study Session was called to order at 6:00 p.m. by Mayor Garrett.

PRESENT: Mayor Garrett
Mayor Pro Tem Kantor
Council Members Ferguson and Siddiqi

ABSENT: Council Member Stallings

ALSO PRESENT: City Administrator Sheryl L. Mitchell
City Attorney Scott Baker
City Treasurer Pamela Bratschi
Grace Green, Resident
Ms. Buckley, Resident
Laurie Bell, Resident & Realtor

2. **Items for Discussion**

A. **Encroachment Licenses – Fees, Applications, Conditions** – Attorney Baker reported that there are a number of businesses and residents that have expressed interest in using alleys and easements. When an alley is vacated, it is divided and half goes to each of the abutting property owners. He is proposing a resolution that would for an application process for encroachment licenses, with an application fee of \$1,000 plus recording fees and any other costs (survey, planner fees, etc.). Applicant would be required to have insurance and maintain the property. Suggestion was made to have a different rate for residents - \$1,500 for businesses and \$1,000 for residential.

B. **RFQ Response – 19600 Forest Drive** – One response was received to the RFQ for the realtor services for the House in the Woods Property from Laura Bell at Signature Sotheby's International Realty.

C. Federal Employee Relief – no discussion

D. Bike Lanes – interest was expressed in seeking grants through SEMCOG for the Complete Streets Plan to designate bike paths. A meeting is being scheduled with representative from SEMCOG and the planner.

E. Discussion – Agenda Items – Discussed cell tower contracts. Attorney Baker shared that the DPW contract was renewed in 2017, \$10,000 upfront, 5-year lease, with six 5-year extensions-paying \$1,900 per month plus cumulative CPI. The T-Mobile Tower from 2013, 25 years of extension, \$10,000 upfront, \$1,480 per month and 3% annual increase and cost recovery. The ATC proposal would lock the city in to a long contract (expiring in 2073) at \$1,500 per month, 2% annual escalation, and \$5,000 signing bonus. Recommended to postpone consideration to allow to gather additional information and clarification of the terms.

3. Mayor and Council Comments

) Traffic Control Order – instead of limiting all parking, look at restricting parking on the side of the street with the mail boxes.

4. Public Comment – None

5. Adjourn. No Other Business Having Come before them, The City Council adjourned the Study Session of Monday, February 4, 2019 at 7:00 p.m.

SUBMITTED BY:

Sheryl L. Mitchell, City Administrator

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 1/1/2019-1/15/2019

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$13,505.59	Bratschi, Carlton, Mitchell Schultz, Talley
DDA	\$0.00	
Bldg Mnt	\$0.00	
Police	\$31,389.98	Becker, Button, Carmack, Huston, Imber, Knoll Lask, Lawrence, McKee, Roberts, Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$965.62	Carlton
Recreation	\$0.00	

Total Gross \$45,861.19

Deductions \$16,094.64

Net Payroll \$29,766.55

*** Fund Totals Include Gross Payroll**

General Fund	\$44,895.57
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$0.00
Water & Sewer Fund	\$965.62
Total	\$45,861.19

CITY OF LATHRUP VILLAGE

Disbursement Report

Period covered 1/16/2019-1/31/2019

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$13,955.59	Bratschi, Carlton, Mitchell Schultz, Talley
DDA	\$0.00	
Bldg Mnt	\$0.00	

Police	\$31,269.65	Becker, Button, Carmack, Huston, Imber, Knoll Lask, Lawrence, McKee, Roberts, Tompkins Upshaw, Zang
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DPS	\$0.00	
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Water	\$965.62	Carlton
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Recreation	\$0.00	
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Total Gross \$46,190.86

Deductions \$15,629.83

Net Payroll \$30,561.03

*** Fund Totals Include Gross Payroll**

General Fund	\$324,586.33
Major Road Fund	\$10,041.15
Local Road Fund	\$44,026.01
Capital Acquisition Fund	\$2,048.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$6,052.39
Water & Sewer Fund	\$152,461.75

Total	\$539,215.63
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
 POST DATES 01/01/2019 - 01/31/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-206.000	TAX OVERAGE REFUND	CORELOGIC TAX SERVICES, LI	TAX OVERAGE	803.25	2720
101-000.000-206.000	TAX OVERAGE REFUND	PRIMARY TITLE AGENCY, LLC	TAX OVERAGE	760.69	2721
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	352.25	42152
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS. GF	INSURANCE	56.34	42161
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	INSURANCE	98.30	42172
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	352.25	42202
101-000.000-243.000	ENGINEERING DEPOSITS	GIFFELS-WEBSTER ENG INC	LATHRUP TOWN HOMES DEVELOPMENT	1,538.75	42192
101-000.000-243.000	ENGINEERING DEPOSITS	GIFFELS-WEBSTER ENG INC	MICHIGAN FIRST EXPANSION PLAN REVIEW	380.00	42192
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	APRIL MCBETH	COMMUNITY ROOM DEPOSIT	300.00	42115
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CAROL TARVER	COMMUNITY ROOM DEPOSIT	300.00	42125
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CAROLE GREENE	COMMUNITY ROOM DEPOSIT	300.00	42126
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KIMBERLY BROWN	COMMUNITY ROOM DEPOSIT	300.00	42144
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KIMBERLY SEALS	COMMUNITY ROOM DEPOSIT	300.00	42145
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KIMBERLY SEALS	COMMUNITY ROOM DEPOSIT	300.00	42145
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KUBURAT BELLO	COMMUNTIY ROOM DEPOSIT	337.50	42146
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	NEW METROPOLITAN DETROIT (COMMUNITY ROOM DEPOSIT	300.00	42154
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	PAMELA WHITE	COMMUNITY ROOM DEPOSIT	950.00	42159
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	RACHEL LEWIS	COMMUNITY ROOM DEPOSIT	300.00	42164
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	RITA TOOKES	COMMUNITY ROOM DEPOSIT	300.00	42165
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	RITA TOOKES	COMMUNITY ROOM DEPOSIT	300.00	42165
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	VANESSA WYATT	COMMUNITY ROOM DEPOSIT	300.00	42169
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CARMEN COLEMAN	COMMUNITY ROOM DEPOSIT	300.00	42180
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	THE EMPOWERMENT CHURCH	COMMUNITY ROOM DEPOSIT	300.00	42214
101-000.000-246.000	POLICE UNION DUES	POLICE OFFICERS ASSOC.	UNION DUES	460.20	42162
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	ICMA DEF COMP 457	2,203.18	42143
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	ICMA DEF COMP 457	2,965.56	42195
101-000.000-401.000	CITY TAXES	TERENCE BEAVERS	VETERANS EXEMPTION FOR SUMMER TAXES	3,104.09	2722
Total For Dept 000.000				18,262.36	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-710.000	UNEMPLOYMENT INSURANCE	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT FUND PAYMENT	0.31	42151
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	37.59	42205
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	301.82	42205
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	17.00	42205
101-100.000-803.000	MEMBERSHIPS & MEETINGS	CARDMEMBER SERVICE	OFFICE SUPPLIES, VEHICLE REPAIRS, GOVEF	973.95	42124
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	BUILDING INSPECTIONS	3,010.75	42149
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PLUMBING, MECHANICAL, AND ELECTRICAL IN	604.50	42149
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	INVOICE FOR NOV FOR PLUMBING, MECHANICF	2,559.70	42149
101-100.000-805.000	CABLE TELEVISION	CMN TV	CABLE SERVICES PROVIDED	396.00	42185
101-100.000-805.000	CABLE TELEVISION	CMN TV	CABLE SERVICES PROVIDED	1,633.50	42185
101-100.000-805.000	CABLE TELEVISION	CMN TV	CABLE SERVICES PROVIDED	111.50	42185
101-100.000-805.000	CABLE TELEVISION	CMN TV	CABLE SERVICES PROVIDED	131.55	42185
101-100.000-805.000	CABLE TELEVISION	CMN TV	CABLE SERVICES PROVIDED	1,250.00	42185
101-100.000-805.000	CABLE TELEVISION	JIM NELSON	CABLE SERVICES PROVIDED	2,006.25	42197
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	HORTULUS GARDENS	CHRISTMAS DECOR AT CITY HALL	685.00	42137
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	720.00	42129
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	MONTHLY SCRUB/WAX COMMUNITY ROOM FLOOR	50.00	42129
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLS CONTINENTAL LINEN SERV	LINEN CLEANING	164.03	42130
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	PREP OF FOOD AND CLEAN UP FOR DR. MARTI	300.00	42184
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	740.00	42184
101-100.000-822.000	TRAINING	CARDMEMBER SERVICE	OFFICE SUPPLIES, VEHICLE REPAIRS, GOVEF	305.00	42124
101-100.000-822.000	TRAINING	MICHIGAN ASSOCIATION OF M/	MEMBERSHIP DUES	85.00	42199

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
 POST DATES 01/01/2019 - 01/31/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-822.000	TRAINING	OCAAO	BOARD OF REVIEW TRAINING	60.00	42204
101-100.000-848.000	GOVERNMENT OPERATIONS	ASCAP	ANNUAL LICENSE RENEWAL	357.00	42116
101-100.000-848.000	GOVERNMENT OPERATIONS	OAKLAND COUNTY CLERKS ASSC	ANNUAL DUES	25.00	42156
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	OFFICE SUPPLIES, VEHICLE REPAIRS, GOVEF	788.15	42124
101-100.000-848.000	GOVERNMENT OPERATIONS	MICHIGAN NOTARY SERVICE	NOTARY RENEWAL AND NOTARY BOND PACKAGE	93.85	42201
101-100.000-848.001	TECHNOLOGY	I.T. RIGHT	COMPUTER FOR FRONT COUNTER	670.00	42142
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	PHONE BILL	393.46	42158
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET	175.79	42131
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	589.83	42158
101-100.000-850.000	TELEPHONE EXPENDITURES	BSB COMMUNICATIONS, INC.	CHANGED EXTENSION FOR ADMINISTRATOR	62.50	42178
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILLS	155.15	42217
101-100.000-860.000	VEHICLE EXPENSE	SHERYL MITCHELL	VEHICLE ALLOWANCE	350.00	42210
101-100.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	FUEL FOR CITY VEHICLES	181.98	42215
101-100.000-880.000	CDBG EXPENDITURES	KELLY YOUSOUFIAN	HARPIST FOR SENIOR LUNCH	340.00	42113
101-100.000-880.000	CDBG EXPENDITURES	CLIFTON GRANT	SENIOR LUNCHEON	650.00	42129
101-100.000-880.000	CDBG EXPENDITURES	CARDMEMBER SERVICE	OFFICE SUPPLIES, VEHICLE REPAIRS, GOVEF	1,906.90	42124
101-100.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLAN REVIEW FOR SOUTHFIELD ROAD	199.50	42192
101-100.000-883.000	CITY BEAUTIFICATION	CARDMEMBER SERVICE	OFFICE SUPPLIES, VEHICLE REPAIRS, GOVEF	497.45	42124
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	220.00	42122
101-100.000-900.000	PRINTING/PUBLICATION COSTS	CARDMEMBER SERVICE	OFFICE SUPPLIES, VEHICLE REPAIRS, GOVEF	349.00	42124
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	374.40	42179
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	80.00	42179
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	180.00	42179
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	200.00	42179
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	260.00	42179
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	68.00	42179
Total For Dept 100.000 GOVERNMENT SERVICES				25,311.41	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	170.78	42170
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	INSURANCE	509.35	42120
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	2,927.42	42176
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	PROVIDENCE OCCUPATIONAL HE	PHYSICAL EXAMS, AND DRUG SCREENS	62.00	42208
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	142.97	42212
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	170.78	42216
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED	975.00	42118
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	OAKLAND SCHOOLS	WINTER TAX BILLS	554.62	42203
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED	4,965.00	42118
Total For Dept 101.000 ADMINISTRATION				10,477.92	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	42152
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED	550.25	42129
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED	550.25	42184
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	42202
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE, V	WATER BILLS FOR CITY BUILDINGS	1,446.59	42128
101-201.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS	1,486.46	42135
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS	1,268.97	42186
101-201.000-920.000	UTILITIES	DTE ENERGY	ELECTRICE BIILLS	369.14	42189
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DETROIT ELEVATOR COMPANY	ROUTINE MAINTENANCE JANUARY 2019	207.00	42133
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CARDMEMBER SERVICE	OFFICE SUPPLIES, VEHICLE REPAIRS, GOVEF	10.54	42124
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	FIRE EXTINGUISHER SALES & S	SEMI-ANNUAL INSPECTION AND TAGGING	272.80	42191
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT	ZIP TIES, FLLOR WAX, PLUG, BOLT CUTTERS	170.41	42193

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 201.000 BUILDING & GROUNDS					
101-201.000-936.000	EQUIPMENT MAINTENANCE	ABC VACUUM	REPAIR OF VACUUM CLEANER FOR CITY HALL	94.45	42171
Total For Dept 201.000 BUILDING & GROUNDS				7,726.36	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	PROVIDENCE OCCUPATIONAL HE	DRUG SCREEN AND PHYSICAL EXAM	102.00	42163
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	36.90	42170
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	363.55	42170
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	INSURANCE	3,122.83	42120
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	INSURANCE	10,400.97	42121
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	969.66	42176
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	PRESCRIPTION REIMBURSEMENT	229.97	42177
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	214.65	42212
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	36.90	42216
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	INSURANCE	370.81	42216
101-301.000-710.000	UNEMPLOYMENT INSURANCE	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT FUND PAYMENT	0.61	42151
101-301.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	OFFICE SUPPLIES, VEHICLE REPAIRS, GOVEF	270.73	42124
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	DRIVERS LICENSE GUIDE COME	I.D. CHECKING GUIDE RENEWAL	29.95	42134
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	PERSONNEL CONCEPTS	FEDERAL LABOR LAW POSTER	20.90	42160
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	BLUE BOOK LAW ENFORCEMENT	MICHGIAN BLUE BOOK	33.95	42175
101-301.000-803.000	MEMBERSHIPS & MEETINGS	LEXIS NEXIS	MINIMUM COMMITMENT	50.00	42148
101-301.000-803.000	MEMBERSHIPS & MEETINGS	CARDMEMBER SERVICE	OFFICE SUPPLIES, VEHICLE REPAIRS, GOVEF	270.89	42124
101-301.000-822.000	TRAINING	ALPHA PSYCHOLOGICAL SERVIC	PSYCHOLOGICAL ASSESSMENT FOR TWO POLICE	1,390.00	42114
101-301.000-822.000	TRAINING	MICHIGAN ASSOC OF CHIEFS (SPRING POLICE EXECUTIVES AND NEW CHIEFS	1,195.00	42150
101-301.000-822.000	TRAINING	CARDMEMBER SERVICE	OFFICE SUPPLIES, VEHICLE REPAIRS, GOVEF	147.40	42124
101-301.000-823.000	FIREARMS TRAINING	CARDMEMBER SERVICE	OFFICE SUPPLIES, VEHICLE REPAIRS, GOVEF	33.71	42124
101-301.000-823.000	FIREARMS TRAINING	CITY OF TAYLOR	GUN RANGE RENTAL	300.00	42183
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	CITY OF SOUTHFIELD	FIRE AND EMS SERVICES FOR THE THIRD QUF	150,591.25	42182
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MUNSON CLEANERS	UNIFORM CLEANING	235.65	42153
101-301.000-829.000	POLICE UNIFORMS & CLEANING	UNITEX DIRECT	UNIFORMS	103.99	42168
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	UNIFORMS	587.86	42139
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY, IN	UNIFORMS	259.96	42207
101-301.000-836.000	PRISONER LOCKUP	CITY OF BERKLEY	PRISONER BOARDING	1,100.00	42181
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET	103.73	42131
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	DISPATCH	51.40	42117
101-301.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	398.36	42158
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILLS	155.16	42217
101-301.000-851.000	RADIO COMMUNICATIONS	OAKLAND COUNTY TREASURER	CLEMIS MEMBERSHIP	2,621.00	42157
101-301.000-860.000	VEHICLE EXPENSE	DELL MARKETING L.P.	DOCKING STATION FOR POLICE VEHICLE	575.00	42132
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY AUTOMOTIVE, INC.	AUTO PARTS FOR POLICE VEHICLE	7.98	42155
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY AUTOMOTIVE, INC.	MINI BULB	8.50	42155
101-301.000-860.000	VEHICLE EXPENSE	SERRA CHEVROLET	REPLACED RIGHT REAR TIRE AND WHEEL	717.80	42167
101-301.000-860.000	VEHICLE EXPENSE	BELLE TIRE	TIRE FOR POLICE VEHICLE	258.50	42119
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	OFFICE SUPPLIES, VEHICLE REPAIRS, GOVEF	194.18	42124
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CEN	OIL CHANGE ON 2018 IMPALA	49.97	42174
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CEN	OIL CHANGE 2017 TAHOE	88.94	42174
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	FUEL FOR CITY VEHICLES	1,374.12	42215
Total For Dept 301.000 PUBLIC SAFETY				179,074.73	
Dept 401.000 PUBLIC SERVICE					
101-401.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE, V	WATER BILLS FOR CITY BUILDINGS	106.42	42128
101-401.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS	103.28	42135
101-401.000-920.000	UTILITIES	PAETEC	TELEPHONE BILL	132.09	42158
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS	590.22	42186

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 401.000 PUBLIC SERVICE					
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SYS	FUEL FOR CITY VEHICLES	1,508.80	42215
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	8,530.55	42147
Total For Dept 401.000 PUBLIC SERVICE				10,971.36	
Dept 501.000 LEAF COLLECTION					
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	SOCRRA	SPECIAL PICKUP	142.29	42211
Total For Dept 501.000 LEAF COLLECTION				142.29	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE COLI	12,772.00	42211
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE COLI	14,420.00	42211
Total For Dept 502.000				27,192.00	
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	(337.88)	42176
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	22.14	42212
101-601.000-812.000	COMMUNITY EVENTS	C & G NEWSPAPERS	ADVERTISMENT	518.40	42179
Total For Dept 601.000 RECREATION				202.66	
Total For Fund 101 GENERAL FUND				279,361.09	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	33.88	42176
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	2.69	42212
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	152.95	42123
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	135.70	42123
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAN	SUB SIGNALS	626.88	42166
202-702.000-864.000	TRAFFIC CONTROLS	DTE ENERGY	STREET LIGHTS	1,811.14	42188
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAN	SUB SIGNALS	783.02	42209
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAN	SUB SIGNALS	58.83	42209
202-702.000-866.000	SNOW & ICE REMOVAL	DETROIT SALT COMPANY, L.C.	ROAD SALT	1,270.32	42187
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	262.50	42196
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE REMOVAL	499.13	42196
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,404.11	42147
Total For Dept 702.000				10,041.15	
Total For Fund 202 MAJOR ROAD FUND				10,041.15	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	33.88	42176
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	2.69	42212
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	152.95	42123
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	135.70	42123
203-703.000-861.000	ROAD MAINTENANCE	HUTCH PAVING	ROAD PAVING	29,357.24	42140
203-703.000-861.000	ROAD MAINTENANCE	GIFFELS-WEBSTER ENG INC	2018 ROADWAY REPAIR PROJECT	942.50	42192
203-703.000-861.000	ROAD MAINTENANCE	GIFFELS-WEBSTER ENG INC	ROAD RESURFACING 11 MILE OFF RAMP TO SC	6,965.00	42192
203-703.000-866.000	SNOW & ICE REMOVAL	DETROIT SALT COMPANY, L.C.	ROAD SALT	1,270.32	42187
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	262.50	42196
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE REMOVAL	499.12	42196
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,404.11	42147
Total For Dept 703.000				44,026.01	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL ROAD FUND					
Total For Fund 203 LOCAL ROAD FUND				44,026.01	
Fund 258 CAPITAL ACQUISITION FUND					
Dept 000.000					
258-000.000-970.000	CAPITAL EXPENDITURE	WATCH GUARD VIDEO	REDACTIVE TOWER	2,048.00	42218
Total For Dept 000.000				2,048.00	
Total For Fund 258 CAPITAL ACQUISITION FUND				2,048.00	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	67.93	42176
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	PROVIDENCE OCCUPATIONAL HE	PHYSICAL EXAMS, AND DRUG SCREENS	62.00	42208
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	27.13	42212
494-000.000-822.000	TRAINING/MEMBERSHIP	CARDMEMBER SERVICE	OFFICE SUPPLIES, VEHICLE REPAIRS, GOVEF	96.93	42124
494-000.000-845.000	STREETSCAPING	HORTULUS GARDENS	CHRISTMAS DECOR AT CITY HALL	2,080.00	42137
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLANNING SERVICES	3,200.00	42192
494-000.000-887.000	FARMERS MARKET	C & G NEWSPAPERS	ADVERTISMENT	518.40	42122
Total For Dept 000.000				6,052.39	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				6,052.39	
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	42170
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	5,391.40	42176
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	9.28	42212
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	42216
592-536.000-902.000	BILLING SERVICES	POSTMASTER	POSTAGE FOR WATER BILLS	600.00	2463
592-536.000-902.000	BILLING SERVICES	PRINTING SYSTEMS, INC.	WATER BILLS	595.13	42206
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,948.83	42147
592-536.000-935.000	EQUIPMENT REPLACEMENT	FERGUSON WATERWORKS	WATER METER	536.00	42190
592-536.000-935.000	EQUIPMENT REPLACEMENT	FERGUSON WATERWORKS	WATER METER GASKETS AND BOLTS	8.12	42190
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA, INC.	WATER MAIN PARTS, FIRE HYDRANTS	3,912.64	42136
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA, INC.	FIRE HYDRANT	1,610.00	42136
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	REPAIRED HYDRANTS AND GREASED THEM	2,100.00	42213
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	REPAIRED CATCH BASINS AND SINK HOLE	4,400.00	42213
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER PURCHASE FOR DEC 2018	30,447.14	2465
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	2018 WATER MAIN PROGRAM	3,163.75	42192
Total For Dept 536.000 WATER DEPARTMENT				57,752.11	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	42170
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	INSURANCE	131.07	42176
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	INSURANCE	9.27	42212
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	42216
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,948.83	42147
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE ENERGY	ELECTRIC BILLS	14.14	42135
592-537.000-939.000	SEWER SYTEM MAINTENANCE	KISM LLC	KISM SCADA MONITORING SYSTEM FOR LIFTST	2,500.00	42198
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	SEWAGE DISPOSAL FOR MONTH ENDING DECEME	78,840.66	2464
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE ENERGY	ELECTRIC BILLS	1,237.73	42135
592-537.000-946.000	RETENTION TANK UTIL-WATER	CITY OF LATHRUP VILLAGE, V	WATER BILLS FOR CITY BUILDINGS	137.68	42128
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	ENERGY BILLS	13.89	42186
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	INTERNET AT RETENTION TANK	121.85	42131

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 537.000 SEWER DEPARTMENT					
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	PAETEC	TELEPHONE BILL	145.56	42158
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	CENTRAL AIR COMPRESSOR CO	SERVICE AIR COMPRESSOR AT RETENTION TAN	1,134.50	42127
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	OAKLAND COUNTY TREASURER	INDUSTRIAL WASTE CONTROL	1,406.81	2464
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	OAKLAND COUNTY TREASURER	INDUSTRIAL WASTE CONTROL	1,406.81	2466
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HUBBELL, ROTH & CLARK, INC	STORM WATER PERMITTING	749.29	42138
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDROCORP	CROSS CONNECTION CONTROL PROGRAM	525.00	42141
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HUBBELL, ROTH & CLARK, INC	STORM WATER CORRESPONDENCE WITH MDEQ	391.11	42194
Total For Dept 537.000 SEWER DEPARTMENT				93,744.02	
Total For Fund 592 WATER & SEWER FUND				151,496.13	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	279,361.09
Fund 202 MAJOR ROAD FUNI	10,041.15
Fund 203 LOCAL ROAD FUNI	44,026.01
Fund 258 CAPITAL ACQUISI	2,048.00
Fund 494 DOWNTOWN DEVELC	6,052.39
Fund 592 WATER & SEWER I	151,496.13

Total For All Funds:	<u>493,024.77</u>
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LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

SCOTT R. BAKER
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

January 9, 2019

Via Email

Sheryl Mitchell, DBA, MSA
City Administrator
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Pam Bratschi, MiCPT, CPFA
City Treasurer
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for December 1 through December 31, 2018

Dear Dr. Mitchell and Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of December, 2018:

1. General Retainer	\$1,650.00
2. Special Legal Services	\$3,315.00
3. Downtown Development Authority	\$0
4. Project Reimbursement	\$0
5. Prosecution/Code Enforcement	<u>\$ 975.00</u>
	\$5,940.00

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker
Lathrup Village Attorney

SRB/sds
Enclosures



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01-09-2019

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 796
Invoice Period: 12-01-2018 - 12-31-2018

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
12-03-2018	SRB	Preparation for Council Study Session.	1.00	No Charge
12-03-2018	SRB	Attend Council Study Session.	2.00	No Charge
12-15-2018	SRB	Review Agenda; preparation for Council Meeting.	1.00	No Charge
12-17-2018	SRB	Attend Council Regular Meeting.	3.00	No Charge
12-31-2018	SRB	Services rendered.		1,650.00
			Total Fees	1,650.00

Time Summary

Professional	Hours	Amount
SRB	7.00	1,650.00
		Total Fees

Total for this Invoice 1,650.00



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01-09-2019

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 797
Invoice Period: 12-01-2018 - 12-31-2018

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
12-04-2018	SRB	Notice of required Court appearance to J. Wright for formal hearing re: 18L0001620.	0.25	32.50
12-04-2018	SRB	Draft correspondence to Officer C. Becker for Court appearances re: 18LV02160A and 18LV02144A.	0.25	32.50
12-06-2018	SRB	Receipt of preliminary docket for 12/12 for Judge Arvant; review docket.	0.25	32.50
12-10-2018	SRB	Receipt of final docket for 12/12 for Judge Arvant; review of docket.	0.25	32.50
12-10-2018	SRB	Receipt and review correspondence and appearance from defense counsel re: 18LV01688.	0.25	32.50
12-10-2018	SRB	Phone call from defense counsel re: 18LV02336A.	0.25	32.50
12-11-2018	SRB	Phone calls from and to defense attorney re: 18LV01996B.	0.25	32.50
12-12-2018	SRB	Receipt and review of email correspondence from J. Wright; reply to same re: docket.	0.25	32.50
12-12-2018	SRB	Appearance in 46th District Court for pre-trials and formal hearings.	3.00	390.00
12-14-2018	SRB	Phone call from Defendant concerning ordinance violation and upcoming Court date re: 18L0001622.	0.25	32.50
12-17-2018	SRB	Notice of required Court appearance to Officer C. Becker for formal hearings re: 18LV02116A and 18LV02099A.	0.25	32.50
12-18-2018	SRB	Receipt and review notice from 46th District Court with motion from defendant; draft notice of required Court appearance to Officer C. Becker with copy to Police Clerk; draft response to motion and proof of service; prepare letter to Court with copy to defendant re: 18LV01688A.	0.50	65.00
12-20-2018	SRB	Draft correspondence to Officer A. Carmack for Court appearances re: 18LV02285A and 18LV02296A;	0.50	65.00

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 2

Date	Professional	Description	Hours	Amount
		correspondence to Officer G. Lask for Court appearance re: 18LV02185A; correspondence to Officer T. Lawrence for Court appearances re: 18LV02187A and 18LV02462A; and Officer R. Tompkins for Court appearance re: 18LV02388A; copies to Police Clerk.		
12-26-2018	SRB	Receipt of prosecution dockets for March and April 2019 from 46th District Court; review and draft email correspondence to Chief McKee re: same; copy to Police Clerk.	0.25	32.50
12-26-2018	SRB	Draft email correspondence to J. Wright for appearances for formal hearings re: 18L0001621 and 18L0001622.	0.25	32.50
12-27-2018	SRB	Draft notice of appearance for Court hearing to Officer R. Upshaw re: 18LV02435A; and to Officer C. Becker re: 18LV02229A; 18LV02301A; 18LV02336A; 18LV02351A.	0.25	32.50
12-31-2018	SRB	Receipt and review of email correspondence from J. Wright; reply to same re: 18L0001621.	0.25	32.50
			Total Fees	975.00

Time Summary

Professional	Hours	Amount
SRB	7.50	975.00
		Total Fees

Total for this Invoice 975.00



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01-09-2019

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 798
Invoice Period: 12-01-2018 - 12-31-2018

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
12-03-2018	SRB	Review correspondence from Building Official re: building fire; review report.	0.50	65.00
12-03-2018	SRB	Review correspondence from Tax Tribunal re: G&A Real Estate.	0.25	32.50
12-03-2018	SRB	Receipt and review correspondence from City Administrator re: Parks and Rec coordinator.	0.25	32.50
12-03-2018	SRB	Receipt and review correspondence from City Clerk.	0.25	32.50
12-03-2018	SRB	Review correspondence from City Administrator re: legislative update.	0.25	32.50
12-03-2018	SRB	Receipt and review correspondence from City Administrator re: Eddie Smokes; respond to same.	0.25	32.50
12-03-2018	SRB	Review correspondence from Code Officer re: Eddie Smokes.	0.25	32.50
12-04-2018	SRB	Review correspondence from Clerk re: FOIA request.	0.25	32.50
12-04-2018	SRB	Receipt and review correspondence from City Administrator re: Town Hall Meeting.	0.25	32.50
12-04-2018	SRB	Review correspondence from City Administrator re: litigation settlement; respond to same.	0.25	32.50
12-05-2018	SRB	Receipt and review correspondence from City Administrator re: Parks and Rec coordinator position.	0.25	32.50
12-05-2018	SRB	Review correspondence from Building Official re: Lathrup Town Homes.	0.25	32.50
12-05-2018	SRB	Review correspondence from City Administrator re: closed session of Council.	0.25	32.50
12-05-2018	SRB	Receipt and review multiple correspondence re: Lathrup Town Homes.	0.50	65.00
12-06-2018	SRB	Receipt and review multiple correspondence re: 27031	0.75	97.50

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 4

Date	Professional	Description	Hours	Amount
		Southfield Road.		
12-06-2018	SRB	Review correspondence re: litigation settlement.	0.25	32.50
12-06-2018	SRB	Review correspondence from City Administrator re: Honey Tree closure.	0.25	32.50
12-06-2018	SRB	Review correspondence from City Administrator re: Gorbe litigation.	0.25	32.50
12-07-2018	SRB	Review multiple correspondence re: Honey Tree closure.	0.50	65.00
12-10-2018	SRB	Review and respond to correspondence from City Clerk re: vacant property registry.	0.25	32.50
12-10-2018	SRB	Receipt and review correspondence from City Administrator re: Olga's.	0.25	32.50
12-11-2018	SRB	Receipt and review correspondence from City Administrator and Code Officer re: code issues.	0.25	32.50
12-11-2018	SRB	Review correspondence from City Administrator re: MI First fence issue.	0.25	32.50
12-11-2018	SRB	Receipt and review correspondence from City Administrator re: PC Agenda; respond to same.	0.50	65.00
12-11-2018	SRB	Receipt and review correspondence from Planning Commission Member Miller; respond to same.	0.25	32.50
12-11-2018	SRB	Receipt and review correspondence from Planner re: Planning Commission Meeting.	0.25	32.50
12-11-2018	SRB	Phone conference with MLCC; draft correspondence to same re: Hone Tree license application.	0.75	97.50
12-11-2018	SRB	Review correspondence from City Administrator and attached resolutions re HUD hardship application; respond to same.	0.50	65.00
12-12-2018	SRB	Review and respond to correspondence from developer re: Lathrup Town Homes.	0.50	65.00
12-12-2018	SRB	Receipt and review correspondence from Planning Commission Member Miller; respond to same.	0.25	32.50
12-12-2018	SRB	Receipt and review correspondence from Planner re: BP development.	0.25	32.50
12-12-2018	SRB	Review correspondence from Planner re: ZBA request.	0.25	32.50
12-12-2018	SRB	Receipt and review correspondence from City Administrator re: ZBA request.	0.25	32.50
12-13-2018	SRB	Phone conference with attorney re: Lathrup Honey Tree.	0.25	32.50
12-13-2018	SRB	Draft show cause order; forward to City Administrator.	1.50	195.00
12-13-2018	SRB	Review correspondence from City Administrator re: Council Agenda.	0.25	32.50
12-13-2018	SRB	Receipt and review correspondence from Clerk re: Honey Tree; respond to same.	0.25	32.50
12-14-2018	SRB	Receipt and review correspondence from Planner re: BP development.	0.25	32.50
12-14-2018	SRB	Review multiple correspondence from Code Officer re: Olga's.	0.75	97.50
12-14-2018	SRB	Review and respond to multiple correspondence from Building Official and Engineer re: Michigan First.	0.75	97.50
12-14-2018	SRB	Review and respond to multiple correspondence from developer re: Lathrup Town Homes.	0.50	65.00
12-15-2018	SRB	Receipt and review multiple correspondence from City Administrator re: Code enforcement issues.	0.50	65.00

Date	Professional	Description	Hours	Amount
12-15-2018	SRB	Review correspondence from City Administrator re: Council Agenda.	0.25	32.50
12-17-2018	SRB	Receipt and review correspondence from Police Clerk re: FOIA.	0.25	32.50
12-17-2018	SRB	Receipt and review correspondence from City Administrator.	0.25	32.50
12-18-2018	SRB	Phone conference with Police Clerk re: FOIA request.	0.25	32.50
12-18-2018	SRB	Receipt and review multiple correspondence re: Lathrup Town Homes.	0.75	97.50
12-18-2018	SRB	Review correspondence from City Administrator re: trash ordinance exception.	0.25	32.50
12-18-2018	SRB	Draft notice for ZBA hearing.	0.50	65.00
12-18-2018	SRB	Draft notice of adoption for ordinance amendments.	0.50	65.00
12-18-2018	SRB	Draft notice of public hearing for vacation of 11 Mile alley.	0.50	65.00
12-18-2018	SRB	Receipt and review correspondence from City Administrator re: Gorbe litigation.	0.25	32.50
12-18-2018	SRB	Review and respond to correspondence from City Administrator re: Honey Tree.	0.25	32.50
12-18-2018	SRB	Receipt and review correspondence from City Administrator re: franchise ordinance adoption.	0.25	32.50
12-18-2018	SRB	Review and respond to correspondence from City Clerk re: Zoning ordinance, notice of adoption.	0.25	32.50
12-18-2018	SRB	Review correspondence from City Clerk re: ZBA notice of hearing.	0.25	32.50
12-18-2018	SRB	Review and respond to correspondence from Planner re: Honey Tree.	0.25	32.50
12-19-2018	SRB	Review and respond to correspondence from City Clerk re: appointed Council position.	0.25	32.50
12-19-2018	SRB	Receipt and review correspondence from City Administrator re: pavement warranties.	0.25	32.50
12-19-2018	SRB	Receipt and review correspondence from Building Official re: Honey Tree.	0.25	32.50
12-19-2018	SRB	Review correspondence from City Administrator re: pending litigation update.	0.25	32.50
12-19-2018	SRB	Review correspondence from Code Officer re: Olga's.	0.25	32.50
12-20-2018	SRB	Receipt and review multiple correspondence re: Honey Tree.	0.25	32.50
12-20-2018	SRB	Receipt and review correspondence re: Gorbe litigation.	0.25	32.50
12-21-2018	SRB	Review multiple correspondence re: Honey Tree.	0.75	97.50
12-21-2018	SRB	Receipt and review multiple correspondence re: Michigan First.	0.50	65.00
12-26-2018	SRB	Receipt and review correspondence from City Administrator re: leaf collection.	0.25	32.50
12-26-2018	SRB	Review correspondence from City Administrator re: Michigan First plan.	0.25	32.50
12-27-2018	SRB	Review correspondence from City Administrator re: cable service agreement.	0.25	32.50
12-27-2018	SRB	Receipt and review correspondence from City Administrator re: solid waste ordinance.	0.25	32.50
12-27-2018	SRB	Receipt and review correspondence from City Administrator re: Honey Tree.	0.25	32.50
12-28-2018	SRB	Receipt and review correspondence from City Administrator and Code Officer re: code issues.	0.25	32.50

Date	Professional	Description	Hours	Amount
12-31-2018	SRB	Receipt and review correspondence from Building Official re: MI First.	0.25	32.50
			Total Fees	3,315.00

Time Summary

Professional	Hours	Amount
SRB	25.50	3,315.00
		Total Fees

Total for this Invoice 3,315.00

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED JANUARY 31, 2019

	<u>Revenues Through 1/31/2019</u>	<u>Expenses Through 1/31/2019</u>	<u>Revenues Over (Under) Expenses</u>
101-GENERAL FUND	3,323,557	2,177,969	1,145,588
202-MAJOR STREET FUND	185,627	67,329	118,298
203-LOCAL STREET FUND	75,459	386,316	(310,857)
258-CAPITAL ACQUISITION FUND	1,006	54,184	(53,178)
494-DOWNTOWN DEVELOPMENT AUTHORITY	49,720	64,935	(15,214)
592-WATER & SEWER FUND	1,293,539	1,143,440	150,099
GRAND TOTAL ALL FUNDS	<u>4,928,909</u>	<u>3,894,173</u>	<u>1,034,737</u>

User: PAM

DB: Lathrup

PERIOD ENDING 01/31/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	01/31/2019 NORM (ABNORM)	MONTH 01/31/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-401.000	CITY TAXES	2,438,092.00	2,438,092.00	2,319,144.99	9,446.81	118,947.01	95.12
101-000.000-402.000	REFUSE COLLECTION TAXES	365,705.00	365,705.00	348,734.24	1,881.22	16,970.76	95.36
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	7,000.00	7,000.00	3,219.14	0.00	3,780.86	45.99
101-000.000-414.000	TAX PENALTIES	38,500.00	38,500.00	8,132.07	1,270.97	30,367.93	21.12
101-000.000-415.000	MISCELLANEOUS REVENUE	12,000.00	12,000.00	6,848.60	2,405.67	5,151.40	57.07
101-000.000-416.001	PROPERTY & LIABLITY DIVIDEND REVENUE	8,200.00	8,200.00	6,716.00	0.00	1,484.00	81.90
101-000.000-419.000	AT & T LEASE PAYMENTS	55,000.00	55,000.00	35,518.77	5,074.11	19,481.23	64.58
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	45,000.00	45,000.00	24,131.66	3,447.38	20,868.34	53.63
101-000.000-446.000	INVESTMENT INTEREST	16,000.00	16,000.00	18,425.14	2,705.83	(2,425.14)	115.16
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	75,000.00	75,000.00	70,527.00	8,114.66	4,473.00	94.04
101-000.000-448.000	INSURANCE REIMBURSEMENT	0.00	0.00	6,887.63	0.00	(6,887.63)	100.00
101-000.000-448.001	INSURANCE RECOVERIES	0.00	0.00	9,211.82	9,211.82	(9,211.82)	100.00
101-000.000-455.000	METRO AUTHORITY-FEE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-000.000-456.000	BUILDING PERMITS	65,000.00	65,000.00	36,686.40	3,694.00	28,313.60	56.44
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	3,000.00	3,000.00	1,462.00	0.00	1,538.00	48.73
101-000.000-458.000	PLUMBING/HEATING PERMITS	16,000.00	16,000.00	15,035.00	1,590.00	965.00	93.97
101-000.000-459.000	ELECTRICAL PERMITS	20,000.00	20,000.00	9,958.00	1,038.00	10,042.00	49.79
101-000.000-460.000	LICENSES & REGISTRATIONS	9,000.00	9,000.00	4,140.00	370.00	4,860.00	46.00
101-000.000-461.000	DOG & CAT LICENSES	1,000.00	1,000.00	317.00	168.00	683.00	31.70
101-000.000-465.000	CABLE TV REVENUES	120,000.00	120,000.00	64,289.93	6,631.87	55,710.07	53.57
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	50,000.00	50,000.00	10,218.50	995.00	39,781.50	20.44
101-000.000-471.000	DONATIONS-OTHER	13,000.00	13,000.00	14,250.00	0.00	(1,250.00)	109.62
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	55,000.00	55,000.00	40,229.00	4,650.00	14,771.00	73.14
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	0.00	0.00	929.40	0.00	(929.40)	100.00
101-000.000-542.000	SMART CREDITS	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00	15,000.00	7,101.75	515.50	7,898.25	47.35
101-000.000-574.000	STATE SHARED REVENUES	389,269.00	389,269.00	207,482.00	0.00	181,787.00	53.30
101-000.000-612.000	DISTRICT COURT FINES	125,000.00	125,000.00	49,086.34	8,101.00	75,913.66	39.27
101-000.000-626.000	COMMUNITY DEVELOPMENT	3,000.00	3,000.00	4,247.50	0.00	(1,247.50)	141.58
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	21,000.00	21,000.00	0.00	0.00	21,000.00	0.00
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	1,639.00	1,639.00	0.00	0.00	1,639.00	0.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-000.000-682.000	SALE OF FIXED ASSET	0.00	0.00	627.00	0.00	(627.00)	100.00
Total Dept 000.000		4,052,322.00	4,052,322.00	3,323,556.88	71,311.84	728,765.12	82.02
TOTAL REVENUES		4,052,322.00	4,052,322.00	3,323,556.88	71,311.84	728,765.12	82.02
Expenditures							
Dept 100.000 - GOVERNMENT SERVICES							
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	30,000.00	30,000.00	24,256.00	0.00	5,744.00	80.85
101-100.000-710.000	UNEMPLOYMENT INSURANCE	100.00	100.00	58.54	0.31	41.46	58.54
101-100.000-712.000	WORKER'S COMP INSURANCE	2,500.00	2,500.00	808.00	0.00	1,692.00	32.32
101-100.000-726.000	OFFICE SUPPLIES	6,000.00	6,000.00	3,474.36	356.41	2,525.64	57.91
101-100.000-732.000	CODE ENFORCEMENT	2,000.00	2,000.00	1,280.00	0.00	720.00	64.00
101-100.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-803.000	MEMBERSHIPS & MEETINGS	0.00	0.00	973.95	973.95	(973.95)	100.00
101-100.000-804.000	BUILDING TRADE INSPECTION	80,000.00	80,000.00	44,845.30	6,174.95	35,154.70	56.06
101-100.000-805.000	CABLE TELEVISION	35,000.00	35,000.00	21,434.96	5,528.80	13,565.04	61.24
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	15,000.00	15,000.00	16,503.99	2,659.03	(1,503.99)	110.03
101-100.000-810.000	AUDITING & ACCOUNTING	27,000.00	27,000.00	25,559.25	0.00	1,440.75	94.66
101-100.000-818.000	APPRECIATION DINNER	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00

User: PAM

DB: Lathrup

PERIOD ENDING 01/31/2019

GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 01/31/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-100.000-822.000	TRAINING	0.00	0.00	450.00	450.00	(450.00)	100.00
101-100.000-832.000	CITIZEN COMMUNICATION/PR	10,000.00	10,000.00	8,508.00	0.00	1,492.00	85.08
101-100.000-840.000	LIBRARY PAYMENT	128,611.00	128,611.00	59,969.00	0.00	68,642.00	46.63
101-100.000-848.000	GOVERNMENT OPERATIONS	60,000.00	60,000.00	47,364.34	2,326.94	12,635.66	78.94
101-100.000-848.001	TECHNOLOGY	0.00	0.00	670.00	670.00	(670.00)	100.00
101-100.000-850.000	TELEPHONE EXPENDITURES	16,000.00	16,000.00	10,438.52	1,376.73	5,561.48	65.24
101-100.000-860.000	VEHICLE EXPENSE	6,000.00	6,000.00	4,410.41	531.98	1,589.59	73.51
101-100.000-880.000	CDBG EXPENDITURES	6,000.00	6,000.00	10,405.71	2,896.90	(4,405.71)	173.43
101-100.000-882.000	PLANNING/CONSULTING FEES	3,000.00	3,000.00	2,083.50	199.50	916.50	69.45
101-100.000-883.000	CITY BEAUTIFICATION	2,000.00	2,000.00	1,734.95	497.45	265.05	86.75
101-100.000-900.000	PRINTING/PUBLICATION COSTS	10,000.00	10,000.00	8,025.61	1,731.40	1,974.39	80.26
101-100.000-901.000	POSTAGE FEES	6,000.00	6,000.00	1,070.24	0.00	4,929.76	17.84
Total Dept 100.000 - GOVERNMENT SERVICES		449,211.00	449,211.00	294,324.63	26,374.35	154,886.37	65.52
Dept 101.000 - ADMINISTRATION							
101-101.000-701.000	SALARIES FULL-TIME	322,395.00	322,395.00	170,049.60	24,369.50	152,345.40	52.75
101-101.000-702.000	SALARIES PART-TIME	4,000.00	4,000.00	2,355.00	0.00	1,645.00	58.88
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	118,879.00	118,879.00	100,218.43	12,673.02	18,660.57	84.30
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00	20,000.00	5,590.00	975.00	14,410.00	27.95
101-101.000-718.000	ELECTIONS	12,000.00	12,000.00	13,792.34	0.00	(1,792.34)	114.94
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	35,000.00	35,000.00	32,919.01	554.62	2,080.99	94.05
101-101.000-722.000	LEGAL SERVICES	60,000.00	60,000.00	24,915.40	3,087.50	35,084.60	41.53
101-101.000-723.000	BOARD OF REVIEW	550.00	550.00	0.00	0.00	550.00	0.00
Total Dept 101.000 - ADMINISTRATION		572,824.00	572,824.00	349,839.78	41,659.64	222,984.22	61.07
Dept 201.000 - BUILDING & GROUNDS							
101-201.000-702.000	SALARIES PART-TIME	31,000.00	31,000.00	16,730.70	2,400.00	14,269.30	53.97
101-201.000-920.000	UTILITIES	40,000.00	40,000.00	25,121.90	4,571.16	14,878.10	62.80
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	28,000.00	28,000.00	13,722.66	660.75	14,277.34	49.01
101-201.000-930.001	BUILDING - GRANTS	7,928.00	7,928.00	7,927.65	0.00	0.35	100.00
101-201.000-936.000	EQUIPMENT MAINTENANCE	2,500.00	2,500.00	104.27	94.45	2,395.73	4.17
101-201.000-938.000	PARKING LOT & GROUNDS	5,500.00	5,500.00	1,491.34	0.00	4,008.66	27.12
Total Dept 201.000 - BUILDING & GROUNDS		114,928.00	114,928.00	65,098.52	7,726.36	49,829.48	56.64
Dept 301.000 - PUBLIC SAFETY							
101-301.000-701.000	SALARIES FULL-TIME	621,363.00	621,363.00	322,039.05	50,608.26	299,323.95	51.83
101-301.000-702.000	SALARIES PART-TIME	146,290.00	146,290.00	61,578.20	8,344.77	84,711.80	42.09
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	378,232.00	378,232.00	227,305.89	26,708.79	150,926.11	60.10
101-301.000-704.000	SALARIES-OVERTIME	75,000.00	75,000.00	36,126.54	3,706.60	38,873.46	48.17
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	24,000.00	24,000.00	24,000.00	0.00	0.00	100.00
101-301.000-710.000	UNEMPLOYMENT INSURANCE	700.00	700.00	113.64	0.61	586.36	16.23
101-301.000-712.000	WORKER'S COMP INSURANCE	11,500.00	11,500.00	0.00	0.00	11,500.00	0.00
101-301.000-726.000	OFFICE SUPPLIES	5,000.00	5,000.00	1,605.03	270.73	3,394.97	32.10
101-301.000-727.000	ROAD SUPPLIES	2,000.00	2,000.00	22.12	0.00	1,977.88	1.11
101-301.000-728.000	EVIDENCE SUPPLIES	1,500.00	1,500.00	218.90	0.00	1,281.10	14.59
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	5,000.00	5,000.00	441.19	0.00	4,558.81	8.82
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	1,000.00	1,000.00	404.75	84.80	595.25	40.48
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500.00	3,500.00	1,555.89	320.89	1,944.11	44.45
101-301.000-821.000	POLICE RESERVES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-822.000	TRAINING	14,000.00	14,000.00	6,685.31	1,932.40	7,314.69	47.75

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PERIOD ENDING 01/31/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	01/31/2019 NORM (ABNORM)	MONTH 01/31/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-823.000	FIREARMS TRAINING	4,500.00	4,500.00	354.89	333.71	4,145.11	7.89
101-301.000-824.000	CRIME PREVENTION	3,000.00	3,000.00	431.77	0.00	2,568.23	14.39
101-301.000-825.000	ANIMAL CONTROL	1,000.00	1,000.00	821.00	0.00	179.00	82.10
101-301.000-826.000	YOUTH & DRUG PROGRAMS	750.00	750.00	999.33	0.00	(249.33)	133.24
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	676,101.00	676,101.00	451,773.75	150,591.25	224,327.25	66.82
101-301.000-829.000	POLICE UNIFORMS & CLEANING	10,000.00	10,000.00	4,071.17	1,107.47	5,928.83	40.71
101-301.000-836.000	PRISONER LOCKUP	5,000.00	5,000.00	3,100.00	1,100.00	1,900.00	62.00
101-301.000-850.000	TELEPHONE EXPENDITURES	10,000.00	10,000.00	4,875.25	708.65	5,124.75	48.75
101-301.000-851.000	RADIO COMMUNICATIONS	16,200.00	16,200.00	5,608.73	2,621.00	10,591.27	34.62
101-301.000-860.000	VEHICLE EXPENSE	40,000.00	40,000.00	20,328.28	3,268.00	19,671.72	50.82
Total Dept 301.000 - PUBLIC SAFETY		2,056,636.00	2,056,636.00	1,174,460.68	251,707.93	882,175.32	57.11
Dept 401.000 - PUBLIC SERVICE							
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	500.00	500.00	2,956.40	475.20	(2,456.40)	591.28
101-401.000-890.000	PARK MAINTENANCE	5,000.00	5,000.00	60.00	0.00	4,940.00	1.20
101-401.000-892.000	SIDEWALK MAINTENANCE	2,500.00	2,500.00	113.60	0.00	2,386.40	4.54
101-401.000-920.000	UTILITIES	21,000.00	21,000.00	9,690.38	2,440.81	11,309.62	46.14
101-401.000-921.000	CONTRACTUAL SERVICES	102,336.00	102,336.00	59,713.85	8,530.55	42,622.15	58.35
101-401.000-936.000	EQUIPMENT MAINTENANCE	2,500.00	2,500.00	5,335.30	0.00	(2,835.30)	213.41
Total Dept 401.000 - PUBLIC SERVICE		133,836.00	133,836.00	77,869.53	11,446.56	55,966.47	58.18
Dept 501.000 - LEAF COLLECTION							
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	11,000.00	11,000.00	2,398.74	142.29	8,601.26	21.81
Total Dept 501.000 - LEAF COLLECTION		11,000.00	11,000.00	2,398.74	142.29	8,601.26	21.81
Dept 502.000							
101-502.000-801.001	SOCRRA	350,000.00	350,000.00	176,208.58	27,192.00	173,791.42	50.35
Total Dept 502.000		350,000.00	350,000.00	176,208.58	27,192.00	173,791.42	50.35
Dept 601.000 - RECREATION							
101-601.000-701.000	SALARIES FULL-TIME	30,900.00	30,900.00	12,500.00	0.00	18,400.00	40.45
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	9,916.00	9,916.00	3,919.80	(315.74)	5,996.20	39.53
101-601.000-712.000	WORKER'S COMP INSURANCE	500.00	500.00	0.00	0.00	500.00	0.00
101-601.000-726.000	OFFICE SUPPLIES	500.00	500.00	229.00	0.00	271.00	45.80
101-601.000-806.000	OTHER RECREATION PROGRAMS	35,000.00	35,000.00	179.40	0.00	34,820.60	0.51
101-601.000-807.000	BUS TRANSPORTATION	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-601.000-811.000	SENIOR ACTIVITIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-812.000	COMMUNITY EVENTS	20,000.00	20,000.00	15,390.47	518.40	4,609.53	76.95
101-601.000-817.000	FITNESS CENTER EXP	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-841.000	SPECIAL PROG/SPORTING EVENTS	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
101-601.000-884.000	CONCERTS IN THE PARK	13,000.00	13,000.00	5,550.00	0.00	7,450.00	42.69
Total Dept 601.000 - RECREATION		121,816.00	121,816.00	37,768.67	202.66	84,047.33	31.00
Dept 811.000							
101-811.000-970.000	CAPITAL EXPENDITURE	94,100.00	94,100.00	0.00	0.00	94,100.00	0.00
101-811.000-999.203	TRANSFER OUT TO LOCAL ROADS	145,420.00	145,420.00	0.00	0.00	145,420.00	0.00

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PERIOD ENDING 01/31/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE		ACTIVITY FOR	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	01/31/2019 NORM (ABNORM)		MONTH 01/31/19 INCR (DECR)	NORM (ABNORM) BALANCE		
Fund 101 - GENERAL FUND Expenditures									
Total Dept 811.000		239,520.00	239,520.00	0.00		0.00	239,520.00		0.00
TOTAL EXPENDITURES		4,049,771.00	4,049,771.00	2,177,969.13		366,451.79	1,871,801.87		53.78
Fund 101 - GENERAL FUND:									
TOTAL REVENUES		4,052,322.00	4,052,322.00	3,323,556.88		71,311.84	728,765.12		82.02
TOTAL EXPENDITURES		4,049,771.00	4,049,771.00	2,177,969.13		366,451.79	1,871,801.87		53.78
NET OF REVENUES & EXPENDITURES		2,551.00	2,551.00	1,145,587.75		(295,139.95)	(1,143,036.75)		4,907.40

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PERIOD ENDING 01/31/2019

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 01/31/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE		% BGD USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			BALANCE NORM	(ABNORM)	
Fund 202 - MAJOR ROAD FUND								
Revenues								
Dept 000.000								
202-000.000-556.000	OTHER STATE GRANTS	0.00	0.00	54,358.94	27,179.47	(54,358.94)		100.00
Total Dept 000.000		0.00	0.00	54,358.94	27,179.47	(54,358.94)		100.00
Dept 702.000								
202-702.000-574.000	STATE SHARED REVENUES	312,814.00	312,814.00	131,268.39	23,018.42	181,545.61		41.96
202-702.000-665.000	INVESTMENT INTEREST	400.00	400.00	0.00	0.00	400.00		0.00
Total Dept 702.000		313,214.00	313,214.00	131,268.39	23,018.42	181,945.61		41.91
TOTAL REVENUES		313,214.00	313,214.00	185,627.33	50,197.89	127,586.67		59.27
Expenditures								
Dept 702.000								
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	4,005.00	4,005.00	755.26	70.03	3,249.74		18.86
202-702.000-705.000	SALARIES-ADMIN	5,250.00	5,250.00	3,062.50	437.50	2,187.50		58.33
202-702.000-810.000	AUDITING & ACCOUNTING	5,253.00	5,253.00	5,253.00	0.00	0.00		100.00
202-702.000-856.000	ADMINISTRATION & ENGINEERING	5,000.00	5,000.00	0.00	0.00	5,000.00		0.00
202-702.000-861.000	ROAD MAINTENANCE	5,000.00	5,000.00	1,754.47	288.65	3,245.53		35.09
202-702.000-862.000	ROADSIDE MAINTENANCE	5,000.00	5,000.00	4,122.00	0.00	878.00		82.44
202-702.000-864.000	TRAFFIC CONTROLS	25,000.00	25,000.00	5,743.29	3,279.87	19,256.71		22.97
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00	5,500.00	2,496.92	1,270.32	3,003.08		45.40
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00	5,000.00	0.00	0.00	5,000.00		0.00
202-702.000-870.000	FORESTRY	30,000.00	30,000.00	13,313.01	761.63	16,686.99		44.38
202-702.000-921.000	CONTRACTUAL SERVICES	52,853.00	52,853.00	30,828.77	4,404.11	22,024.23		58.33
202-702.000-999.203	TRANSFER OUT TO LOCAL ROADS	67,056.00	67,056.00	0.00	0.00	67,056.00		0.00
Total Dept 702.000		214,917.00	214,917.00	67,329.22	10,512.11	147,587.78		31.33
TOTAL EXPENDITURES		214,917.00	214,917.00	67,329.22	10,512.11	147,587.78		31.33
Fund 202 - MAJOR ROAD FUND:								
TOTAL REVENUES		313,214.00	313,214.00	185,627.33	50,197.89	127,586.67		59.27
TOTAL EXPENDITURES		214,917.00	214,917.00	67,329.22	10,512.11	147,587.78		31.33
NET OF REVENUES & EXPENDITURES		98,297.00	98,297.00	118,298.11	39,685.78	(20,001.11)		120.35

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PERIOD ENDING 01/31/2019

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 01/31/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			BALANCE NORM (ABNORM)		
Fund 203 - LOCAL ROAD FUND								
Revenues								
Dept 703.000								
203-703.000-415.000	MISCELLANEOUS REVENUE	0.00	0.00	14,035.00	0.00	(14,035.00)		100.00
203-703.000-574.000	STATE SHARED REVENUES	104,271.00	104,271.00	61,423.93	10,770.87	42,847.07		58.91
203-703.000-665.000	INVESTMENT INTEREST	300.00	300.00	0.00	0.00	300.00		0.00
203-703.000-690.101	TRANSFER IN FROM GENERAL FUND	145,420.00	145,420.00	0.00	0.00	145,420.00		0.00
203-703.000-690.202	TRANSFER IN FROM MAJOR ROADS	67,056.00	67,056.00	0.00	0.00	67,056.00		0.00
Total Dept 703.000		317,047.00	317,047.00	75,458.93	10,770.87	241,588.07		23.80
TOTAL REVENUES		317,047.00	317,047.00	75,458.93	10,770.87	241,588.07		23.80
Expenditures								
Dept 703.000								
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	4,274.00	4,274.00	755.26	70.03	3,518.74		17.67
203-703.000-705.000	SALARIES-ADMIN	5,250.00	5,250.00	3,062.50	437.50	2,187.50		58.33
203-703.000-810.000	AUDITING & ACCOUNTING	3,121.00	3,121.00	3,121.00	0.00	0.00		100.00
203-703.000-852.000	PUBLIC SERVICE BUILDING	1,000.00	1,000.00	0.00	0.00	1,000.00		0.00
203-703.000-861.000	ROAD MAINTENANCE	318,737.00	318,737.00	332,469.76	37,553.39	(13,732.76)		104.31
203-703.000-862.000	ROADSIDE MAINTENANCE	0.00	0.00	268.32	0.00	(268.32)		100.00
203-703.000-864.000	TRAFFIC CONTROLS	4,000.00	4,000.00	0.00	0.00	4,000.00		0.00
203-703.000-866.000	SNOW & ICE REMOVAL	5,000.00	5,000.00	2,496.91	1,270.32	2,503.09		49.94
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00	2,000.00	0.00	0.00	2,000.00		0.00
203-703.000-868.000	NON-MOTOR FACILITIES	2,000.00	2,000.00	0.00	0.00	2,000.00		0.00
203-703.000-870.000	FORESTRY	30,000.00	30,000.00	13,312.99	761.62	16,687.01		44.38
203-703.000-921.000	CONTRACTUAL SERVICES	52,853.00	52,853.00	30,828.77	4,404.11	22,024.23		58.33
203-703.000-970.000	CAPITAL EXPENDITURE	90,000.00	90,000.00	0.00	0.00	90,000.00		0.00
Total Dept 703.000		518,235.00	518,235.00	386,315.51	44,496.97	131,919.49		74.54
TOTAL EXPENDITURES		518,235.00	518,235.00	386,315.51	44,496.97	131,919.49		74.54
Fund 203 - LOCAL ROAD FUND:								
TOTAL REVENUES		317,047.00	317,047.00	75,458.93	10,770.87	241,588.07		23.80
TOTAL EXPENDITURES		518,235.00	518,235.00	386,315.51	44,496.97	131,919.49		74.54
NET OF REVENUES & EXPENDITURES		(201,188.00)	(201,188.00)	(310,856.58)	(33,726.10)	109,668.58		154.51

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PERIOD ENDING 01/31/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	01/31/2019 NORM (ABNORM)	MONTH 01/31/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 258 - CAPITAL ACQUISITION FUND							
Revenues							
Dept 000.000							
258-000.000-446.000	INVESTMENT INTEREST	400.00	400.00	1,006.47	147.54	(606.47)	251.62
258-000.000-690.101	TRANSFER IN FROM GENERAL FUND	94,100.00	94,100.00	0.00	0.00	94,100.00	0.00
Total Dept 000.000		94,500.00	94,500.00	1,006.47	147.54	93,493.53	1.07
TOTAL REVENUES		94,500.00	94,500.00	1,006.47	147.54	93,493.53	1.07
Expenditures							
Dept 000.000							
258-000.000-970.000	CAPITAL EXPENDITURE	94,100.00	94,100.00	54,184.21	2,048.00	39,915.79	57.58
Total Dept 000.000		94,100.00	94,100.00	54,184.21	2,048.00	39,915.79	57.58
TOTAL EXPENDITURES		94,100.00	94,100.00	54,184.21	2,048.00	39,915.79	57.58
Fund 258 - CAPITAL ACQUISITION FUND:							
TOTAL REVENUES		94,500.00	94,500.00	1,006.47	147.54	93,493.53	1.07
TOTAL EXPENDITURES		94,100.00	94,100.00	54,184.21	2,048.00	39,915.79	57.58
NET OF REVENUES & EXPENDITURES		400.00	400.00	(53,177.74)	(1,900.46)	53,577.74	.3,294.44

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PERIOD ENDING 01/31/2019

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 01/31/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000.000								
494-000.000-407.000	TIFA-CAPTURE TAXES	80,000.00	80,000.00	16,977.30	0.00	63,022.70		21.22
494-000.000-410.000	TAX COLLECTED OTHER	40,000.00	40,000.00	19,181.67	0.00	20,818.33		47.95
494-000.000-410.002	SPEC ASSESSEMENT - REVENUE	1,800.00	1,800.00	0.00	0.00	1,800.00		0.00
494-000.000-415.000	MISCELLANEOUS REVENUE	0.00	0.00	4,927.34	0.00	(4,927.34)		100.00
494-000.000-446.000	INVESTMENT INTEREST	8,500.00	8,500.00	8,633.93	1,265.69	(133.93)		101.58
494-000.000-614.000	FARMERS MARKET	1,910.00	1,910.00	0.00	0.00	1,910.00		0.00
494-000.000-615.000	MAIN STREET REVENUES	1,100.00	1,100.00	0.00	0.00	1,100.00		0.00
Total Dept 000.000		133,310.00	133,310.00	49,720.24	1,265.69	83,589.76		37.30
TOTAL REVENUES		133,310.00	133,310.00	49,720.24	1,265.69	83,589.76		37.30
Expenditures								
Dept 000.000								
494-000.000-701.000	SALARIES FULL-TIME	55,469.00	55,469.00	19,964.00	791.66	35,505.00		35.99
494-000.000-702.000	SALARIES PART-TIME	9,250.00	9,250.00	0.00	0.00	9,250.00		0.00
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	22,000.00	22,000.00	8,083.25	580.17	13,916.75		36.74
494-000.000-722.000	LEGAL SERVICES	900.00	900.00	0.00	0.00	900.00		0.00
494-000.000-726.000	OFFICE SUPPLIES	200.00	200.00	0.00	0.00	200.00		0.00
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	0.00	0.00	2,000.00		0.00
494-000.000-810.000	AUDITING & ACCOUNTING	800.00	800.00	800.00	0.00	0.00		100.00
494-000.000-822.000	TRAINING/MEMBERSHIP	2,000.00	2,000.00	418.41	96.93	1,581.59		20.92
494-000.000-844.000	MAIN STREET PROGRAM	7,600.00	7,600.00	450.00	0.00	7,150.00		5.92
494-000.000-845.000	STREETSCAPING	3,000.00	3,000.00	2,830.00	2,080.00	170.00		94.33
494-000.000-882.000	PLANNING/CONSULTING FEES	16,000.00	16,000.00	13,183.64	3,200.00	2,816.36		82.40
494-000.000-887.000	FARMERS MARKET	19,270.00	19,270.00	9,246.81	518.40	10,023.19		47.99
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,000.00	2,000.00	971.00	0.00	1,029.00		48.55
494-000.000-901.000	POSTAGE FEES	300.00	300.00	0.00	0.00	300.00		0.00
494-000.000-933.000	REPAIRS & MAINTENANCE	8,100.00	8,100.00	8,987.49	0.00	(887.49)		110.96
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	1,300.00	1,300.00	0.00	0.00	1,300.00		0.00
494-000.000-970.000	CAPITAL EXPENDITURE	3,000.00	3,000.00	0.00	0.00	3,000.00		0.00
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00	10,000.00	0.00	0.00	10,000.00		0.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00	20,000.00	0.00	0.00	20,000.00		0.00
Total Dept 000.000		183,189.00	183,189.00	64,934.60	7,267.16	118,254.40		35.45
TOTAL EXPENDITURES		183,189.00	183,189.00	64,934.60	7,267.16	118,254.40		35.45
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		133,310.00	133,310.00	49,720.24	1,265.69	83,589.76		37.30
TOTAL EXPENDITURES		183,189.00	183,189.00	64,934.60	7,267.16	118,254.40		35.45
NET OF REVENUES & EXPENDITURES		(49,879.00)	(49,879.00)	(15,214.36)	(6,001.47)	(34,664.64)		30.50

User: PAM

DB: Lathrup

PERIOD ENDING 01/31/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	01/31/2019 NORM (ABNORM)	MONTH 01/31/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER & SEWER FUND							
Revenues							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-415.000	MISCELLANEOUS REVENUES	40,000.00	40,000.00	12,476.00	1,782.00	27,524.00	31.19
592-536.000-640.000	WATER SERVICE	571,221.00	571,221.00	380,704.24	45,693.82	190,516.76	66.65
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00	25,000.00	1,223.17	163.82	23,776.83	4.89
592-536.000-642.000	METER CHARGE REVENUE	70,556.00	70,556.00	40,231.15	5,752.37	30,324.85	57.02
592-536.000-643.000	REPLACEMENT RESERVE REVENUE	150,456.00	150,456.00	0.00	0.00	150,456.00	0.00
592-536.000-665.000	INVESTMENT INTEREST	3,000.00	3,000.00	3,549.12	550.59	(549.12)	118.30
Total Dept 536.000 - WATER DEPARTMENT		860,233.00	860,233.00	438,183.68	53,942.60	422,049.32	50.94
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-406.000	TAX REVENUE-DRAINS	0.00	0.00	48.08	0.00	(48.08)	100.00
592-537.000-641.000	WATER & SEWER PENALTIES	43,000.00	43,000.00	42,913.96	4,922.54	86.04	99.80
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,497,234.00	1,497,234.00	791,078.02	94,835.39	706,155.98	52.84
592-537.000-651.000	INDUSTRIAL SURCHARGE	43,000.00	43,000.00	17,814.62	2,547.46	25,185.38	41.43
592-537.000-665.000	INVESTMENT INTEREST	1,700.00	1,700.00	3,501.00	550.56	(1,801.00)	205.94
Total Dept 537.000 - SEWER DEPARTMENT		1,584,934.00	1,584,934.00	855,355.68	102,855.95	729,578.32	53.97
TOTAL REVENUES		2,445,167.00	2,445,167.00	1,293,539.36	156,798.55	1,151,627.64	52.90
Expenditures							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-701.000	SALARIES FULL-TIME	17,888.00	17,888.00	10,439.03	1,678.12	7,448.97	58.36
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	68,414.00	68,414.00	59,568.43	7,934.87	8,845.57	87.07
592-536.000-706.000	OPEB EXPENSE	7,654.00	7,654.00	0.00	0.00	7,654.00	0.00
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	6,989.00	6,989.00	6,989.00	0.00	0.00	100.00
592-536.000-810.000	AUDITING & ACCOUNTING	3,756.00	3,756.00	4,881.00	0.00	(1,125.00)	129.95
592-536.000-875.000	PENSION EXPENSE	1,626.00	1,626.00	0.00	0.00	1,626.00	0.00
592-536.000-902.000	BILLING SERVICES	20,000.00	20,000.00	6,544.07	1,195.13	13,455.93	32.72
592-536.000-921.000	CONTRACTUAL SERVICES	59,397.00	59,397.00	34,641.81	4,948.83	24,755.19	58.32
592-536.000-935.000	EQUIPMENT REPLACEMENT	20,000.00	20,000.00	544.12	544.12	19,455.88	2.72
592-536.000-937.000	WATER SYSTEM MAINTENANCE	80,000.00	80,000.00	54,993.94	10,218.89	25,006.06	68.74
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
592-536.000-944.000	WATER PURCHASES	325,600.00	325,600.00	201,893.25	30,447.14	123,706.75	62.01
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	3,100.00	3,100.00	0.00	0.00	3,100.00	0.00
592-536.000-970.000	CAPITAL EXPENDITURE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
592-536.000-974.000	WATER MAIN PROJECT	500,000.00	500,000.00	133,617.04	3,163.75	366,382.96	26.72
Total Dept 536.000 - WATER DEPARTMENT		1,124,341.00	1,124,341.00	514,111.69	60,130.85	610,229.31	45.73
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-701.000	SALARIES FULL-TIME	17,888.00	17,888.00	12,079.65	1,678.12	5,808.35	67.53
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	14,451.00	14,451.00	14,559.22	2,199.33	(108.22)	100.75
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	7,500.00	7,500.00	7,500.00	0.00	0.00	100.00
592-537.000-720.000	INTEREST EXPENSE	40,466.00	40,466.00	19,253.03	0.00	21,212.97	47.58
592-537.000-725.000	PAYING AGENT FEES	750.00	750.00	750.00	0.00	0.00	100.00
592-537.000-810.000	AUDITING & ACCOUNTING	3,756.00	3,756.00	4,881.00	0.00	(1,125.00)	129.95
592-537.000-921.000	CONTRACTUAL SERVICES	59,397.00	59,397.00	34,641.81	4,948.83	24,755.19	58.32
592-537.000-939.000	SEWER SYTEM MAINTENANCE	118,000.00	118,000.00	4,556.11	2,514.14	113,443.89	3.86
592-537.000-940.000	RENT & UTILITIES WATER & SEWE	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	952,800.00	952,800.00	473,043.96	78,840.66	479,756.04	49.65
592-537.000-945.000	RETENTION TANK-UTIL ELEC	18,729.00	18,729.00	3,807.89	1,237.73	14,921.11	20.33

User: PAM

DB: Lathrup

PERIOD ENDING 01/31/2019

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	01/31/2019 NORM (ABNORM)	MONTH 01/31/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER & SEWER FUND							
Expenditures							
592-537.000-946.000	RETENTION TANK UTIL-WATER	5,000.00	5,000.00	481.88	137.68	4,518.12	9.64
592-537.000-947.000	RETENTION TANK UTIL-GAS	300.00	300.00	90.90	13.89	209.10	30.30
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	1,700.00	1,700.00	1,590.17	267.41	109.83	93.54
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-950.000	RETENTION TANK SUPPLIES/TOOLS	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	15,000.00	15,000.00	2,758.80	1,134.50	12,241.20	18.39
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	8,700.00	8,700.00	8,700.00	0.00	0.00	100.00
592-537.000-955.000	MISCELLANEOUS EXPENDITURES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	32,600.00	32,600.00	8,440.86	2,813.62	24,159.14	25.89
592-537.000-970.000	CAPITAL EXPENDITURE	142,000.00	142,000.00	23,259.49	0.00	118,740.51	16.38
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	20,000.00	20,000.00	8,933.57	1,665.40	11,066.43	44.67
Total Dept 537.000 - SEWER DEPARTMENT		1,462,637.00	1,462,637.00	629,328.34	97,451.31	833,308.66	43.03
TOTAL EXPENDITURES		2,586,978.00	2,586,978.00	1,143,440.03	157,582.16	1,443,537.97	44.20
Fund 592 - WATER & SEWER FUND:							
TOTAL REVENUES		2,445,167.00	2,445,167.00	1,293,539.36	156,798.55	1,151,627.64	52.90
TOTAL EXPENDITURES		2,586,978.00	2,586,978.00	1,143,440.03	157,582.16	1,443,537.97	44.20
NET OF REVENUES & EXPENDITURES		(141,811.00)	(141,811.00)	150,099.33	(783.61)	(291,910.33)	105.84
TOTAL REVENUES - ALL FUNDS		7,355,560.00	7,355,560.00	4,928,909.21	290,492.38	2,426,650.79	67.01
TOTAL EXPENDITURES - ALL FUNDS		7,647,190.00	7,647,190.00	3,894,172.70	588,358.19	3,753,017.30	50.92
NET OF REVENUES & EXPENDITURES		(291,630.00)	(291,630.00)	1,034,736.51	(297,865.81)	(1,326,366.51)	354.81

**CITY OF LATHRUP VILLAGE
DEPARTMENT REPORTS**

January 2019 Police Summaries

1/02/19 19-0023 Found Property

A citizen came into LVPD and turned in a set key they found in the parking lot of City Hall. Keys are being held for safekeeping until the owner is located.

1/3/19 19-0044 Suspicious Circumstances

The reporting party came into LVPD to report a number of unauthorized transactions on her bank account. She contacted her financial institution to report the fraudulent activity, and a report was taken.

1/4/19 19-0059 Suspicious Circumstances

Officers were dispatch to check on the welfare of a child located in the backseat of vehicle. The vehicle left prior to the officers' arrival.

1/4/19 19-0061 Found Property

A citizen came into LVPD to turn in a men's ring that was left after an event in the community room. The ring is being held for safekeeping until the owner is located.

1/4/19 19-0063 Suspicious Circumstances

The reporting party came into LVPD to make a report about an argument that occurred between her and her sister-in law. She stated it was just verbal bickering.

1/5/19 19-0086 Traffic Complaint

Officers conducted a traffic stop and discovered the driver was driving on a suspended license. The driver was cited, advised to park the vehicle and call for a ride.

1/5/19 19-0092 Animal at Large

Officers were dispatched to two dogs running loose in the neighborhood. Officers located the owner of the dogs and she was cited for unlicensed dogs and animal at large.

1/8/19 19-0171 OWI

Officers conducted a traffic stop and made contact with the driver. Through an investigation, it was determined that the driver was operating while intoxicated. The driver was arrested and a warrant is pending.

1/10/19 19-0200 Felony Warrant Arrest

An officer was dispatched to 48th District Court to pick up a subject on valid warrant out of LVPD. Subject was placed under arrest and transported to Berkley for processing.

1/10/19 19-0206 Retail Fraud

Officers were dispatched to a retail fraud that occurred at a local business. The suspects were gone prior to officers' arrival, and the incident is under investigation.

1/11/19 19-0213 Welfare Check

Officers were informed of a possible child abuse report at a residence within the city. Officers went to the residence and spoke to all parties involved. It was determined that the children were safe and the incident reported was a miscommunication.

1/15/19 19-0292 Felony Warrant Arrest

Officer conducted a traffic stop and discovered the driver was driving on a suspended license. The driver also had a valid Livonia warrant; he was arrested and turned over to Livonia PD. The vehicle was impounded to Quality Towing.

1/15/2018 19-0292 Found Property

A subject came into LVPD to turn in US mail he found in the middle of the road. Officers were able to make contact with some of the owners. Mail was held for safe keeping until the owners could come to the department to pick up their property.

1/16/19 19-0318 Intimidation

The reporting party came into LVPD to report a threatening text that she received. She states the suspect is upset because a court case she is involved in. A report was taken and the reporting party was advised.

1/25/19 19-0471 Suspicious Circumstances

The reporting party came into LVPD to report a number of unauthorized transactions on her bank account. She contacted her financial institution to report the fraudulent activity, and a report was taken

1/25/19 19-0472 Leaving the Scene of an Accident

Officers were dispatched to a hit and run accident. While doing an area check, officers located the suspect vehicle abandoned nearby. The vehicle was impounded to Quality Towing, and the incident is under investigation.

1/25/19 19-0474 Suspicious Circumstances

The reporting party came into LVPD to make a fraud report about account that was opened using her information. A report was taken and she was advised.

1/25/19 19-0481 Civil Matter

An Officer was dispatched to a residence for a peace officer detail. The reporting party called because his ex wife and two children weren't at the designated drop off. The reporting party stated it is his weekend with their kids. The officer attempted to make contact with the ex-wife with no success. The reporting party was advised.

1/28/19 19-0540 DWLS

Officers conducted a traffic stop and discovered the driver was driving on a suspended license. The driver was arrested and transported to Berkley PD for booking .The vehicle was turned over to the registered owner.

1/30/19 19-0593 DWLS

Officers conducted a traffic stop and discovered the driver was driving on a suspended license. The driver was arrested and transported to Berkley PD for booking where he posted bond. The vehicle was turned over to a licensed driver.

1/30/19 19-0594 Suspicious Circumstance

An Officer was dispatched to an unknown subject knocking at the door. The unknown subject was knocking because her car got stuck in the snow and she didn't have a cellphone to call for help. The vehicle was towed out of the snow and the woman was picked up by a relative.

2018 TICKET TOTALS BY CATEGORY

VIOLATION	TOTAL
1-5 MPH OVER LIMIT	357
11-15 MPH OVER LIMIT	30
19 OVER SPEED	6
ANIMALS AT LARGE	4
ANIMALS - FAIL TO LICENSE	3
CARELESS DRIVING	13
CONCEALED PISTOL - FAILED TO DISCLOSE	2
DISOBEY STOP SIGN	493
DISOBEY TRAFFIC SIGNAL	135
DISORDERLY PERSON	3
DROVE WHILE LICENSE EXPIRED	35
DROVE WHILE LICENSE SUSPENDED/REV/DENIED	135
DROVE WITHOUT DUE CARE AND CAUTION	5
DROVE WITHOUT LIGHTS	18
DROVE WRONG WAY ON ONE-WAY STREET	3
EQUIPMENT VIOLATION	268
EXPIRED PLATE	126
FAILED TO CHANGE ADDRESS	2
FAILED TO STOP ASSURED CLEAR DISTANCE	74
FAILED TO STOP ID/PD ACCIDENT	2
FAILED TO STOP FOR SCHOOL BUS	2
FAIL TO YIELD	44
FAILED TO YIELD RIGHT OF WAY	21
HANDICAP PARKING VIOLATION	6
ILLEGAL TURN	11
IMPEDING/BLOCKADING	150
IMPROPER LANE USE	43
IMPROPER/PROHIBITED PARKING	21
IMPROPER PLATE/NO VALID PLATE	23
IMPROPER TURN	99
LEAVING SCENE OF ACCIDENT	1
MOTOR CARRIER VIOLATION - DEFECTIVE EQUIPMENT	21
MOTOR CARRIER VIOLATION - NO INSURANCE	7
NO INSURANCE	32
NO PARKING 3AM-6AM	204
NO PROOF INSURANCE	286
NO PROOF REGISTRATION	31

2018 TICKET TOTALS BY CATEGORY

OBSTRUCTING POLICE OFFICER - MIS REP	5
OPEN INTOXICANTS IN VEHICLE	4
OPERATING WHILE READING/TEXTING	90
PBT REFUSAL	1
POSSESSION OF MARIJUANA	5
PROHIBITED TURN	351
SAFETY BELT VIOLATION	4
VIOLATION OF CHILD RESTRAINT LAW	4
ZONING - SIGN VIOLATION	1
TOTAL TICKETS WRITTEN FOR 2018	3181



<u>MV Stolen</u>	<u>Premises Entered</u>
<u>Count</u>	<u>Count</u>
2	0

2018 QUALITY ASSURANCE REPORT

MI6352100 Lathrup Village Police Department

**LAW ENFORCEMENT OFFICERS
KILLED OR ASSAULTED**

Total Officers Killed: 0
 Total Officers Assaulted Without Injury: 0
 Total Officers Assaulted With Injury: 1

Number of Police Officers As of October 31, 2017: 8

Reporting Period: JANUARY -DECEMBER
 Number of Months Received: 12

Report Date: 1/17/2019

File Class and Description	Victim Totals	Total Incidents	Number of Arrests	Exceptionally Cleared	Clearance Rate	2018 Offenses	2017 Offenses	Percent Change
11002 SEXUAL PENETRATION PENIS/VAGINA CSC 3RD	1	1	0	0	0 %	1	1	0.0%
11004 SEXUAL PENETRATION ORAL/ANAL CSC 3RD	1	1	0	0	0 %	1	0	0.0%
12000 ROBBERY	0	3	2	0	67 %	3	0	0.0%
13001 NONAGGRAVATED ASSAULT	13	12	1	0	8 %	12	8	50.0%
13002 AGGRAVATED/FELONIOUS ASSAULT	3	3	1	0	33 %	3	5	-40.0%
13003 INTIMIDATION/STALKING	5	5	0	0	0 %	5	8	-37.5%
20000 ARSON	0	0	0	0	0 %	0	1	0.0%
22001 BURGLARY FORCED ENTRY	3	4	0	0	0 %	4	4	0.0%
22002 BURGLARY ENTRY WITHOUT FORCE (INTENT)	2	1	1	0	100 %	1	1	0.0%
23003 LARCENY THEFT FROM BUILDING	3	4	1	0	25 %	4	1	300.0%
23005 LARCENY THEFT FROM MOTOR VEHICLE	3	3	0	0	0 %	3	12	-75.0%
23006 LARCENY THEFT OF MOTOR VEH PARTS/ACCESSORIES	2	2	0	0	0 %	2	2	0.0%
23007 LARCENY OTHER	15	14	1	0	7 %	14	9	55.6%
24001 MOTOR VEHICLE THEFT	2	2	0	0	0 %	2	2	0.0%
25000 FORGERY/COUNTERFEITING	0	0	0	0	0 %	1	1	0.0%
26001 FRAUD FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	14	20	0	0	0 %	20	23	-13.0%
26002 FRAUD CREDIT CARD/ATM	2	4	1	0	25 %	4	2	100.0%
26006 FRAUD BAD CHECKS	1	2	0	0	0 %	2	1	100.0%
26007 FRAUD IDENTITY THEFT	5	5	0	0	0 %	5	5	0.0%
27000 EMBEZZLEMENT	0	0	0	0	0 %	0	2	0.0%
28000 STOLEN PROPERTY	1	2	1	0	50 %	2	1	100.0%
29000 DAMAGE TO PROPERTY	6	7	1	0	14 %	9	9	0.0%
30002 RETAIL FRAUD THEFT	0	3	1	0	33 %	3	2	50.0%
35001 VIOLATION OF CONTROLLED SUBSTANCE	0	5	4	0	80 %	8	10	-20.0%
35002 NARCOTIC EQUIPMENT VIOLATIONS	0	0	0	0	0 %	1	1	0.0%
38001 FAMILY ABUSE/NEGLECT NONVIOLENT	1	1	0	0	0 %	1	0	0.0%
38003 FAMILY OTHER	0	0	0	0	0 %	0	1	0.0%
41002 LIQUOR VIOLATIONS OTHER	0	4	3	0	75 %	4	4	0.0%
48000 OBSTRUCTING POLICE	0	3	3	0	100 %	5	3	66.7%
52001 WEAPONS OFFENSE CONCEALED	0	0	0	0	0 %	0	2	0.0%
53002 PUBLIC PEACE OTHER	0	2	0	0	0 %	2	1	100.0%
54001 HIT AND RUN MOTOR VEHICLE ACCIDENT	1	1	0	0	0 %	1	1	0.0%
54002 OUIL OR OUID	0	12	11	0	92 %	12	7	71.4%
55000 HEALTH AND SAFETY	0	5	0	0	0 %	5	9	-44.4%
57001 TRESPASS	0	4	0	0	0 %	5	2	150.0%
72000 ANIMAL CRUELTY	0	1	1	0	100 %	1	0	0.0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	0	2	0	0	0 %	2	0	0.0%
AGENCY TOTALS:	84	138	33	0	24 %	148	141	5.0%



<u>MV Stolen</u>	<u>Premises Entered</u>
<u>Count</u>	<u>Count</u>
2	0

2017 QUALITY ASSURANCE REPORT

MI6352100 Lathrup Village Police Department

MICHIGAN INCIDENT CRIME REPORTING

LAW ENFORCEMENT OFFICERS KILLED OR ASSAULTED

Total Officers Killed:
 Total Officers Assaulted Without Injury:
 Total Officers Assaulted With Injury:

Number of Police Officers As of October 31, 2017 8
 Reporting Period: JANUARY -DECEMBER

Report Date: 3/15/2018

File Class and Description	Victim Totals	Total Incidents	Number of Arrests	Exceptionally Cleared	Clearance Rate	2017 Offenses	2016 Offenses	Percent Change
11002 SEXUAL PENETRATION PENIS/VAGINA CSC 3RD	1	1	0	0	0 %	1	0	0.0%
12000 ROBBERY	0	0	0	0	0 %	0	1	0.0%
13001 NONAGGRAVATED ASSAULT	8	8	2	0	25 %	8	18	-55.6%
13002 AGGRAVATED/FELONIOUS ASSAULT	5	5	2	0	40 %	5	4	25.0%
13003 INTIMIDATION/STALKING	8	8	0	0	0 %	8	6	33.3%
20000 ARSON	0	1	0	0	0 %	1	0	0.0%
22001 BURGLARY FORCED ENTRY	4	4	1	0	25 %	4	7	-42.9%
22002 BURGLARY ENTRY WITHOUT FORCE (INTENT)	2	1	0	0	0 %	1	1	0.0%
23003 LARCENY THEFT FROM BUILDING	1	1	1	0	100 %	1	4	-75.0%
23005 LARCENY THEFT FROM MOTOR VEHICLE	12	12	0	0	0 %	12	6	100.0%
23006 LARCENY THEFT OF MOTOR VEH PARTS/ACCESSORIES	1	2	0	0	0 %	2	2	0.0%
23007 LARCENY OTHER	7	9	0	0	0 %	9	7	28.6%
24001 MOTOR VEHICLE THEFT	2	2	0	0	0 %	2	1	100.0%
24002 MOTOR VEHICLE AS STOLEN PROPERTY	0	0	0	0	0 %	0	1	0.0%
25000 FORGERY/COUNTERFEITING	0	1	0	0	0 %	1	2	-50.0%
26001 FRAUD FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	22	23	2	0	9 %	23	19	21.1%
26002 FRAUD CREDIT CARD/ATM	1	2	2	0	100 %	2	1	100.0%
26006 FRAUD BAD CHECKS	0	1	0	0	0 %	1	2	-50.0%
26007 FRAUD IDENTITY THEFT	6	4	0	0	0 %	5	4	25.0%
27000 EMBEZZLEMENT	0	2	0	0	0 %	2	2	0.0%
28000 STOLEN PROPERTY	1	0	0	0	0 %	1	1	0.0%
29000 DAMAGE TO PROPERTY	7	8	0	0	0 %	9	15	-40.0%
30002 RETAIL FRAUD THEFT	0	2	0	0	0 %	2	0	0.0%
35001 VIOLATION OF CONTROLLED SUBSTANCE	0	6	1	0	17 %	10	13	-23.1%
35002 NARCOTIC EQUIPMENT VIOLATIONS	0	0	0	0	0 %	1	1	0.0%
38001 FAMILY ABUSE/NEGLECT NONVIOLENT	0	0	0	0	0 %	0	2	0.0%
38003 FAMILY OTHER	0	1	0	0	0 %	1	1	0.0%
41002 LIQUOR VIOLATIONS OTHER	0	3	0	0	0 %	4	11	-63.6%
48000 OBSTRUCTING POLICE	0	2	0	0	0 %	3	5	-40.0%
50000 OBSTRUCTING JUSTICE	0	0	0	0	0 %	0	3	0.0%
52001 WEAPONS OFFENSE CONCEALED	0	2	2	0	100 %	2	1	100.0%
53001 DISORDERLY CONDUCT	0	0	0	0	0 %	0	2	0.0%
53002 PUBLIC PEACE OTHER	0	1	0	0	0 %	1	0	0.0%
54001 HIT AND RUN MOTOR VEHICLE ACCIDENT	0	1	0	0	0 %	1	0	0.0%
54002 OUIL OR OUID	0	6	6	0	100 %	7	12	-41.7%
55000 HEALTH AND SAFETY	4	9	0	0	0 %	9	2	350.0%
57001 TRESPASS	0	1	0	0	0 %	2	1	100.0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	0	0	0	0	0 %	0	4	0.0%

TRANSPORTATION IMPROVEMENT ASSOCIATION

TRAFFIC CRASH ANALYSIS

1/1/2018 - 12/31/2018

Crash Level	
Type	# Crashes
Fatalities	0 (0%)
Incapacitating Injury (A)	0 (0%)
Non-Incapacitating Injury (B)	19 (8%)
Possible Injury (C)	18 (7%)
Property Damage Only	210 (85%)
Other Injury	0 (0%)
Total	247

Injury Severity	
Type	# of Persons
Fatalities	0 (0%)
Incapacitating Injury (A)	0 (0%)
Non-Incapacitating Injury (B)	21 (45%)
Possible Injury (C)	26 (55%)
Total	47

Fatalities	
Type	Fatalities
Driver	0 (0%)
Passenger	0 (0%)
Total	0

Crash Type	
Type	# Crashes
Uncoded/errors	0 (0%)
Single Motor Vehicle	16 (6%)
Head On	0 (0%)
Head On - Left Turn	2 (1%)
Angle	59 (24%)
Rear End	100 (40%)
Rear End - Left Turn	5 (2%)
Rear End - Right Turn	1 (0%)
Sideswipe - Same Direction	50 (20%)
Sideswipe - Opposit Direction	4 (2%)
Backing	5 (2%)
Other	4 (2%)
Unknown	1 (0%)
Total	247

**TRANSPORTATION IMPROVEMENT ASSOCIATION
TRAFFIC CRASH ANALYSIS
1/1/2018 - 12/31/2018**

Hazardous Action	
Action	# Crashes
None	655 (37%)
Speed To Fast	9 (1%)
Speed To Slow	0 (0%)
Failed To Yield	52 (3%)
Disregard Traffic Control	10 (1%)
Drove Wrong Way	0 (0%)
Drove Left Of Center	3 (0%)
Improper Passing	2 (0%)
Improper Lane Use	27 (2%)
Improper Turn	9 (1%)
Improper / No Signal	2 (0%)
Improper Backing	4 (0%)
Unable To Stop	93 (5%)
Other	2 (0%)
Unknown	898 (51%)
Reckless Driving	2 (0%)
Careless Driving	2 (0%)
Total	1,770

Top 10 Harmful Events	
Event	# of Events
Motor Vehicle in Transport	481 (91%)
Loss of Control	17 (3%)
Concrete Barrier	7 (1%)
Ran Off Roadway - Right	5 (1%)
Traffic Sign / Post	4 (1%)
Other Non-collision	4 (1%)
Ran Off Roadway - Left	4 (1%)
Other Non-Fixed Object	2 (0%)
Ditch	2 (0%)
Traffic Signal Equipment	1 (0%)
Total	527

Traffic Device	
Type	# Crashes
Signal	88 (36%)
Stop Sign	31 (13%)
None	128 (52%)
Total	247

Unit Type	
Type	# of Units
Vehicle	498 (100%)
Total	498

Vehicle Type	
Type	# of Vehicles
Uncoded/errors	5 (1%)
Passenger Car, SUV, Van	445 (90%)
Truck / Bus	18 (4%)
Motorhome	2 (0%)
Pickup Truck	23 (5%)
Small Truck (< 10,000)	1 (0%)
Motorcycle	1 (0%)
Moped / Goped	1 (0%)
Total	498

**TRANSPORTATION IMPROVEMENT ASSOCIATION
TRAFFIC CRASH ANALYSIS
1/1/2018 – 12/31/2018**

Weather		# Crashes
Clear		154 (62%)
Cloudy		48 (19%)
Fog	1 (0%)	
Rain		26 (11%)
Snow		8 (3%)
Sleet / Hail		3 (1%)
Blowing Snow	1 (0%)	
Unknown		6 (2%)
Total		247

Road Condition		# Crashes
Dry		178 (72%)
Wet		51 (21%)
Ice		9 (4%)
Snow		3 (1%)
Slush		1 (0%)
Unknown		5 (2%)
Total		247

Light Condition		# Crashes
Daylight		199 (81%)
Dawn	1 (0%)	
Dusk		2 (1%)
Dark - Lighted		35 (14%)
Dark - Unlighted		9 (4%)
Unknown	1 (0%)	
Total		247

Alcohol Involved		# Crashes
No		245 (99%)
Yes		2 (1%)
Total		247

Construction Type		# Crashes
Construction / Maintenance		5 (100%)
Total		5

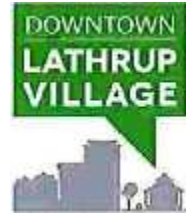
Crashes By Month		# Crashes
January		18 (7%)
February		12 (5%)
March		19 (8%)
April		22 (9%)
May		26 (11%)
June		27 (11%)
July		21 (9%)
August		16 (6%)
September		12 (5%)
October		24 (10%)
November		25 (10%)
December		25 (10%)
Total		247

**TRANSPORTATION IMPROVEMENT ASSOCIATION
TRAFFIC CRASH ANALYSIS
1/1/2018 – 12/31/2018**

Crashes By Day of Week	
Day of Week	# Crashes
Sunday	19 (8%)
Monday	37 (15%)
Tuesday	42 (17%)
Wednesday	43 (17%)
Thursday	41 (17%)
Friday	45 (18%)
Saturday	20 (8%)
Total	247

Crashes By Hour of Day	
Hour of Day	# Crashes
00:00	2 (1%)
01:00	2 (1%)
02:00	0 (0%)
03:00	1 (0%)
04:00	1 (0%)
05:00	2 (1%)
06:00	3 (1%)
07:00	9 (4%)
08:00	13 (5%)
09:00	14 (6%)
10:00	12 (5%)
11:00	15 (6%)
12:00	17 (7%)
13:00	17 (7%)
14:00	20 (8%)
15:00	24 (10%)
16:00	25 (10%)
17:00	23 (9%)
18:00	18 (7%)
19:00	10 (4%)
20:00	3 (1%)
21:00	8 (3%)
22:00	5 (2%)
23:00	3 (1%)
Unknown	0 (0%)
Total	247

Crashes By Time Period	
Time Period	# Crashes
12 MID-7 AM	11 (4%)
7 AM-9 AM	22 (9%)
9 AM-4 PM	119 (48%)
4 PM-6 PM	48 (19%)
6 PM-12 MID	47 (19%)
Unknown	0 (0%)
Total	247



Date: February 21, 2019
To: Sheryl Mitchell, City Administrator
From: Susie Stec, Manager – Community & Economic Development
Re: Department Report

My first few weeks have been spent becoming familiar with the community and the activities of the DDA and Planning Commission. I have met with our Main Street Oakland County representatives, planning consultants, Southfield Area Chamber of Commerce, and have met a few of our local business/property owners.

Trainings

I have/will be attending the following trainings:

-) New Manager Training (Main Street Oakland County) – Feb. 8th
-) 2020 Census Complete Count Committee – Feb. 22nd
-) Local Gov't Finance 101 – Road Funding (SEMCOG) – Mar. 5th
-) National Main Street Center Conference – Mar. 25-27

Planning Commission

The LVPC will be meeting on Feb. 26th and will be considering a proposed restaurant at the former Honey Tree location, a conceptual plan for a drive-thru at Panera Bread, as well as discussing drive-thru uses in general in the Village Center, and ongoing zoning amendment updates.

DDA

The February Board of Directors meetings was cancelled; however, I've met with the incoming chair. The DDA will likely need to update the TIF plan, as it nearly 10 years old and the statutes were recently changed.

Grant Opportunities

Participated in a meeting with SEMCOG representative Brian Pawlak regarding the Transportation Alternatives Program (TAP) grant which focuses on non-motorized transportation projects. We still have due diligence to complete (i.e. cost estimates, identify matching funds, meet with Southfield) before submitting an application. There are 2 remaining deadlines in 2019.

I will be looking into the following funding opportunities:

- J) [MDOT Transportation Economic Development Fund](#). This may be a good funding mechanism for Southfield Road improvements, particularly given that it is a multi-jurisdictional project. It is, at least, worth a discussion with RCOC and our neighbors. *The application is due April 5th.*
- J) [Historic Preservation Community Assessment Program](#). This is an interesting one and hits on a key priority of the Main Street program which is preservation. A goal of the assessment is to engage the community, identify how robust the current preservation efforts are, and provide recommendations on how to strengthen our preservation efforts. *The application is due February 28th*
- J) [SEMCOG Green Infrastructure Implementation Program](#). This opportunity will provide funding for the implementation of green infrastructure on public property, including activities that reduce stormwater run-off. *The applicant is due March 29th.*



Building

Permit # PB190001
 Issued: 01/02/2019

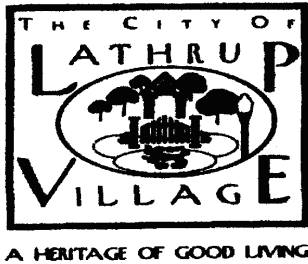
Inspection Request Information
 Inspections can be scheduled Mondays,
 Wednesdays, & Fridays from 9 a.m. -12
 p.m.
 By phone (248) 557-2600 ext. 223 or by Fax
 (248) 557-2602

Type of Construction: _____ Occupancy Group: _____ Edition of Code: _____

APPLICANT	JOB LOCATION	OWNER
Bruttell Roofing Company 10821 Capital St. Oak Park MI 48237 Ph.: (248) 543 3040 Fx.:	27811 SOUTHFIELD RD LATHRUP VILLAGE, MI 48076 Parcel #: 40-24-14-431-046	SUNSET WEST INVESTMENTS 320 MARTIN ST # 100 BIRMINGHAM MI 48009 Ph.: Fx.:

Work Description: Roof tear off and replacement
Stipulations:

Permit Item	Work Type	Fee Basis	Item Total
Building Permit Application Fee	Standard Item	1.00	\$50.00
Inspection Fee	Inspection	1.00	\$40.00
Resi & Comm \$10,001 and Over	Standard Item	90,000.00	\$880.00
Builders Registration fee	Registration Fee	1.00	\$15.00
Builders Registration fee	Registration Fee	1.00	\$15.00
Plan Review	Review	1.00	\$75.00
Plan Review	Review	300.00	\$300.00
Inspection Fee	Inspection	1.00	\$40.00
Resi & Comm \$10,001 and Over	Standard Item	64,520.00	\$705.00
Construction 0-25k	Permit Fees	1.00	\$1,250.00
Building Permit Application Fee	Standard Item	1.00	\$50.00
Inspection Fee	Inspection	1.00	\$40.00
Building Permit Application Fee	Standard Item	1.00	\$50.00
Plan Review	Review	1.00	\$75.00
Inspection Fee	Inspection	1.00	\$40.00
Resi & Comm \$10,001 and Over	Standard Item	12,000.00	\$334.00
Builders Registration fee	Registration Fee	1.00	\$15.00
Building Permit Application Fee	Standard Item	1.00	\$50.00
Plan Review	Review	1.00	\$75.00
Inspection Fee	Inspection	1.00	\$40.00
Resi & Comm \$1001 to \$10,000	Standard Item	3,150.00	\$95.00



Building

Permit # PB190010
 Issued: 01/22/2019

Inspection Request Information
 Inspections can be scheduled Mondays, Wednesdays, & Fridays from 9 a.m. -12 p.m.
 By phone (248) 557-2600 ext. 223 or by Fax (248) 557-2602

Type of Construction: _____ Occupancy Group: _____ Edition of Code: _____

APPLICANT	JOB LOCATION	OWNER
Onsite Solutions 12725 Stark Rd. Livonia MI 48150 Ph.: (734) 523 8400 Fx.:	18781 ALHAMBRA AVE LATHRUP VILLAGE, MI 48076 Parcel #: 40-24-14-204-003	MABIN, DARLENE C 18781 ALHAMBRA AVE LATHRUP VILLAGE MI 48076-2521 Ph.: (248) 819 2279 Fx.:

Work Description: Replace shower tile and shower pan with subway tile.

Stipulations:

Permit Item	Work Type	Fee Basis	Item Total
Builders Registration fee	Registration Fee	1.00	\$15.00
Building Permit Application Fee	Standard Item	1.00	\$50.00
Plan Review	Review	1.00	\$75.00
Inspection Fee	Inspection	1.00	\$40.00
Resi & Comm \$1001 to \$10,000	Standard Item	4,800.00	\$110.00
Stand By Generator Upto 30 KW/KV/	Standard Item	1.00	\$40.00
Inspection Fee	Inspection	1.00	\$40.00
Permit Fee	Standard Item	0.00	\$0.00
Furnace/Single Fam Resi.	Standard Item	1.00	\$30.00
Elec. Contractors	Registration Fee	1.00	\$15.00
Inspection Fee	Inspection	1.00	\$40.00
Circuits	Standard Item	4.00	\$39.00
App-Range/Dryer/W.H./Disp/DW/	Standard Item	2.00	\$35.00
Service	Standard Item	1.00	\$30.00
Inspection Fee	Inspection	1.00	\$40.00
Elec. Contractors	Registration Fee	1.00	\$15.00
Elec. Contractors	Registration Fee	1.00	\$15.00
Inspection Fee	Inspection	1.00	\$40.00
Stand By Generator Upto 30 KW/KV/	Standard Item	1.00	\$40.00
Circuits	Standard Item	1.00	\$15.00
Lamps/Fixtures	Standard Item	1.00	\$25.00



Electrical

Permit # PE190006
 Issued: 01/15/2019

Inspection Request Information
 Inspections can be scheduled Mondays,
 Wednesdays, & Fridays from 9 a.m. -12
 p.m.
 By phone (248) 557-2600 ext. 223 or by Fax
 (248) 557-2602

Type of Construction: _____ Occupancy Group: _____ Edition of Code: _____

APPLICANT	JOB LOCATION	OWNER
Amber Electric Inc. 7785 Frampton Dr Washington Dr MI 48095 Ph.: (810) 523 3776 Fx.:	18559 DOLORES AVE LATHRUP VILLAGE, MI 48076 Parcel #: 40-24-14-255-001	RUNYAN, ELIZABETH A 18559 DOLORES AVE LATHRUP VILLAGE MI 48076-2686 Ph.: Fx.:

Work Description: Relocating wires for new doorway.
 one circuit and one lamp

Stipulations:

Permit Item	Work Type	Fee Basis	Item Total
Inspection Fee	Inspection	1.00	\$40.00
Elec. Contractors	Registration Fee	1.00	\$15.00
Inspection Fee	Inspection	1.00	\$40.00
Elec. Contractors	Registration Fee	1.00	\$15.00
Service	Standard Item	1.00	\$30.00
Lamps/Fixtures	Standard Item	7.00	\$25.00
Circuits	Standard Item	4.00	\$39.00
Circuits	Standard Item	1.00	\$15.00
Inspection Fee	Inspection	1.00	\$40.00
Inspection Fee	Inspection	1.00	\$40.00
Furnace/Single Fam Resi.	Standard Item	1.00	\$30.00
Elec. Contractors	Registration Fee	1.00	\$15.00
A/C Resi. W/Circuit	Standard Item	1.00	\$25.00
Furnace/Single Fam Resi.	Standard Item	1.00	\$30.00
Inspection Fee	Inspection	1.00	\$40.00
Inspection Fee	Inspection	1.00	\$40.00
Install/Replace Furnace Upto 200K B	Standard Item	1.00	\$35.00
Reg Fee For Contractors	Registration Fee	1.00	\$15.00
Inspection Fee	Inspection	1.00	\$40.00
Gas Pipe Pressure Testing	Standard Item	1.00	\$30.00



Mechanical

Permit # PM190003
 Issued: 01/10/2019

Inspection Request Information

Inspections can be scheduled Mondays,
 Wednesdays, & Fridays from 9 a.m. -12
 p.m.
 By phone (248) 557-2600 ext. 223 or by Fax
 (248) 557-2602

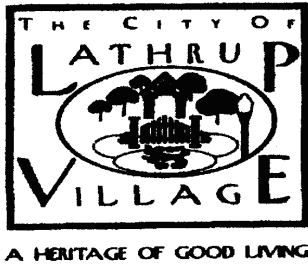
Type of Construction: _____ Occupancy Group: _____ Edition of Code: _____

APPLICANT	JOB LOCATION	OWNER
Zilka, Frank 451 Markwood Oxford MI 48370 Ph.: (248) 814 9393 Fx.:	18641 RAINBOW DR LATHRUP VILLAGE, MI 48076 Parcel #: 40-24-23-208-007	TURNBOUGH, STARLING 18641 RAINBOW DR LATHRUP VILLAGE MI 48076-4423 Ph.: Fx.:

Work Description: Gas Pressure Test

Stipulations:

Permit Item	Work Type	Fee Basis	Item Total
Reg Fee For Contractors	Registration Fee	0.00	\$0.00
Gas Piping Openings	Standard Item	1.00	\$25.00
Inspection Fee	Inspection	1.00	\$40.00
Gas Piping Openings	Standard Item	1.00	\$25.00
Gas Pipe Pressure Testing	Standard Item	1.00	\$30.00
Inspection Fee	Inspection	1.00	\$40.00
Reg Fee For Contractors	Registration Fee	1.00	\$15.00
Bath Vent Fans Upto 3	Standard Item	1.00	\$25.00
Inspection Fee	Inspection	1.00	\$40.00
Reg Fee For Contractors	Registration Fee	1.00	\$15.00
Install/Replace Furnace Upto 200K B	Standard Item	1.00	\$35.00
Install/Replace Furnace Upto 200K B	Standard Item	1.00	\$35.00
A/C and Refrig 5HP or less	Standard Item	1.00	\$25.00
Install of Furn Acc/Humidifiers	Standard Item	1.00	\$15.00
Inspection Fee	Inspection	1.00	\$40.00
Reg Fee for Plumb Cont.	Registration Fee	1.00	\$15.00
Inspection Fee	Inspection	1.00	\$40.00
Sewer Repair	Standard Item	1.00	\$25.00
Inspection Fee	Inspection	1.00	\$40.00
Underground Plumb Resi.	Standard Item	1.00	\$10.00
Stacks	Standard Item	1.00	\$15.00



Plumbing

Permit # PP190005
 Issued: 01/22/2019

Inspection Request Information
 Inspections can be scheduled Mondays,
 Wednesdays, & Fridays from 9 a.m. -12
 p.m.
 By phone (248) 557-2600 ext. 223 or by Fax
 (248) 557-2602

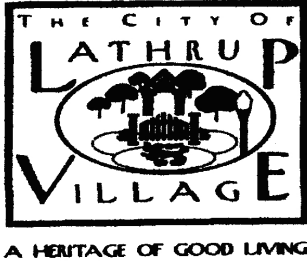
Type of Construction: _____ Occupancy Group: _____ Edition of Code: _____

APPLICANT	JOB LOCATION	OWNER
Great Oaks Plumbing 1910 Winner Street Walled Laked MI 48390 Ph.: (248) 624 0195 Fx.:	27451 BLOOMFIELD DR LATHRUP VILLAGE, MI 48076 Parcel #: 40-24-14-451-011	HUGHEY, PATRICIA 27451 BLOOMFIELD DR LATHRUP VILLAGE MI 48076-3343 Ph.: Fx.:

Work Description: 1-stack
 3-sinks
 1-stub
 1-disposal
 1-dishwasher
 2-water closets
 1-inside drain

Stipulations:

Permit Item	Work Type	Fee Basis	Item Total
Sink	Standard Item	1.00	\$15.00
Sink	Standard Item	1.00	\$15.00
Sink	Standard Item	1.00	\$15.00
Baths/Tub	Standard Item	1.00	\$15.00
Garbage Disposal	Standard Item	1.00	\$15.00
Dishwasher	Standard Item	1.00	\$15.00
Water Closet (Toilet)	Standard Item	1.00	\$15.00
Water Closet (Toilet)	Standard Item	1.00	\$15.00
Reg Fee for Plumb Cont.	Registration Fee	1.00	\$15.00
Inspection Fee	Inspection	1.00	\$40.00
Floor Drains	Standard Item	1.00	\$15.00
Re-Inspection Fee	Inspection	1.00	\$40.00
Inspection Fee	Inspection	1.00	\$40.00
Shower	Standard Item	1.00	\$15.00
Reg Fee for Plumb Cont.	Registration Fee	1.00	\$15.00
Floor Drains	Standard Item	3.00	\$45.00
Lavatory	Standard Item	1.00	\$15.00



Plumbing

Permit # PP190007
 Issued: 01/23/2019

Inspection Request Information
 Inspections can be scheduled Mondays, Wednesdays, & Fridays from 9 a.m. -12 p.m.
 By phone (248) 557-2600 ext. 223 or by Fax (248) 557-2602

Type of Construction: _____ Occupancy Group: _____ Edition of Code: _____

APPLICANT	JOB LOCATION	OWNER
Cyclone Plumbing 10374 Cedar Island Rd White Lake MI 48076 Ph.: (248) 521 6183 Fx.:	28460 SOUTHFIELD RD LATHRUP VILLAGE, MI 48076 Parcel #: 40-99-00-007-022	INTERNATIONAL TITLE CLEARING 28460 SOUTHFIELD RD LATHRUP VILLAGE MI 48076 Ph.: (248) 353 0096 Fx.:

Work Description: 3-lavatory
 3-floor drains

Stipulations:

Permit Item	Work Type	Fee Basis	Item Total
Lavatory	Standard Item	1.00	\$15.00
Lavatory	Standard Item	1.00	\$15.00
Inspection Fee	Inspection	1.00	\$40.00
Reg Fee for Plumb Cont.	Registration Fee	1.00	\$15.00
Inspection	Inspection	1.00	\$40.00
Contractor Registration	Registration Fee	1.00	\$15.00
Sign Permit Application Fee	Review	1.00	\$50.00
Plan Review	Review	1.00	\$75.00

Fee Total: \$180.00
 Amount Paid: \$180.00
Balance Due: \$0.00

Permit Cancellation Refund
 Before Work Begins 50% permit fee refunded.
 After Work Begins 0% permit fee refunded.

Public Act 135 of 1989 mandates the following information for all residential permits:

Applicant License No: _____ Expiration Date: 11/28/19
 Worker's Disability Compensation Insurance Carrier or Reason Exemption: _____
 Internal Revenue Code Employer ID # or Exemption Reason: _____

"Section 23a of the state construction does act of 1972, Act No. 230 of Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who perform work on residential building for a residential structure. Violators of section 23a are subject to civil fines."



Sign

Permit # PS180018
 Issued: 01/18/2019

Inspection Request Information
 Inspections can be scheduled Mondays, Wednesdays, & Fridays from 9 a.m. -12 p.m.
 By phone (248) 557-2600 ext. 223 or by Fax (248) 557-2602

Type of Construction: _____ Occupancy Group: _____ Edition of Code: _____

APPLICANT	JOB LOCATION	OWNER
ASI Signage 1119 Wheaton Troy MI 48083 Ph.: (248) 680 8970 Fx.:	26411 SOUTHFIELD RD LATHRUP VILLAGE, MI 48076 Parcel #: 40-24-23-277-049	FIRST HOLDING MANAGEMENT C PO BOX 250668 WEST BLOOMFIELD MI 48325 Ph.: (248) 855 3330 Fx.:

Work Description: 8050
Stipulations:

Permit Item	Work Type	Fee Basis	Item Total
Applicants Signature _____		Date _____	



HEADQUARTERS
 235 East Main Street
 Suite 105
 Northville, Michigan 48167

O 248.596.0920
 F 248.596.0930
 MCKA.COM

February 10, 2019
 Invoice No: 21244 - 30

Sheryl Mitchell
 City Administrator
 City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Project 21244 Lathrup Village Building Inspections

Invoice & Supporting Documentation for Inspection for Plan Review and Inspection Services Per Agreement (10/1/12).
Professional Services from January 1, 2019 to January 31, 2019

BUILDING INSPECTIONS PERFORMED

Permit Fee Revenue Collected by City for which the Contractor has provided Inspections, plan reviews and reinspections, including the fee for performing a business license and residential rental inspections and inspections associated with the same business permit (see attached Inspection Lists).

Contract Amount

Number of \$ Permit Fees	3,904.00
Fee Each	.75
Total Fee	2,928.00

Total Fee \$2,928.00

CODE ENFORCEMENT SERVICES

2012 Agreement - 50% Reduction December, January and February - \$470 x 50% = \$235/week.

2018 Agreement - Additional four (4) hours of code enforcement services - \$200/week.

Contract Amount

Number of Weeks	4.60
Fee Each	435.00
Total Fee	2,001.00

Total Fee \$2,001.00

BUILDING OFFICIAL RETAINER \$100/MONTH

Services as Building Official 100.00

Total \$100.00

Invoice Total \$5,029.00

Outstanding Invoices

Number	Date	Balance
27	11/11/2018	9,673.55
Total		\$9,673.55

THANK YOU. PLEASE REMIT TO ABOVE ADDRESS.

VIA EMAIL: SMITCHELL@LATHRUPVILLAGE.ORG

Montly Inspection List

02/08/20

CHARLIE FORD

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
PM180086	27333 GOLDENGATE W DR	Final	01/08/19	01/09/19	Approved	115.00
PM180053	27943 SUNSET W BLVD	Final	01/08/19	01/09/19	Approved	120.00
PM190002	28460 SOUTHFIELD RD	Rough	01/10/19	01/10/19	Approved	165.00
PM180073	17311 CORAL GABLES AVE	Final	01/17/19	01/17/19	Approved	75.00
PM180081	28075 LATHRUP BLVD	Final	01/17/19	01/17/19	Approved	105.00
PM180043	26630 SOUTHFIELD RD	Final	01/17/19	01/17/19	Approved	100.00
PM180092	17585 WILTSHIRE BLVD	Final	01/22/19	01/24/19	Approved	95.00
PM180089	17436 REDWOOD AVE	Final	01/24/19	01/24/19	Approved	65.00
PM180087	19051 DOLORES AVE	Final	01/24/19	01/24/19	Approved	105.00

Total Inspections: 9 975.00

Report Summary

Inspection.DateTimeCompleted
Between 1/1/2019 12:00:00 AM
AND 1/31/2019 11:59:59 PM

DWAYNE FRANKS

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
E18-0301	18818 RAINBOW DR	Ordinance	01/16/19	01/18/19	Complied	0.00
E18-0337	18586 BUNGALOW DR	Ordinance	01/16/19	01/18/19	Complied	0.00
PB180044	18921 RAINBOW CT	Final	01/16/19	01/18/19	Approved	445.00

Total Inspections: 3 445.00

Report Summary

Inspection.DateTimeCompleted
Between 1/1/2019 12:00:00 AM
AND 1/31/2019 11:59:59 PM

George Beattie

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
PP190001	18161 SUNNYBROOK AVE	Final	01/08/19	01/08/19	Approved	70.00
PP180038	28456 SUNSET W BLVD	Re-Inspector	01/10/19	01/04/19	Approved	240.00
PP190003	18866 MIDDLESEX AVE	Rough	01/10/19	01/10/19	Approved	145.00
PP180002	17311 CORAL GABLES AVE	Final	01/17/19	01/18/19	Approved	70.00
PP180005	27510 CALIFORNIA SE DR	Final	01/17/19	01/17/19	Locked Out	85.00

PP180021	18921 RAINBOW CT	Final	01/22/19	01/21/19	Approved	85.00
PP180005	27510 CALIFORNIA SE DR	Final	01/24/19	01/25/19	Approved	85.00
PP190007	28460 SOUTHFIELD RD	Rough	01/24/19	01/25/19	Approved	145.00
PP190005	27451 BLOOMFIELD DR	Rough	01/26/19	01/28/19	Disapproved	245.00
PP190003	18866 MIDDLESEX AVE	Final	01/31/19	01/31/19	Approved	145.00

Total Inspections: 10

1,315.00

Report Summary

Inspection.DateTimeCompleted
Between 1/1/2019 12:00:00 AM
AND 1/31/2019 11:59:59 PM

Jim Wright

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
PORC-180006	28255 SUNSET W BLVD	Verify Remov	07/19/18	01/04/19	Approved	25.00
E18-0302	18836 RAINBOW DR	Ordinance	01/04/19	01/04/19	Complied	0.00
E18-0336	18831 SARATOGA BLVD	Ordinance	01/04/19	01/04/19	Complied	0.00
PB180135	18441 ROSELAND BLVD	Final	01/04/19	01/04/19	Approved	170.00
CBUS-18-158	26021 SOUTHFIELD RD 201	Final	01/09/19	01/09/19	Complied	0.00
E18-0318	27411 SOUTHFIELD RD	Ordinance	01/09/19	01/09/19	Complied	0.00
E18-0324	26286 MEADOWBROOK WAY	Ordinance	01/09/19	01/09/19	Complied	0.00
E18-0255	27568 RAINBOW CIR	Ordinance	01/09/19	01/09/19	Complied	0.00
E19-0001	19080 SARATOGA BLVD	Ordinance	01/09/19	01/09/19	Complied	0.00
E18-0329	28950 LATHRUP BLVD BLVD	Ordinance	01/09/19	01/09/19	Complied	0.00
PS180019	26631 SOUTHFIELD RD	Final	01/09/19	01/09/19	Approved	240.00
PB180089	18790 SUNNYBROOK AVE	Final	01/11/19	01/11/19	Approved	260.00
PB180092	28560 SUNSET W BLVD	Final	01/11/19	01/11/19	Approved	185.00
PB180127	27568 RAINBOW CIR	Final	01/11/19	01/11/19	Approved	576.00
PB180081	28560 SUNSET W BLVD	Final	01/14/19	01/11/19	Approved	255.00
E19-0002	28505 SOUTHFIELD RD	Ordinance	01/23/19	01/25/19	Complied	0.00
PB180004	27510 CALIFORNIA SE DR	Final	01/25/19	01/25/19	Approved	140.00
E18-0332	18421 MIDDLESEX AVE	Ordinance	01/30/19	01/30/19	Complied	0.00

Total Inspections: 18

1,851.00

Report Summary

Inspection.DateTimeCompleted
Between 1/1/2019 12:00:00 AM
AND 1/31/2019 11:59:59 PM

paul cronk

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
PE180108	27333 GOLDENGATE W DR	Final	01/08/19	01/08/19	Approved	95.00

PE180118	26631 SOUTHFIELD RD	Final	01/08/19	01/08/19	Approved	80.00
PE190003	26021 SOUTHFIELD RD 201	Final	01/08/19	01/08/19	Approved	70.00
PE180084	19010 W GLENWOOD BLVD	Final	01/10/19	01/10/19	Approved	119.00
PE180112		Rough	01/15/19	01/15/19	Partially Approv	1,082.00
PE180111		Rough	01/15/19	01/15/19	Partially Approv	1,097.00
PE180090	17311 CORAL GABLES AVE	Final	01/17/19	01/17/19	Approved	70.00
PE180101	28075 LATHRUP BLVD	Final	01/17/19	01/17/19	Approved	70.00
PE180052	26630 SOUTHFIELD RD	Final	01/17/19	01/17/19	Approved	105.00
PE180012	27510 CALIFORNIA SE DR	Final	01/17/19	01/17/19	Approved	65.00
PE180037	18761 SAN QUENTIN DR	Final	01/22/19	01/22/19	Disapproved	184.00
PE190006	18559 DOLORES AVE	Final	01/22/19	01/22/19	Canceled	95.00
PE180115	17436 REDWOOD AVE	Final	01/29/19	01/29/19	Approved	80.00
PE180109	19051 DOLORES AVE	Final	01/29/19	01/29/19	Partially Approv	166.00
PE190002	27451 BLOOMFIELD DR	Rough	01/29/19	01/29/19	Approved	159.00
PE180037	18761 SAN QUENTIN DR	Final	01/29/19	01/29/19	Approved	184.00
PE190008	28505 SOUTHFIELD RD	Final	01/29/19	01/29/19	Approved	70.00

Total Inspections: 17 3,791.00

Report Summary

Inspection.DateTimeCompleted
Between 1/1/2019 12:00:00 AM
AND 1/31/2019 11:59:59 PM

Sean Dare

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
PE180021	18130 RAINBOW DR	Final	04/05/18	01/11/19	Approved	227.00
PE180014	18625 BUNGALOW DR	Final	04/26/18	01/18/19	Approved	70.00

Total Inspections: 2 297.00

Report Summary

Inspection.DateTimeCompleted
Between 1/1/2019 12:00:00 AM
AND 1/31/2019 11:59:59 PM

Steve Tino

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
E18-0297	27568 RAINBOW CIR	Ordinance	10/17/18	01/11/19	Complied	0.00

Total Inspections: 1 0.00

Report Summary

Inspection.DateTimeCompleted
Between 1/1/2019 12:00:00 AM
AND 1/31/2019 11:59:59 PM



HEADQUARTERS
 235 East Main Street
 Suite 105
 Northville, Michigan 48167

☎ 248.596.0920
 ☎ 248.596.0930
 MCKA.COM

February 10, 2019
 Invoice No: 21328 - 26

Sheryl Mitchell
 City Administrator
 City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Project 21328 Lathrup Village Plumbing, Mechanical and Electrical Inspections

Invoice & Supporting Documentation for Professional Inspection for Plan Review and Inspection Services Per Agreement (3/18/13).

Permit Fee Revenue Collected by the City (see attached Permit List):

Professional Services from January 1, 2019 to January 31, 2019

PLUMBING, MECHANICAL AND ELECTRICAL PLAN REVIEWS

PLUMBING AND MECHANICAL REINSPECTIONS

MECHANICAL INSPECTIONS

Contract Amount

Number of Revenue \$	825.00
Fee Each	.65
Total Fee	536.25

Total Fee \$536.25

ELECTRICAL INSPECTIONS

Contract Amount

Number of Revenue \$	1,118.00
Fee Each	.65
Total Fee	726.70

Total Fee \$726.70

PLUMBING INSPECTIONS

Contract Amount

Number of Revenue \$	845.00
Fee Each	.65
Total Fee	549.25

Total Fee \$549.25

Invoice Total \$1,812.20

Outstanding Invoices

Number	Date	Balance
24	12/6/2018	3,791.45
Total		\$3,791.45

THANK YOU. PLEASE REMIT TO ABOVE ADDRESS.

VIA EMAIL: SMITCHELL@LATHRUPVILLAGE.ORG

January 23, 2019 – updated 2/20/19

Dr. Sheryl Mitchell
 City Administrator
 City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Site Plan & Special Land Use Review

Site: 26727 Southfield Road
 Applicant: Tarek Gayar
 Plan Date: 1/10/19 (canopy elevations submitted 2/19)
 Zoning: CV - Commercial Vehicular
 Parcel ID: None Provided
 Proposal: Gas Station and Convenience Store

Dear Dr. Mitchell,

At its regular January 23, 2019 meeting, the Planning Commission approved the site plan dated 1/10/19 and recommended approval of the special land use request for the subject site, with both actions subject to the following conditions:

Site Plan Corrections

- Site plan shall indicate correct truck modeling and be consistent with the letter submitted by the applicant. Truck traffic plan shall be updated to show the site accommodates WB-40 and WB-50.

Updated Plans Submitted 2/19/2019 indicate this standard has been met

- The elevations for the canopy shall be provided and include notes for materials and lighting.

Updated Plans Submitted 2/19/2019 indicate:

- ***Canopy clearance to bottom of canopy is 16’; top of canopy not to exceed 20’ total***
- ***Painted brick columns with a brick base extending up to least 8’ above grade***
- ***West side will be white fascia with no image, colors, signage or lighting***
- ***North, east and south sides will be green with white accents and LED tube BP light green***
- ***All signage will be approved by the building official***

Conditions

- The owners and operators of the gas station will comply with all requirements of the State of Michigan, including regular inspections of underground storage tanks and removal of all such tanks and equipment should the operation cease.
- All operations of the proposed facility shall be conducted during the city’s permitted hours of 7 a.m. to 11 p.m. This includes store operation and tank refueling. Waste removal shall adhere to the city’s ordinances.
- The site will be maintained and be free from rubbish on a daily basis.

- No outside storage of any goods or materials is permitted.
- A license to utilize the public alley is required from City Council. The public alley shall remain accessible for utility maintenance.
- Store windows shall be kept clear from the storage of materials. Window signs shall be limited to no more than ten percent of the total glass area on each side of the building per the Sign Ordinance.
- No televisions or speakers are permitted at the fueling station, other than two-way emergency speakers that are required by the State of Michigan.
- All sidewalks around the site shall meet the standards of the city engineer.
- Widening of Coral Gables shall meet the standards of the city engineer and RCOC.
- Screenwall shall meet the standards of the building code. Note that the screening shall be obscuring (not nonobscuring as the plan indicates). Typically, the wall sections will be 12 ft long but may be different sizes if existing trees are impacted. The construction plans shall indicate proper construction and address drainage.
- The landscape plan shall be updated for consistency to reflect plantings (arborvitae by the dumpster).
- All lighting shall be directed within the site; no lighting shall cross the property line. No lighting is permitted on west-facing elevation of the canopy.
- The parking space indicated for barrier-free access also notes that space is van-accessible and shall be noted as such on the site plan.
- A sign on the building and a sign on the north elevation of the canopy may be approved by the Building Official, provided any signs meet the requirements of the sign ordinance and the canopy sign does not project above the canopy or interfere with the traffic under the canopy.

The next step in the process is City Council review and final action on the special land use request. Additional approval is required for a license to improve and use the public alley. Revised materials shall be submitted at least two weeks prior to the intended meeting date. However, this does not guarantee a position on that meeting agenda; it will be up to the city staff to ensure the submitted materials are sufficient for City Council consideration. In addition, we advise that the applicant bring material samples to the City Council meeting.

Regards,

Giffels Webster



Jill Bahm, AICP
Principal Planner



Matt Wojciechowski
Staff Planner

cc: Tarek Gayar, Sphinx Petroleum
Hatem Hannawa
Planning Commission



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FROM: Sheryl L. Mitchell, City Administrator

DATE: February 25, 2019

RE: MOTION TO APPROVE ADDITIONAL BUDGET AMENDMENTS FOR THE 2018-19 BUDGET YEAR.

We are approaching the mid-point of the Fiscal Year 2018-19 Budget year. Please find attached the proposed budget amendments based on the projected final revenues and expenses through to the year end, which ends of June 30, 2019.

Motion by _____, Seconded by _____,

TO:

Approve the Budget Amendments as submitted by the City Administrator for the Fiscal Year 2018-19 Budget year.

Proposed FY 2018-2019 Budget Amendments
Submitted for City Council Approval February 25, 2019

REVENUES FISCAL YEAR - 18-19 BUDGET AMENDMENTS FUND/ACTIVITY	ORIGINAL BUDGET	ACTUAL JANUARY 31	AMENDED FEBRUARY	OVER (UNDER)
GENERAL FUND				
TAXES:				
General Operating	2,438,092	\$ 2,324,422	2,438,092	0
Public Safety	0	\$ -	0	0
Refuse Collection	365,705	\$ 349,525	365,705	0
Library	0	\$ -	0	0
Administrative Fee	75,000	\$ 72,929	75,000	0
Interest & Penalties	38,500	\$ 8,903	38,500	0
Total - All Taxes	2,917,297	\$ 2,755,780	2,917,297	0
STATE SHARED REVENUE	389,269	\$ 207,482	389,269	0
FEDERAL AND STATE GRANTS	0	\$ -	0	0
OTHER REVENUE	745,756	\$ 444,101	769,678	23,922
TRANSFER FROM OTHER FUNDS	0	\$ -	0	0
TRANSFER FROM FUND BALANCE	0	\$ -	0	0
Total - General Fund Revenues	4,052,322	\$ 3,407,363	4,076,244	23,922
MAJOR STREETS	313,214	\$ 185,327	367,214	54,000
LOCAL STREETS	317,047	\$ 287,935	331,047	14,000
WATER	860,233	\$ 494,031	860,233	0
SEWER	1,584,934	\$ 957,909	1,584,934	0
DEBT SERVICE	0	\$ -	0	0
CAPITAL ACQUISITION FUND	94,500	\$ 92,637	95,500	1,000
Total - All Operating Funds	7,222,250	\$ 5,332,565	7,219,672	91,922

Proposed FY 2018-2019 Budget Amendments
Submitted for City Council Approval February 25, 2019

FISCAL YEAR - 18-19 OTHER REVENUE	ORIGINAL BUDGET	ACTUAL JANUARY 31	AMENDED FEBRUARY	OVER (UNDER)
Miscellaneous	12,000	7,593	12,000	0
Investment Interest	16,000	18,425	19,000	3,000
Delq Personal Property Revenue	7,000	3,219	7,000	0
Workers Comp Dividend	0	0	0	0
Spec Assessment - Eldorado	0	0	0	0
Metro Authority - Fee	15,000	0	15,000	0
Building Permits	65,000	55,578	70,000	5,000
Property & Liability Dividend Rev	8,200	6,716	6,716	(1,484)
Zoning, Site, & Special Permits	3,000	1,892	3,000	0
Plumbing/Heating Permits	16,000	23,425	24,500	8,500
Electrical Permits	20,000	10,325	20,000	0
Licenses & Registrations	9,000	4,195	9,000	0
Dog & Cat Licenses	1,000	473	1,000	0
Cable TV	120,000	87,784	120,000	0
MJTC Project - 302 Funds	0	929	929	929
SMART Credits	35,000	0	35,000	0
District Court Fines	125,000	58,032	125,000	0
Community Development - CDBG	3,000	4,248	8,000	5,000
Sidewalks	0	0	0	0
Weed Control Revenue	0	0	0	0
Metro-PCS Lease Payments	45,000	25,855	45,000	0
AT & T Lease	55,000	35,519	55,000	0
DPS Rent from Water	4,917	4,917	4,917	0
Equipment Pool Rentals	0	0	0	0
Administrative Charge to Roads	1,639	1,639	1,639	0
BC/BS - Retirees Spouse	0	0	0	0
Employee Benefit Contribution	30,000	0	30,000	0
Recreation	50,000	10,324	35,000	(15,000)
Tree Sales, Wood Chips, etc.	0	0	0	0
Comm Room & Bldg. Rent Revenue	55,000	43,779	55,000	0
Police Charges	15,000	8,257	15,000	0
SOCRRA Refund	0	0	0	0
Election Reimbursements	0	0	0	0
Police Forfeitures - State	0	0	0	0
Police Forfeitures - Federal	0	0	0	0
Workers Comp Reimbursement	0	0	0	0
Public Services Reimbursement	21,000	0	21,000	0
Insurance Reimbursement	0	6,888	6,888	6,888
Insurance Recoveries	0	9,212	9,212	9,212
Sale of Abandoned Property	0	0	0	0
Sale of Fixed Asset	0	627	627	627
Donations	13,000	14,250	14,250	1,250
Total - Other Revenue	745,756	444,101	769,678	23,922

Proposed FY 2018-2019 Budget Amendments
Submitted for City Council Approval February 25, 2019

SUMMARY OF EXPENDITURES FISCAL YEAR - 18-19	ORIGINAL BUDGET	ACTUAL JANUARY 31	AMENDED FEBRUARY	OVER (UNDER)
GOVERNMENT SERVICES	449,211	312,496	477,026	27,815
ADMINISTRATION	572,824	363,750	574,988	2,164
BUILDING AND GROUNDS	114,928	70,028	114,928	0
POLICE DEPARTMENT	2,056,636	1,196,329	2,062,236	5,600
PUBLIC SERVICES (DPS)	133,836	82,263	141,736	7,900
LEAF COLLECTION	11,000	2,399	11,000	0
REFUSE COLLECTION	350,000	190,629	350,000	0
RECREATION	121,816	38,179	121,816	0
GENERAL CONTINGENCY	239,520	239,520	239,520	0
Total - General Fund	4,049,771	2,495,592	4,093,250	43,479
MAJOR STREETS	214,917	142,148	214,917	0
LOCAL STREETS	518,235	390,754	540,598	22,363
WATER	1,124,341	580,542	1,125,466	1,125
SEWER	1,462,637	730,787	1,466,117	3,480
CAPITAL ACQUISITION	94,100	58,664	94,100	0
DEBT SERVICE	0	0	0	0
Total - All Funds	7,464,001	4,398,486	7,534,448	70,447

Proposed FY 2018-2019 Budget Amendments
Submitted for City Council Approval February 25, 2019

EXPENDITURES FISCAL YEAR - 18-19 GOVERNMENT SERVICES	ORIGINAL BUDGET	ACTUAL JANUARY 31	AMENDED FEBRUARY	OVER (UNDER)
Unemployment Insurance	100	59	100	0
Workers Comp. Insurance	2,500	808	2,500	0
Office Supplies	6,000	3,527	6,000	0
Code Enforcement	2,000	1,280	2,000	0
Tax Tribunal Returns	2,000	0	2,000	0
Building Trade Inspections	80,000	54,768	80,000	0
Memberships & Meetings	0	2,395	5,000	5,000
MI First Inspections- Expense	0	0	0	0
Cable TV	35,000	21,435	35,000	0
Citizen Communications/PR	10,000	8,508	10,000	0
Audit Service	27,000	25,559	25,559	(1,441)
Telephone	16,000	11,603	16,000	0
Vehicle Expense	6,000	4,537	6,000	0
City Appreciation	2,000	0	2,000	0
Training	0	3,206	6,000	6,000
City Planning	3,000	2,084	3,000	0
Beautification	2,000	1,735	2,000	0
C.D.B.G. Projects	6,000	12,135	15,000	9,000
Printing/Publication Cost	10,000	8,248	10,000	0
Postage Meter	6,000	1,074	6,000	0
Liability Insurance	30,000	24,256	24,256	(5,744)
Miscellaneous	0	0	0	0
Government Operations	60,000	24,362	45,000	(15,000)
Technology	0	23,400	25,000	25,000
Library Payment	128,611	59,969	128,611	0
Community Center Expense	15,000	17,549	20,000	5,000
Unfunded Pension Liability	0	0	0	0
27907 California Dr N.E.	0	0	0	0
19600 Forest Drive - Expenditures	0	0	0	0
Total - Government Services	449,211	312,496	477,026	27,815

Proposed FY 2018-2019 Budget Amendments
Submitted for City Council Approval February 25, 2019

EXPENDITURES FISCAL YEAR - 18-19 ADMINISTRATION	ORIGINAL BUDGET	ACTUAL JANUARY 31	AMENDED FEBRUARY	OVER (UNDER)
Salaries & Wages - Perm.	322,395	170,050	322,395	0
Salaries & Wages - Temp.	4,000	2,355	4,000	0
Taxes & Fringe Benefits	118,879	104,300	118,879	0
Code Enforcement - Legal	20,000	6,598	20,000	0
Elections	12,000	14,164	14,164	2,164
Legal Services	60,000	32,897	60,000	0
Board of Review	550	0	550	0
County Equalization Services	35,000	33,386	35,000	0
Total - Administration	572,824	363,750	574,988	2,164

Proposed FY 2018-2019 Budget Amendments
Submitted for City Council Approval February 25, 2019

EXPENDITURES FISCAL YEAR - 18-19 BUILDING & GROUNDS	ORIGINAL BUDGET	ACTUAL JANUARY 31	AMENDED FEBRUARY	OVER (UNDER)
Salaries & Wages - Perm.	0	0	0	0
Salaries & Wages - Temp.	31,000	17,931	31,000	0
Fringe Benefits	0	0	0	0
Building Utilities	40,000	27,393	40,000	0
Building Maintenance	28,000	15,182	28,000	0
Building - Grants	7,928	7,928	7,928	0
Building Authority Lease	0	0	0	0
Vehicle Maintenance Expense	0	0	0	0
Equipment Maintenance	2,500	104	2,500	0
Parking Lots & Grounds	5,500	1,491	5,500	0
Workers Comp. Insurance	0	0	0	0
Total - Building & Grounds	114,928	70,028	114,928	0

Proposed FY 2018-2019 Budget Amendments
Submitted for City Council Approval February 25, 2019

EXPENDITURES FISCAL YEAR - 18-19 PUBLIC SAFETY	ORIGINAL BUDGET	ACTUAL JANUARY 31	AMENDED FEBRUARY	OVER (UNDER)
Salaries & Wages - Perm.	621,363	322,039	621,363	0
Salaries & Wages - Temp.	146,290	61,578	146,290	0
Salaries & Wages - O.T..	75,000	36,127	75,000	0
Taxes & Fringe Benefits	378,232	242,146	378,232	0
Unemployment Insurance	700	114	550	(150)
Uniforms	10,000	5,605	10,000	0
Worker's Comp. Insurance	11,500	0	11,500	0
Office Supplies	5,000	2,030	5,000	0
Office Machines	5,000	441	5,000	0
Publications/Document Reducing	1,000	405	1,000	0
Code Enforcement/Training & Supplies	0	0	0	0
Police Reserves	1,000	0	1,000	0
Training	14,000	8,398	14,000	0
Firearms Training	4,500	491	4,500	0
Fire Service Contract	676,101	451,774	676,101	0
Telephone	10,000	5,537	10,000	0
Radio Communication	16,200	5,929	16,200	0
Vehicle	40,000	22,295	40,000	0
Liability Insurance	24,000	24,000	24,000	0
Memberships & Meetings	3,500	1,666	3,500	0
MJTC Grant	0	0	0	0
Crime Prevention	3,000	432	3,000	0
Animal Control	1,000	982	1,500	500
Youth & Drug Program	750	999	1,000	250
Police Forfeiture	0	0	0	0
Miscellaneous	0	0	0	0
Motorcycle Lease	0	0	0	0
Prisoner Lockup	5,000	3,100	10,000	5,000
State of MI Lein use	0	0	0	0
Road Supplies	2,000	22	2,000	0
Evidence Supplies	1,500	219	1,500	0
Total - Public Safety	2,056,636	1,196,329	2,062,236	5,600

Proposed FY 2018-2019 Budget Amendments
Submitted for City Council Approval February 25, 2019

EXPENDITURES FISCAL YEAR - 18-19 PUBLIC SERVICES	ORIGINAL BUDGET	ACTUAL JANUARY 31	AMENDED FEBRUARY	OVER (UNDER)
DPS				
Salaries & Wages - Perm.	0	0	0	0
Salaries & Wages - Temp.	0	0	0	0
Taxes & Fringe Benefits	500	2,956	8,400	7,900
Office Supplies	0	0	0	0
Utilities	21,000	10,888	21,000	0
Park Maintenance	5,000	60	5,000	0
Equipment Maintenance	2,500	0	2,500	0
Sidewalk Maintenance	2,500	114	2,500	0
Contractual Services	102,336	68,244	102,336	0
Total - DPS	133,836	82,263	141,736	7,900
LEAF COLLECTION				
Salaries & Wages - Temp.	0	0	0	0
Miscellaneous	0	0	0	0
Refuse Equipment Expense	11,000	2,399	11,000	0
Total - Leaf Collection	11,000	2,399	11,000	0
REFUSE COLLECTION				
SOCRRA Fees	350,000	190,629	350,000	0
Collection Contract	0	0	0	0
Total - Refuse Collection	350,000	190,629	350,000	0
Total - Public Services	494,836	275,290	502,736	7,900

Proposed FY 2018-2019 Budget Amendments
Submitted for City Council Approval February 25, 2019

EXPENDITURES FISCAL YEAR - 18-19 RECREATION	ORIGINAL BUDGET	ACTUAL JANUARY 31	AMENDED FEBRUARY	OVER (UNDER)
Salaries & Wages - Full Time	30,900	12,500	30,900	0
Taxes & Fringe Benefits	9,916	3,920	9,916	0
Office Supplies	500	229	500	0
Bus Transportation	3,000	0	3,000	0
Other Recreation Programs	35,000	179	35,000	0
Senior Activities	1,000	0	1,000	0
Children/Youth Programs	0	0	0	0
Community Events	20,000	15,800	20,000	0
Recreation Center	0	0	0	0
Fitness Center	1,000	0	1,000	0
Special Programs/Sporting Events	7,000	0	7,000	0
Concerts in the Park	13,000	5,550	13,000	0
Workers Comp. Insurance	500	0	500	0
Total - Recreation	121,816	38,179	121,816	0

Proposed FY 2018-2019 Budget Amendments
Submitted for City Council Approval February 25, 2019

EXPENDITURES FISCAL YEAR - 18-19 CONT. & RESERVE	ORIGINAL BUDGET	ACTUAL JANUARY 31	AMENDED FEBRUARY	OVER (UNDER)
GENERAL CONTINGENCY				
Miscellaneous	0	0	0	0
DDA	0	0	0	0
Total - General Contingency	0	0	0	0
CAPITAL RESERVE FUND				
Capital Expenditure	94,100	94,100	94,100	0
Transfer to Local Streets	145,420	145,420	145,420	0
Transfer out to Sewer	0	0	0	0
Total - Reserve Fund	239,520	239,520	239,520	0
Total - Cont. & Reserve	239,520	239,520	239,520	0

Proposed FY 2018-2019 Budget Amendments
Submitted for City Council Approval February 25, 2019

EXPENDITURES FISCAL YEAR - 18-19 MAJOR STREETS	ORIGINAL BUDGET	ACTUAL JANUARY 31	AMENDED FEBRUARY	OVER (UNDER)
Salaries & Wages - Perm.	0	0	0	0
Salaries & Wages - Admin.	5,250	3,063	5,250	0
Salaries & Wages - Temp.	0	0	0	0
Taxes & Fringe Benefits	4,005	789	4,005	0
Contractual Services	52,853	35,233	52,853	0
Office Supplies	0	0	0	0
Public Service Building	0	0	0	0
Audit Services	5,253	5,253	5,253	0
Roadside Parks	0	0	0	0
Transfer to Local Streets	67,056	67,056	67,056	0
Admin. & Engineering	5,000	1,639	5,000	0
Road Construction	0	0	0	0
Road Maintenance	5,000	1,754	5,000	0
Roadside Maintenance	5,000	4,122	5,000	0
Equipment Rental	5,000	0	5,000	0
Traffic Controls	25,000	7,429	25,000	0
Snow & Ice Removal	5,500	2,497	5,500	0
Non-Motor Facilities	0	0	0	0
Forestry	30,000	13,313	30,000	0
Capital Expenditure	0	0	0	0
Total - Major Streets	214,917	142,148	214,917	0

Proposed FY 2018-2019 Budget Amendments
Submitted for City Council Approval February 25, 2019

EXPENDITURES FISCAL YEAR - 18-19 LOCAL STREETS	ORIGINAL BUDGET	ACTUAL JANUARY 31	AMENDED FEBRUARY	OVER (UNDER)
Salaries & Wages - Perm.	0	0	0	0
Salaries & Wages - Admin.	5,250	3,063	5,250	0
Salaries & Wages - Temp.	0	0	0	0
Taxes & Fringe Benefits	4,274	789	4,274	0
Contractual Services	52,853	35,233	52,853	0
Office Supplies	0	0	0	0
Public Service Building	1,000	0	1,000	0
Audit Services	3,121	3,121	3,121	0
Admins. & Engineering	0	0	0	0
Road Construction	0	0	0	0
Road Maintenance	318,737	332,470	340,000	21,263
Roadside Maintenance	0	268	1,100	1,100
Equipment Rental	2,000	0	2,000	0
Traffic Controls	4,000	0	4,000	0
Snow & Ice Removal	5,000	2,497	5,000	0
Non-Motor Facilities	2,000	0	2,000	0
Forestry	30,000	13,313	30,000	0
Capital Expenditure	90,000	0	90,000	0
Total - Local Streets	518,235	390,754	540,598	22,363

Proposed FY 2018-2019 Budget Amendments
Submitted for City Council Approval February 25, 2019

EXPENDITURES FISCAL YEAR - 18-19 WATER	ORIGINAL BUDGET	ACTUAL JANUARY 31	AMENDED FEBRUARY	OVER (UNDER)
Salaries & Wages - Perm.	17,888	10,439	17,888	0
Taxes & Fringe Benefits	68,414	64,975	68,414	0
OPEB Expense	7,654	0	7,654	0
Pension Expense	1,626	0	1,626	0
Contractual Services	59,397	40,360	59,397	0
Office Supplies	0	0	0	0
Water System Maintenance	80,000	58,042	80,000	0
Billing Services	20,000	7,397	20,000	0
Audit Service	3,756	4,881	4,881	1,125
Telephone	0	0	0	0
Liability Insurance	6,989	6,989	6,989	0
Water Purchases	325,600	233,167	325,600	0
Rent & Utilities	4,917	4,917	4,917	0
Equipment Replacement	20,000	544	20,000	0
Administration and Engineering	0	0	0	0
Vehicle & Equip. Expense	0	0	0	0
Miscellaneous	3,100	0	3,100	0
Capital Expenditure	5,000	0	5,000	0
Water Main Project	500,000	148,831	500,000	0
Unfunded Pension Liability	0	0	0	0
Total - Water	1,124,341	580,542	1,125,466	1,125

Proposed FY 2018-2019 Budget Amendments
Submitted for City Council Approval February 25, 2019

EXPENDITURES FISCAL YEAR - 18-19 SEWER	ORIGINAL BUDGET	ACTUAL JANUARY 31	AMENDED FEBRUARY	OVER (UNDER)
Salaries & Wages - Perm.	17,888	12,080	17,888	0
Taxes & Fringe Benefits	14,451	14,705	15,326	875
Contractual Services	59,397	39,591	59,397	0
Office Supplies	0	0	0	0
Sewer System Maintenance	118,000	4,570	118,000	0
Admin. & Engineering	0	0	0	0
Audit Service	3,756	4,881	4,881	1,125
Equipment Replacement	0	0	0	0
Liability Insurance	7,500	7,500	7,500	0
Interest Expense	40,466	31,832	40,466	0
Paying Agent Fees	750	750	750	0
Sewage Disposal Cost	952,800	551,885	952,800	0
Rent & Utilities	500	500	500	0
Larvicide Applications	0	0	0	0
Industrial Surcharge	32,600	8,441	32,600	0
Environmental Compliance-Non Capital	20,000	11,459	20,000	0
Environmental Compliance-Const Exp	0	0	0	0
Bond Expense-Non Capital	0	0	0	0
Bond Expense-Construction	0	0	0	0
Capital Expenditure	142,000	23,259	142,000	0
Equipment Maintenance	0	0	0	0
Miscellaneous	1,200	0	1,200	0
RETENTION TANK		0		
		0		
Utilities		0		
Electric	18,729	5,377	18,729	0
Water	5,000	551	5,000	0
Natural Gas	300	91	300	0
Phone	1,700	1,858	3,180	1,480
Fuel for Generator	500	0	500	0
Supplies and Tools	1,400	0	1,400	0
Building & Equipment	15,000	2,759	15,000	0
Contractual Operation	0	0	0	0
Excess Liability for Tank	8,700	8,700	8,700	0
Total - Sewer	1,462,637	730,787	1,466,117	3,480

Proposed FY 2018-2019 Budget Amendments
Submitted for City Council Approval February 25, 2019

EXPENDITURES FISCAL YEAR - 18-19	ORIGINAL BUDGET	ACTUAL JANUARY 31	AMENDED FEBRUARY	OVER (UNDER)
DEBT SERVICE				
E/F Sewage Disposal Bonds	0	0	0	0
E/F Meter/Interceptor	0	0	0	0
Total - Debt Service	0	0	0	0

EXPENDITURES FISCAL YEAR - 17-18 CAPITAL ACQUISITION	ORIGINAL BUDGET	ACTUAL JANUARY 31	AMENDED FEBRUARY	OVER (UNDER)
Water/Sewer	0	0	0	0
General Capital Expenditures	94,100	58,664	94,100	0
Total - Capital Acquisition	94,100	58,664	94,100	0

Proposed FY 2018-2019 Budget Amendments
Submitted for City Council Approval February 25, 2019



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FROM: Sheryl L. Mitchell, City Administrator
DATE: February 25, 2019

**RE: MOTION TO APPROVE COST PARTICIPATION AGREEMENT
CONSTRUCTION (SOUTHFIELD ROAD (EAST LEG) AT WEST BOUND
11 MILE ROAD) – BOARD PROJECT NO. 54821**

The City of Lathrup Village will be resurfacing a portion of WB 11 Mile Road between Southfield Road and their eastern boundary using STP funds. The eastern leg of the Southfield-11 Mile intersection is concrete and within the RCOC right-of-way. City Engineer Scott Ringler requested removing and replacing the bad concrete. We anticipate the construction cost at approximately \$45,000 to remove and replace the concrete.

This is eligible for \$45,000 in Tri-Party funds (\$15,000 City; \$15,000 County and \$15,000 RCOC) to fund the repairs. The Cost Participation agreement provides that the city would invoice for the County and RCOC shares.

Motion by _____, Seconded by _____,

TO:

Approve the Cost Participation Agreement with the Board of County Road Commissioners for the Tri-Party Program project in the amount of \$45,000.

COST PARTICIPATION AGREEMENT

CONSTRUCTION

Southfield Road (east leg)
At Westbound 11 Mile Road
City of Lathrup Village
Board Project No. 54821

This Agreement, made and entered into this _____ day of _____, 2019, by and between the Board of County Road Commissioners of the County of Oakland, Michigan, hereinafter referred to as the BOARD, and the City of Lathrup Village, hereinafter referred to as the COMMUNITY, provides as follows:

WHEREAS, the BOARD and the COMMUNITY have programmed the concrete slab replacement on the east leg of Southfield Road at westbound 11 Mile Road, described in Exhibit "A", attached hereto and made a part hereof, which improvements involve roads under the jurisdiction of the BOARD and within the COMMUNITY, which improvements are hereinafter referred to as the PROJECT; and

WHEREAS, the estimated total cost of the PROJECT is \$45,000; and

WHEREAS, said PROJECT involves certain designated and approved Tri-Party Program funding in the amount of \$45,000, which amount shall be paid through equal contributions by the BOARD, the COMMUNITY, and the Oakland County Board of Commissioners, hereinafter referred to as the COUNTY; and

WHEREAS, the BOARD and the COMMUNITY have reached a mutual understanding regarding the cost sharing of the PROJECT and wish to commit that understanding to writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and in conformity with applicable law, it is hereby agreed between the COMMUNITY and the BOARD that:

1. The COMMUNITY shall forthwith undertake and complete the PROJECT, as above described, under Road Commission for Oakland County permit; and shall perform or cause to be performed all engineering services and administration in reference thereto.
2. The actual total cost of the PROJECT shall include total payments to the contractor.
3. The COMMUNITY shall comply with the provisions as set forth in Exhibit "B" attached hereto.
4. The COMMUNITY shall comply with the liability and insurance requirements as set forth in Exhibit "C" attached hereto.
5. The estimated total PROJECT cost of \$45,000 shall be funded and invoiced in the following order:
 - a. Tri-Party Program in the amount of \$45,000.
 - b. The COMMUNITY agrees that any PROJECT costs above the Tri-Party Program funding of \$45,000 will be shared equally between the BOARD and the COMMUNITY.
6. Upon execution of this agreement, the COMMUNITY shall submit two invoices to the BOARD:
 - a. The first invoice shall be payable by the BOARD in the amount of \$15,000 (being 100% of the BOARD's Tri-Party contribution).
 - b. The second invoice shall be payable by the COUNTY in the amount of \$15,000 (being 100% of the COUNTY'S Tri-Party contribution).
 - c. The invoices shall be sent to:

Ms. Julie Enders, Engineering Aide
Road Commission for Oakland County
31001 Lahser Road
Beverly Hills, MI 48025

7. Upon receipt of said invoices, the COUNTY and the BOARD shall pay to the COMMUNITY the full amount thereof, within thirty (30) days of such receipt.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first written above.

BOARD OF ROAD COMMISSIONERS OF THE
COUNTY OF OAKLAND
A Public Body Corporate

By _____

Its _____

CITY OF LATHRUP VILLAGE

By _____

Its _____

EXHIBIT A

TRI - PARTY PROGRAM

Southfield Road (east leg)

At Westbound 11 Mile Road

City of Lathrup Village

Board Project No. 54821

Concrete slab replacement on the east leg of Southfield Road at westbound 11 Mile Road.

ESTIMATED PROJECT COST

Contractor Payments

\$45,000

COST PARTICIPATION BREAKDOWN

	COMMUNITY	COUNTY	BOARD	TOTAL
FY2001 Tri-Party Program	\$3,102	\$3,102	\$3,101	\$9,305
FY2002 Tri-Party Program	\$11,898	\$11,898	\$11,899	\$35,695
TOTAL SHARES	\$15,000	\$15,000	\$15,000	\$45,000

Exhibit B PROVISIONS

Bidding: The COMMUNITY shall select the contractor for its share of the work, on a competitive basis by advertising for sealed bids in accordance with its established practices.

Bonds – Insurance: The COMMUNITY shall require the contractor provide payment and performance bonds for the PROJECT; said bonds to be in compliance with the provisions of 1963 PA 213 as amended, compiled at MCL 129.201, et seq.

Further, the COMMUNITY shall require the contractor to provide insurance naming the Road Commission for Oakland County as additional named insured's. Coverage's shall be substantial as set forth in Exhibit "C", attached hereto.

Records: The parties shall keep records of their expenses regarding the PROJECT in accordance with generally accepted accounting procedures, and shall make said records available to the other during business hours upon request giving reasonable notice. Such records shall be kept for three (3) years from final payment.

Final costs shall be allocated after audit of the records and adjustments in payments shall be invoiced and paid within thirty (30) days thereafter.

EEO: The COMMUNITY shall require its contractor to specifically agree that it will comply with any and all applicable State, Federal, and Local statutes ordinances, and regulations, and with RCOC regulations during performance of the SERVICES and will require compliance of all subcontractors and subconsultants.

In accordance with Michigan 1976 PA 453, the COMMUNITY hereto agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, because of race, color, religion, national origin, age, sex, height, weight or marital status. Further, in accordance with Michigan 1976 PA No. 220, as amended, the parties hereby agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position.

The COMMUNITY further agrees that it will require all subconsultants and subcontractors for this PROJECT comply with this provision.

Governmental Function, Scope: It is declared that the work performed under this AGREEMENT is a governmental function. It is the intention of the parties hereto that this AGREEMENT shall not be construed to waive the defense of governmental immunity held by the RCOC, and the COMMUNITY.

Third Parties: This AGREEMENT is not for the benefit of any third party.

**EXHIBIT C
LIABILITY AND INSURANCE REQUIREMENTS**

Hold Harmless Agreement: The Contractor shall hold harmless, represent, defend and indemnify the Board of County Road Commissioners of Oakland County, the Road Commission for Oakland County, its officers and employees; the County of Oakland; the Water Resources Drain Commissioner and relevant drainage district(s), if applicable; the Michigan State Transportation Commission; the Michigan Department of Transportation; and the local unit(s) of government, within which the Project is located against all claims for damages to public or private property, for injuries to persons, or for other claims arising out of the performance or non-performance of the contracted work, whether during the progress or after the completion thereof.

Insurance Coverage: The Contractor, prior to execution of the contract, shall file with the Road Commission for Oakland County, copies of complete certificates of insurance as evidence that he carries adequate insurance satisfactory to the Board. Insurance coverage shall be provided in accordance with the following:

- a. Workmen's Compensation Insurance: To provide protection for the Contractor's employees, to the statutory limits of the State of Michigan and \$500,000 employer's liability. The indemnification obligation under this section shall not be limited in any ways by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor under worker's disability compensation coverage established by law.
- b. Bodily Injury and Property Damage Other than Automobile: To afford protection against all claims for damages to public or private property, and injuries to persons arising out of and during the progress and to the completion of the work, and with respect to product and completed operations for one year after completion of the work.

1.	Bodily Injury Liability	or:	Single Limit: Bodily Injury and Property Damage
	Each Person: \$1,000,000		Each Occurrence: \$1,000,000
	Each Occurrence \$1,000,000		Aggregate: \$2,000,000
	Aggregate \$2,000,000		

Property Damage Liability:
Each Occurrence: \$250,000
Aggregate: \$250,000

Such insurance shall include: 1) explosion, collapse, and underground damage hazards (x,c,u), which shall include, but not be limited to coverage for (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work, or building moving or demolition; (2) products and completed operations; (3) contractual liability; and (4) independent contractors coverage.

2. Bodily Injury Liability and Property Damage Liability - Automobiles (Comprehensive Auto Liability). The minimum limits of bodily injury liability and property damage liability shall be:

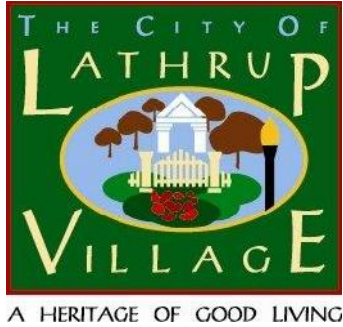
Bodily Injury Liability	or	Single Limit: Bodily Injury and Property Damage Liability
Each Person	\$500,000	Each Occurrence: \$2,000,000
Each Occurrence	\$1,000,000	

Property Damage Liability:
Each Occurrence: \$1,000,000

Such insurance shall include coverage for all owned, hired, and non-owned vehicles.

- c. Excess and Umbrellas Insurance – The Contractor may substitute corresponding excess and/or umbrella liability insurance for a portion of the above listed requirements in order to meet the specified minimum limits of liability.
- d. The Contractor shall provide for and on behalf of the Road Commission for Oakland County and all agencies specified by the Road Commission, as their interest may appear, Owner’s Protective Public Liability Insurance. Such insurance shall provide coverage and limits the same as the Contractor’s Public Liability Insurance.
- e. Notice – The Contractor shall not cancel, renew, or non-renew the coverage of any insurance required by this Section without providing 30 day prior written notice to the Road Commission for Oakland County. All such insurance shall include an endorsement whereby the insurer shall agree to notify the Road Commission for Oakland County immediately of any reduction by the Contractor. The Contractor shall cease operations on the occurrence of any such cancellation or reduction, and shall not resume operations until new insurance is in force. If the Contractor cannot secure the required insurance within 30 days, the Board reserves the right to terminate the Contract.
- f. Reports – The Contractor or his insurance carrier shall immediately report all claims received which relate to the Contract, and shall also report claims investigations made, and disposition of claims to the County Highway Engineer.

EXHIBIT C PAGE 2



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl Mitchell, City Administrator
DA: February 25, 2019
RE: **MOTION TO APPOINT ALTERNATE TO SOCCRA**

BACKGROUND

Article VII of the articles of Incorporation of SOCCRA provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. This representative shall serve during the next fiscal year following their appointment and/or until their successor is appointed.

The City Council is requested to appoint, by resolution, a representative and alternate representative to represent the City of Lathrup Village on the Board of Trustees for SOCCRA, for the fiscal year beginning July 1, 2018. City Administrator Sheryl Mitchell was appointed previously as the representative. The alternate position is currently vacant.

RECOMMENDATION

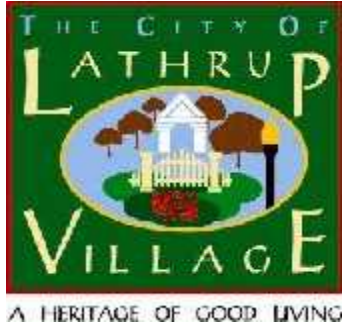
I am recommending the following appointment:

Susie Stec Alternate

SUGGESTED MOTION:

Motion by _____, Seconded by _____

To Appoint Susie Stec as Alternate to SOCCRA and authorize the City Clerk to notify SOCCRA of same.



COUNCIL COMMUNICATION:

TO: Mayor and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: February 25, 2019

RE: **MOTION TO APPOINT ALTERNATE TO THE SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY (SOCWA)**

BACKGROUND

Article VII of the articles of Incorporation of the Southeastern Oakland County Water Authority provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. This representative shall serve during the next fiscal year following their appointment and/or until their successor is appointed.

City Administrator Sheryl Mitchell was previously appointed as the SOCWA representative. The alternate position is currently vacant.

The City Council is requested to appoint, by resolution, an alternate representative to represent the City of Lathrup Village on the Board of Trustees for SOCWA, for the fiscal year beginning July 1, 2018.

RECOMMENDATION

I am recommending the following appointment:

Susie Stec Alternate

SUGGESTED MOTION:

Motion by _____, Seconded by _____

To Appoint Susie Stec as Alternate to SOCWA and authorize the City Clerk to notify SOCWA of same.



Dr. Sheryl L. Mitchell

City Administrator

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: February 25, 2019

RE: **MOTION TO APPOINT MEMBER TO THE BOARD OF REVIEW**

Frank Brock, Jr. has submitted his application for your consideration in an appointment to the Board of Review as an alternate.

The Board is presently composed of 3 members.

Leonard Alford III

Michael McClanaghan

Rebecca Curtiss

Suggested Motion:

To Appoint Frank Brock, Jr. to the Board of Review, as an alternate, for a Three-year term ending December 31, 2022.



City of Lathrup Village

27400 Southfield Road
Lathrup Village, MI 48076
248-557-2600
www.lathrupvillage.org

APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: February 2, 2019

Please check the committee for which you are applying:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Board of Review | <input type="checkbox"/> Lathrup Village Foundation Board |
| <input type="checkbox"/> Building Authority | <input type="checkbox"/> Recreation Advisory Committee |
| <input type="checkbox"/> Downtown Development Authority | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Other: _____ |

RECEIVED
FEB - 4 2019
CITY CLERKS OFFICE

Name: <u>Frank M. Brock</u>		Are you at least 18 years of age? (check one) <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	
Street Address: <u>18878 Sunbright</u>	City: <u>Lathrup Village</u>	State: <u>Michigan</u>	Zip: <u>48076-4428</u>
Home Phone: <u>(248) 557-6502</u>	Alt. Phone: <u>(248) 515-0733</u>		
Email: <u>m5fmb@hotmail.com</u>			

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

Retired from Providence Hospital as Vice-President of Government Relations. Served as Executive Director for Southfield D.D.A., served for 29 years on City Council and as Mayor of Lathrup Village.

Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.

Knowledge of Municipal budgets and taxation.



COUNCIL COMMUNICATION:

TO: Mayor Garrertt and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: February 25, 2019

RE: **MOTION TO APPOINT PLANNING COMMISSIONERS TO FILL 3 SEATS**

The Lathrup Village Planning Commission is comprised of 7 members. The appointments of 3 members are or have expired:

CURRENT	POSITION	TERM ENDING
Keith Brown	Secretary	2/1/2018
Bruce Copus	Member	2/27/2020
Jason Hammond	Member	5/21/2021
Charo Hulleza	Member	5/21/2021
Bruce Kantor	Council Liaison	
Karen Miller	Vice Chairperson	2/1/2019
Mark Piotrowski	Chairperson	3/1/2019

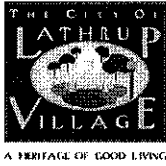
Applications have been received from:

- Mark Piotrowski
- Maria Wellborne
- Michael Keenan
- Karen Miller

Motion by _____, Seconded by _____

TO:

APPOINT (1) _____, (2) _____, and
 (3) _____ to the Lathrup Village Planning Commission for a 3-year term.



City of Lathrup Village

27400 Southfield Road
Lathrup Village, MI 48076
248-557-2600
www.lathrupvillage.org

RECEIVED
FEB 4 - 2019
CITY CLERKS OFFICE

APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: February 4, 2019

Please check the committee for which you are applying:

- | | |
|---|---|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Lathrup Village Foundation Board |
| <input type="checkbox"/> Building Authority | <input type="checkbox"/> Recreation Advisory Committee |
| <input type="checkbox"/> Downtown Development Authority | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Other: _____ |

Name: Mark Piotrowski			Are you at least 18 years of age? (check one) <input checked="" type="checkbox"/> <input type="checkbox"/>
Street Address: 28020 Eldorado Place	City: Lathrup Village	State: Michigan	Zip: 48076
Home Phone: 248-557-1371		Alt. Phone: 248-996-3969	
Email: mlpiotrow@att.net			

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

- Resident of and homeowner in Lathrup Village since 1992
- Employed in the profession of architecture since 1986
- Licensed Architect (State of Michigan) since 1989
- Employed @ SmithGroup - 2013 - Present
- Employed at Albert Kahn Associates - 1992 - 2013
- Lathrup Village Planning Commission - 2013 - Present

Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.

I have 5 years experience under the guidance of both former and present planning commissioners in Lathrup Village, and have served in the role of Chairman for the past 2 years
My training and experience as an Architect can provide a valuable design perspective to the City's planning efforts to help uphold and enhance the development goals and standards for this community.



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RECEIVED
FEB 12 2019
CITY CLERKS OFFICE

APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: 2/11/19

Please check the committee for which you are applying:

- | | |
|---|---|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Lathrup Village Foundation Board |
| <input type="checkbox"/> Building Authority | <input type="checkbox"/> Recreation Advisory Committee |
| <input type="checkbox"/> Downtown Development Authority | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Other: _____ |

Name: <u>Maria Welborne</u>		Are you at least 18 years of age? (check one) <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	
Street Address: <u>27424 Morningside Plaza</u>	City: <u>Lathrup Village</u>	State: <u>MI</u>	Zip: <u>48076</u>
Home Phone: <u>248.687.4402</u>	Alt. Phone: <u>248.821.1016</u>		
Email: <u>maria.welborne.professional@gmail.com</u>			

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

— Please see attached resume' —


- Consulting, P&L, and business leadership experience @ Roland Berger, BASF, Eaton, Ford and the Sakti Group.

Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.

— Please see attached resume' —

- A partial list of board service is included on page 3.
- Educational credentials are on page 1.
- Participant in Leadership Detroit, Class XV

* Note: I close on my Lathrup Village home on Feb 19, 2019. I will be a new resident, but am excited to be a part of the community.



1 of 4

MARIA L. WELBORNE, MBA, MEM, BSE

Maria.Welborne.Professional@Gmail.com

248.687.9402

Lathrup Village, MI

EXECUTIVE SUMMARY

MULTI-SITE OPERATIONS LEADER SEEKING BUSINESS LEADERSHIP ROLE

Operations Strategy Consulting • Division Operations & Plant Leadership • Business Unit Management

Roland Berger, BASF, Eaton, Ford, McKinsey and India's Sakthi Group. Operational strategy consulting with industrial clients. Line roles in operations, business unit leadership, plant management, and product engineering. Staff and leadership roles in marketing, strategy, and operational excellence. Change agent with experiences in start-up, growth, contraction, closure and reorganization. Expatriate work in India and China. MBA (Kellogg), MEM (Northwestern Engineering), BSE (University of Michigan). Participant in Leadership Detroit.

SCALE & SCOPE OF LEADERSHIP EXPERIENCES

Scale of Business Management

- \$200 m production facility
- \$125 m product portfolio
- \$ 70 m business unit P&L
- \$ 46 m plant P&L
- \$ 1 m Indian training start-up
- Up to 1200 employees
- Up to 11 direct reports

Scope of Responsibilities

- Consulting Project Manager
- Business Unit Leader
- Division Operations Manager
- Plant & Production Manager
- Product Manager
- Start-Up Director
- Acting Div Engineering Manager

Aspects of Change Leadership

- Reactive to vision-driven
- Leader-centric to empowered
- Mfg chaos to calm execution
- Conflict to collaboration culture
- Undisciplined to disciplined
- Personality-driven to fact-driven
- Stagnant careers to development

FUNCTIONAL, SECTOR, PROCESS & PRODUCT EXPOSURE

Functional

- Consulting / Reengineering
- Plant & Production Management
- Product Marketing
- Program & Project Management
- Design Engineering Management
- Material Planning & Logistics
- Business Development, Strategy
- Warranty & Field Engineering

Sector

- Automotive OEM & Supply
- Electrical
- Aerospace
- Construction & Ag Equipment
- Industrial HVAC, Conveyors
- Chemicals, Plastics
- Semiconductor Equipment
- Electronics, Glass

Production Processes & Products

- Reaction chemistry / clearcoat
- Compounding extrusion / plastics
- Small batch assembly / electrical
- Automated assembly / electronics
- Blow mold & ass'y / fuel tanks
- Injection mold & ass'y / bumpers
- Float & fabrication / auto glass
- Assembly line / door panels

CHRONOLOGICAL EMPLOYMENT LIST

2018 - Pres.	Roland Berger Consulting	Project Manager	Bloomfield Hills, MI
2012 - 2018	BASF (Plastics, Coatings)	Product Mgr, Production Mgr	Southeastern MI
2011 - 2012	Sakthi Group	Director, SEA Academy	Coimbatore, TN, India
1999 - 2004	Eaton (Fluid Power, Electrical)	Div Ops Mgr, Bus Unit / Plant Mgr	OH, WI, NC
1998	McKinsey & Co	Summer Consultant, Operations	Cleveland OH
1990 - 1997	Ford (Plastics, Electrical, Glass)	Mfg / Industrial / Design Engineer	Shanghai / Southeast MI

EDUCATION

NORTHWESTERN UNIVERSITY

Evanston, IL

- Master of Business Administration, J.L. Kellogg School of Management
- Master of Engineering Management, McCormick School of Engineering
 - ✓ Ford Motor Employee Fellowship (Full-tuition+Stipend)
 - ✓ Semester Abroad, University of Navarre, Spain

UNIVERSITY OF MICHIGAN

Ann Arbor & Dearborn, MI

- Bachelor of Science in Engineering, Industrial & Systems Engineering
 - ✓ Distinguished African-American Alum; Funder for African-American Scholarship Endowments.
 - ✓ Outstanding Student Award; Distinguished Student Award; Commencement Student Speaker.

284

DETAILED WORK EXPERIENCE

ROLAND BERGER CONSULTING

Project Manager, Industrial Products Sector, Operations Practice Bloomfield Hills, MI
Manage consulting projects as the coordination point between client, consultants and partner. Provide operational and leadership insight to project teams.

- ✓ SG&A and supply chain organizational realignment for specialty chemicals spin-off.
- ✓ Operational and commercial due diligence of a global automotive brakes supplier for a PE client.
- ✓ Engineering efficiency improvement project for a global automotive seating thermal systems supplier.

Product Manager, Automotive OEM Coatings, 2015 - Present Southfield, MI
Managed ~25% of the total North American paint portfolio serving 8 OEMS, tier suppliers, and export.

- ✓ Drove difficult North American launch of localized Germany technology at high-volume customer.
- ✓ Developed product costing and recommend pricing to account managers. Managed contribution margins.
- ✓ Developed strategy, profit plans, and business cases aligned with global, regional and account strategies.

Production Leader, Engineering Plastics Compounding Plant, 2012-2015 Wyandotte, MI
** Re-entry point after 8-year hiatus for child-rearing.*

Leadership team for BASF's largest plastics compounding plant, \$200m sales, 100 people, 24x7 operation.

- ✓ Awarded BASF Vision 2020 Cash Award after 6 months for improvements in safety, quality and volume.
- ✓ Produced record volume and record quality levels. Delivered >8% increase in productivity.
- ✓ 35% reduction in closure time for Safety Incidents; 75% increase in observations; 400% more submitters.
- ✓ 100% increase in Quality Incident Reporting; 400% increase in ratio of 'preventive' to 'downgrade'.
- ✓ Created positive culture of measurement, calibration, accountability, coaching and development.

EATON

Division Operations Manager, Industrial Control, 2002-2004 Milwaukee, WI
Leadership team for \$300M, 8-plant division; 10 direct reports; 1200 employees; direct responsibility for \$150m plant sales at 4 facilities. Managed component engineering and design-cost out for 3 product lines as well as pilot production, field engineering, quality & warranty. Drove operational excellence initiatives including Lean, Six Sigma, manufacturing cost-out, and low-cost country sourcing.

- ✓ Created and managed project management positions to ensure adherence to phase-gate process; significantly improved results for cost, features, launch timing, and first year sales.
- ✓ Served as catalyst for 360° discussions to address organizational issues including divergent goals and inadequate accountability resulting in reorganization, leadership changes, and process improvements.
- ✓ Actively influenced combination, downsizing and reorganization of two product design groups to reduce divisional R&D spend to below 5% while improving financial and project results.
- ✓ Used Eaton Business Excellence (Baldrige) framework to develop engineering department's vision, goals, and metrics and to deliver step-function improvement in performance.
- ✓ Managed plants in USA, Puerto Rico and the Dominican Republic with our major supplier in Brazil. Worked to develop engineering suppliers in India and tooling & component suppliers in China.

Plant Manager (Fayetteville II) & Business Unit Manager (Custom Control), 2001-2002 Fayetteville, NC
Managed newly-created, highly volatile, \$70m, 3-plant, 3-product-line business unit. Managed newly-independent \$46m, 260-employee plant through drastic shift from 30% growth to 40% contraction. Reporting depts. included accounting, engineering, HR, supply chain, quality, and customer service.

- ✓ Improved first time yield to 96%; on-time shipping to 90%; productivity by 20%; and level loading by 40%. Reduced headcount by 34% (90 heads); eliminated contract employees; implemented 4-day work weeks. Cross-trained 33% of employees on 4+ lines. Achieved 97% forecast accuracy.
- ✓ *Elected Employee of the Month after announcing plant closure.*
- ✓ Increased pricing for semiconductor rush orders, change orders, and cancellations. Realigned resources to support customization and next generation engineering.
- ✓ Supervised the Colorado plant manager, the Canadian production manager, and product line managers for Chiller, Custom Control, and Semiconductor equipment segments.

Business Development Manager, Hydraulics Group, 1999-2001 Cleveland, OH
Supported strategic planning for \$2B, 5-business diversified group. Acquisition, divestiture, competitive analysis.
✓ Created and managed \$10m e-business budget and chaired corporate council. Program managed creation of web-enabled balanced scorecard for 180 plants. Led multi-functional team in redesign of corporate website.

Business Excellence Projects Manager, Industrial Control Div, 2004 Part-Time Milwaukee, WI
Designed leadership initiative monitoring process & tools using strategic plan, profit plan, & business system.
✓ Developed dashboards, divisional charts and review processes for initiatives from corporate, Engineering, Manufacturing, Supply Chain, HR, Quality, R&D, Marketing, and EH&S. Created divisional operating plan to achieve EBE award status in 18-months through linking actions to targeted score improvement.
✓ Developed 5-year Strategic Manufacturing Plan outline including manufacturing footprint actions, captive versus outsourced manufacturing decisions, and 5-year scorecard goals.

THE SAKTHI GROUP

Director, Sakthi Excellence Academy (2011-2012) Coimbatore, TN (India)
Developed corporate strategy, growth plan, and business processes for training start-up funded by a South Indian conglomerate. Hired staff and contractors. Oversaw development and execution of programs.
✓ Developed 3-year plan to move from loss to profitability while growing revenues from zero to \$1m.
✓ Increased primary client's 3-year new-hire retention from 10% to 90%; 20% of graduates rated among top performers in first year of service among professional peers with 5-15 years' experience.
✓ Transformed hostile corporate customer to highly satisfied; awarded additional and follow-on programming.
✓ Developed and delivered new product lines and events for corporate, educational and industry clients.

FORD MOTOR COMPANY

Lean / Reengineering Specialist, Ford Production System, Mfg Staff, 1994-1995 Dearborn, MI
Designed the Ford Production System (lean manufacturing) as part of a 25-member team with a focus on direct material flow, indirect materials, and self-directed shop-floor work teams. Supported roll-out to plants.
✓ Modified indirect materials training documents; delivered 25% improvement.

Manufacturing Engineer, Glass Div, Ford Fu Hua JV, 1993 - 1994 Dearborn & Shanghai
Provided industrial engineering expertise during negotiation and launch of Ford's 2nd Chinese joint venture.
✓ Determined optimal headcount. Developed capacity models and product-costing tools.
✓ Provided technical/cultural training to two Chinese engineers. Both promoted within one year.
✓ Developed bi-lingual part-number, production control, and inventory management systems.

Materials Specialist, Material Planning & Logistics, Electronics, '96-97. Dearborn, MI
Production Supervisor, Utica Trim & Dearborn Glass Plants, '93 & '95. Dearborn/Utica, MI
Product Design Engineer, Vehicle Exterior Systems, Plastics, '92-93. Dearborn, MI
Industrial Engineer, Milan Plastics Plant, '90-91. Milan, MI

COMMUNITY, BOARD & DIVERSITY ACTIVITIES

- **Leadership Detroit** (Detroit Regional Chamber) – Member of 40th Class
- **University of Michigan Dearborn** – CECS Alumni Board; UMD Alumni Board; Alumni Speaker & Mentor
- **Detroit Area Pre-College Engineering Program (DAPCEP)** – Strategic Plans Committee; Regional Coordinating Committee; Co-founder of Teen Group; Course Director; Teacher Partner
- **BASF** – ERG's for African-Americans, Women, Parents, LGTBQ, Asians; Safety Champion; Life Remodeled
- **Roeper School** – VP Roeper Philosophy; Auction Planning Committee; Affinity Group Leadership for Parents of LGBTQ Students and for Parents of African-American Students
- **COA Youth & Family Center** – Board Member (Youth Development Committee)
- **Cleveland International Program** – Board Member (Finance Committee)
- **St Agnes Our Lady of Fatima** – Poverty Ministry, Marriage Ministry
- **Fr. William T Cunningham Community Choir** – Board of Directors
- **Ford Motor Co.** – Ford African-American Network (Executive and Communications Committees; Engineering Group Co-Leader); DAPCEP Volunteer Coordinator; Junior Achievement; Business Professionals of America; Focus Hope Mock Trial; SAE Design Competition; Habitat for Humanity; Paint the Town

4 of 4



City of Lathrup Village

27400 Southfield Road
Lathrup Village, MI 48076
248-557-2600

www.lathrupvillage.org

RECEIVED
FEB 13 2019
CITY CLERKS OFFICE

APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: 02/12/2019

Please check the committee for which you are applying:

- Board of Review
- Building Authority
- Downtown Development Authority
- Historic District Commission
- Lathrup Village Foundation Board
- Recreation Advisory Committee
- Planning Commission
- Other: _____

Name: Michael D. Keenan			Are you at least 18 years of age? (check one) <input checked="" type="checkbox"/> Y <input type="checkbox"/> N
Street Address: 18841 Saratoga Blvd	City: Lathrup Village	State: MI	Zip: 48076
Home Phone: 586-634-8776		Alt. Phone: 586-634-8776	
Email: Mike@DrunkenOlives.com			

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

- Board of Directors, Health Information Systems Association (H.I.S.A.) 1993 to 1995
- Supervisory Committee, Christian Financial Credit Union 1995 to 1998
- Board of Directors Berkley Instrumental Band (BIB) Boosters Organization (2018 to Present)
- Sr. Technical Architect - Information Technology General Motors Corp. 2006 to Present
- Resident Lathrup Village 1999 to Present
- Lathrup Village Children's Garden Various Roles 2001 to 2016

Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.



City of Lathrup Village

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RECEIVED
FEB 14 2019
CITY CLERKS OFFICE

APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: 2-12-19

Please check the committee for which you are applying:

- | | |
|---|---|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Lathrup Village Foundation Board |
| <input type="checkbox"/> Building Authority | <input type="checkbox"/> Recreation Advisory Committee |
| <input type="checkbox"/> Downtown Development Authority | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Other: _____ |

Name: <u>Karen L. Miller</u>			Are you at least 18 years of age? (check one) <input checked="" type="checkbox"/> <input type="checkbox"/>
Street Address: <u>13755 Glenwood</u>	City: <u>Lathrup Village</u>	State: <u>MI</u>	Zip: <u>48076</u>
Home Phone: _____		Alt. Phone: _____	
Cell: <u>(248) 515-8653</u>			
Email: <u>kare156@aol.com</u>			

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

I have served on the LV Planning Commission for 5 years, beginning my 3rd year as Vice Chair. I am a business owner; a Realtor and Mortgage Loan Officer; and a 29 year resident.

Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.

I have a degree in Community Development and Public Administration.

Sheryl L. Mitchell, City Administrator

City of Lathrup Village
27400 Southfield Road | Lathrup Village, MI 48076
smitchell@lathrupvillage.org
Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl Mitchell, City Administrator
DA: February 22, 2019
RE: **City Administrator Report**

The following are highlights from this week.

GOVERNMENT OPERATIONS

- **City Council Meeting** – The next regular council meeting is Monday, Feb. 25th, because President's Day falls on the 3rd Monday of this month.
- **Traffic Control Order** (TCO) – there have been a number of complaints from residents regarding customers of businesses along Southfield Road parking on the adjacent residential streets. The vehicles are parking in front of mailboxes and the post office will not deliver the mail under these conditions. City Council approved the TCO to prohibit parking from 8am-6pm, Monday to Saturday on streets adjacent to Southfield Road's business corridor. This only applies to the side of the street where the mailboxes are located. Signs are in the process of being ordered. Will be installed in the spring.
- **Staff Positions** –The Parks and Recreation Coordinator interviews are underway. New bilingual female Police Officer is being hired.
- **Congress Woman Brenda Lawrence – Congressional Leaders Roundtable** – Mayor Garrett and City Administrator Mitchell were invited to participate in this gathering to identify our municipal priorities. Identified infrastructure needs for Lathrup Village (streets, sidewalks, water/sewer system) and the need for funding for the Southfield Road
- **MDEQ 2018 water Supply Cross Connection Report** – met with HydroCorp. 173 non-residential water customers were inspected and 36 of 62 backflow prevention devices were tested.
- **Hortulus Garden Center** – Susie Stec and I met with Ed Blondin to discuss their plans to open around mid-April and expansion of services and programs they plan to provide. Looking to collaborate with the city on a Arbor Day/Earth Day celebration in April.
- **The Tank** – will be meeting with representatives from the Water Resource Commissioner's office to discuss a Operation and Maintenance Agreement for the Sanitary Retention Tank and Grinder Pumps.

BOARDS AND COMMISSIONS

- **Southfield Area Chamber of Commerce** - Susie Stec has been asked to join the board.
- **Planning Commission** - 3 appointed terms on the Planning Commission are expiring. next Planning Commission meeting is Feb. 25, 2019. A public hearing is scheduled for the applicant Jagged Fork for the amended Special Land Use (28601 Southfield Rd)
- **Census Training** – Hosted by Oakland County on Friday, Feb. 22nd from 9am-12noon at 2100 Pontiac Lake Road, Waterford, MI. Attended with Susie Stec. Creating a local Complete Count Committee. Looking for volunteers to represent different sectors: government, business, media, education, faith-based, community-based, seniors, veterans. Census forms will be sent out mid-March 2020, with an April 1st deadline.

EVENTS / ACTIVITIES

- **MML** – The next Elected Officials Advanced Academy is Feb. 22-23 in Frankenmuth. The Capital Conference is March 19-20 in Lansing. I am an invited panelist on the 3/19 Workshop: Council-Manager Relations.
- **Congress Woman Brenda Lawrence** – has scheduled mobile office hours in Lathrup Village City Hall on the 4th Thursday of each month. Residents of Lathrup Village are welcomed to bring their questions for her staff. The next session is scheduled for **Thursday, Feb. 28th from 1pm-3pm.**
- **Household Hazardous Waste Day – Saturday, April 27 from 8am-2pm.** Kelda volunteered to help coordinate the program with SOCRRA.
- **LVPD Officer Dave Imber Family Fundraiser** – \$15 - March 2nd, 5pm-7pm at Howell Elks Lodge, 2830 E. Grand River, Howell, MI 48843. Live Entertainment 8pm-11pm.
- **Southfield Chamber** – State of the City Address is **Monday, March 18, 2019** at 11:30am in the Regency Manor, 25228 W. 12 Mile, Southfield MI. Mayors Garrett and Siver will be presenting.
- **Business Round Table** – Susie Stec, Manager – Community & Economic Development will be hosting the 1st event to greet local business owners and provide informational updates.
- **Breakfast with the Bunny & Egg Hunt** – Saturday, April 13th from 9:30am-11:30am. Tickets \$7 per person. Free for children under age of 1.
- **Senior Night Out** – for mature residents is being planned for Friday, **April 26, 2018** from 4:00pm – 10:00pm in the Community Room.

**CITY OF LATHRUP VILLAGE
REPORTS FROM
BOARDS
COMMISSIONS
COMMITTEES**

QUARTERLY REPORT January 2019

BOARD OF TRUSTEES	
Representative	Municipality
D. Schueller	City of Berkley
C. Wilson	Village of Beverly Hills
J. Valentine	City of Birmingham
H. Drinkwine	City of Clawson
C. Kennedy	City of Ferndale
A. LeCureaux	City of Hazel Park
R. Fortura	City of Huntington Woods
S. Mitchell	City of Lathrup Village
K. Yee	City of Oak Park
S. Pietrzak	City of Pleasant Ridge
G. Rassel	City of Royal Oak
K. Bovensiep	City of Troy

OFFICERS	
Chairman:	G. Rassel
Vice Chair:	C. Wilson
Secretary:	M. Pollock
Advisory Committee:	R. Fortura M. Pollock G. Rassel C. Wilson

J. A. McKeen	General Manager
R. Jackovich	Operations Manager

Board of Trustees
SOCRRA

Subject: Quarterly Report - January 2019

Board Members:

Attached is a copy of SOCRRA's Quarterly Report covering the first six months operation of the 2018/19 fiscal year. The report contains a financial statement of SOCRRA's operation and an outline of projects in progress or completed during the quarter. The report also contains statistical information and other information of general interest to the members of the Board of Trustees, and the members of the governing body of each of the member municipalities of this Authority.

FINANCIAL STATEMENT

The total net income for the first 6 months of 2018/19 was \$1,335,731 before depreciation. This is an increase from the net income of \$473,612 that was recorded for the first 6 months of 2016/17. The net income for the first 6 months was \$349,554 less than budgeted.

	<u>Actual</u>	<u>Compared to Budget</u>
Revenue	\$11,842,091	-\$ 434,515
Expenses	\$10,506,359	-\$ 84,961
Net Income	+\$1,335,732	-\$ 349,554

Revenue was higher than planned due to increased revenue from the member communities (+\$108,000), higher than planned non-member yard waste (+\$30,000) and miscellaneous income (+\$6,000). These increases were offset by lower than planned revenue from non-member refuse from Advanced Disposal, Car Trucking, Dinverno, Rizzo Services and Tringali Sanitation and our other cash customers (-\$214,000), lower than planned revenue from the sale of recyclables (-\$356,000) and lower interest on investments (-\$10,000).

Expenses were lower than budget primarily due to lower than planned costs for non-labor Administrative and General Expenses (-\$132,000), labor (-\$151,000), utilities (-\$30,000) and supplies (-\$6,000) which were partially offset by higher than planned costs for contractor expenses (+\$189,000) and maintenance (+\$44,000).

Total revenue for the first six months of 2018/19 increased by \$813,000 compared to the first six months of 2017/18. This increase was due to increased revenue from sale of recyclables due to the reopening of the MRF (+\$711,000), higher member revenue (+\$191,000), higher compost sales (+\$27,000), increased yard waste from non-members (+\$20,000) and increased miscellaneous revenue (+\$13,000). These increases were partially offset by decreases in non-member refuse revenue due to construction at the Troy Transfer Station (-\$129,000) and interest income due to the bond funds being spent for the MRF conversion project (-\$20,000).

Operating expenses for the first six months of 2018/19 were \$217,000 lower compared to the first six months of 2017/18. The decrease in expenses was primarily due to reduced contractor costs.

Additional financial detail is attached.

MATERIAL HANDLED

SOCRRA processed 112,325 tons of refuse, yard waste and recyclables during the first six months of the current fiscal year. This represents a decrease of 0.5% or 595 total tons compared to the same period last year. Member recycling increased by 5.4% due to our residents making continued use of the new recycling carts. Member refuse decreased by 2.0% which is also partially due to the increase in member recycling tonnage. Non-member refuse decreased by 28% compared to last year due to the limited capacity at the Troy Transfer Station due to the replacement of one of the two refuse compactors, see discussion below.

Our recent history of tonnage handled for the first half of the fiscal year is displayed in the table below:

	2014/15	2015/16	2016/17	2017/18	2018/19
Member Refuse	77,447	55,460	56,159	53,517	52,445
Non-Member Refuse	19,389	18,985	27,723	18,874	13,601
Member Recycling	9,005	9,729	10,018	11,841	12,483
Non-Member Recycling	263	227	257	591	272
Yard Waste	30,362	32,564	29,739	26,907	33,524
TOTAL	136,466	116,965	123,897	111,730	112,325

CAPITAL EXPENDITURES

Capital expenditures for the first six months of the fiscal year totaled \$150,793 and for the rehabilitation of the Troy Transfer Station (\$140,000) and for the replacement of the roof for one of the rental houses adjacent to the Compost Site (\$10,000).

MAJOR PROJECTS

MRF OPERATIONS

Overall, the new MRF continues to operate very well. The commodity markets, especially the paper market, continue to be very unstable due to a series of actions taken by the Chinese government that have severely restricted the import of recycled materials and by trade tariff actions taken by the US and China. We are continuing to receive very strong prices for our plastics and metals, particularly natural PE and PET plastics. We conducted a request for proposals for paper brokering services in October. As a result, we entered into a three-year agreement with Royal Oak Paper to broker all of our paper materials. This contract pays us a premium over market-based prices for all of our paper products and will result in additional revenue for SOCRRA. Having the Royal Oak Paper facility located so close to our MRF also enables us to promptly remove our completed materials when required, which is a significant advantage.

We are shipping a load of Sorted Office Paper each month. This material is from the paper shredder at the drop-off center and from the bags of shredded paper that are pulled off at the MRF pre-sort stations. This product is currently being sold for well over \$200 per ton, which is over 5 times the price we receive for our newspaper product.

Our glass is being recycled by Strategic Materials, which is located near Chicago. We will be working with Strategic and Machinex to determine if we need to keep running the glass clean-up system in its current configuration in order to meet Strategic's quality requirements as part of the development of an agreement with Strategic.

The curbside recycling tonnage has significantly increased as a result of the recycling carts being used by our residents. For the first six months of the fiscal year, the amount of recycling from the member communities increased by 5.4% compared to the same period last year. Trash tonnage from the member communities decreased by 2.0% for the same period continuing the trend that we have been observing since the recycling carts were distributed.

We have been awarded a \$45,000 grant by our insurance provider, the MMRMA, for a supplemental fire suppression system for the MRF. This system shoots foam at a hot spot identified by thermal imaging cameras that has been verified as a potential fire by a manual operator. It would be in the MRF tipping floor area and would monitor the feed hopper. This system should be installed in the first quarter of 2019.

We will be accepting recyclables from other communities during the first quarter of 2019. It appears that there is substantial demand for that service in the Metro Detroit area.

RECYCLING DROP-OFF CENTER

We have received a \$50,000 grant from the Foam Recycling Coalition for a Styrofoam densifier and for some minor MRF modifications to allow us to recover Styrofoam from the material collected at curbside. We are currently developing plans for the installation of the densifier. SOCRRA recycled over 42,000 pounds of Styrofoam during 2018 making us the largest recycler of Styrofoam in Michigan. The densifier will make it much easier to handle this large volume of material and will greatly reduce the costs of transporting Styrofoam for recycling.

We conducted a request for proposals for Household Hazardous Waste (HHW) service for the materials we receive from residents at the drop-off center. The new HHW vendor began service on November 1 at a substantially reduced cost. The change in vendors was transparent to our residents.

We are also beginning to evaluate whether we should relocate our recycling drop-off center or construct an additional center at another location.

WASTE WIZARD

The Waste Wizard feature on our website has been completed and has been live since August 15. It is also available as a smart phone app. The Wizard allows resident to determine the proper methods of recycling or disposing of a huge range of materials. Having the Wizard available appears to have reduced the volume of phone calls being made to the SOCRRA office.

TROY TRANSFER STATION

We are continuing to work on the refurbishment of the Troy Transfer Station. The first phase of this project was the replacement of one of the compactors and replacing the concrete tipping floor near the compactor. This work was completed, and the compactor was put into service on December 18. SOCRRA personnel built the steel push wall and chute assembly that is used to get refuse to the compactor. This saved us a significant amount of money. The next phase of this project will be doing similar concrete replacement and the repair or replacement of the old compactor. We plan to complete this work during the winter months when the trash tonnage is lower than average.

FALL LEAF SEASON

The recently completed fall leaf season went very well. Our municipal crews and contractors were able to almost completely clean up the leaves before December 21 when curbside collection of yard waste was completed for the year. During the winter months, residents of the SOCRRA communities can bring in up to 10 kraft paper bags of yard waste to our Troy Transfer Station for disposal. We will be continuing this service until curbside pickup of yard waste begins again on Monday April 1. This service was used very heavily by our residents during the warmer period of early January.

PENSION FUNDING

The SOCRRA Board approved some additional funding for the MERS Union pension plan and for the plan that provides pension benefits for the retired and active salaried employees that provided services to both SOCRRA and SOCWA. We have made incremental contributions to the salaried plan for the past 6 years and have significantly improved the plan funding level. This was the second incremental contribution to the union plan, which remains significantly underfunded. MERS will complete their actuarial study to determine the funding status of the pension plans before June 2019.

ANNUAL AUDIT

The audit report for the 2017/18 fiscal year was completed by our auditors, Plante & Moran. The audit found the Authority to be in complete conformity with generally accepted accounting practices. The auditors concluded that the Authority's level of working capital decreased by \$1.9 million, which reduced the working capital to 3.7% of annual expenditures, which is below the goal level of 7.5%. We will be taking measures to increase our level of working capital in 2018/19. The net position of SOCRRA decreased by \$710,000 during 2017/18. The pension and OPEB funding levels as of June 30, 2018 were 67.1% for the union pension plan, 91.5% for the salaried pension plan, 84.8% for the union OPEB plan and 97.5% for the salaried OPEB plan. Each of these plans has been additionally funded in the current fiscal year.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

Revenue & Expense Statement
 Period: 07/01/18..12/31/18
 SOCRRA

Description	Actual-Period	Budget-Period	Variance
REVENUES			
MUNICIPAL REFUSE			
MEMBER MSW	9,541,535.51	9,433,500.00	108,035.51
MONTHLY SURCHARGE	564,006.00	564,006.00	0.00
NON-MEMBER MSW	695,524.58	910,000.00	-214,475.42
NON-MEMBER YARD WASTE	70,597.13	41,000.00	29,597.13
	10,871,663.22	10,948,506.00	-76,842.78
SALE OF RECYCLED MATERIAL			
MIXED PAPER	42,860.05	100,000.00	-57,139.95
NEWSPAPER	125,037.81	220,000.00	-94,962.19
CARDBOARD	240,928.81	400,000.00	-159,071.19
PLASTICS	240,566.46	296,000.00	-55,433.54
SCRAP METAL	70,312.35	19,500.00	50,812.35
ALUMINUM CANS	37,150.83	47,000.00	-9,849.17
TIN CANS	41,062.17	74,000.00	-32,937.83
GLASS			
BATTERIES	4,869.00	2,100.00	2,769.00
ELECTRONICS			
	802,787.48	1,158,600.00	-355,812.52
OTHER INCOME			
COMPOST	60,817.00	60,000.00	817.00
RENTAL INCOME	62,174.00	60,000.00	2,174.00
INTEREST ON INVESTMENTS	27,074.42	37,500.00	-10,425.58
MISC INCOME	17,574.52	12,000.00	5,574.52
	167,639.94	169,500.00	-1,860.06
TOTAL REVENUES	11,842,090.64	12,276,606.00	-434,515.36
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	129,539.54	139,600.00	-10,060.46
TROY TRANSFER STATION	1,243,489.26	1,462,250.00	-218,760.74
MATERIAL RECOVERY FACILITY	929,732.96	969,400.00	-39,667.04
HOUSEHOLD HAZARDOUS WASTE	267,441.16	241,300.00	26,141.16
COMPOST FACILITY	284,221.01	254,410.00	29,811.01
ADMINISTRATIVE AND GENERAL	601,914.16	750,700.00	-148,785.84
COLLECTION CONTRACT EXPENSES	4,632,020.81	4,915,660.00	-283,639.19
IN TRANSIT	2,418,000.00	1,858,000.00	560,000.00
	10,506,358.90	10,591,320.00	-84,961.10
REVENUE OVER EXPENSES	1,335,731.74	1,685,286.00	-349,554.26

Revenue & Expense Statement

Period: 07/01/18..12/31/18
 SOCRRA

Description	Total Tons	Amount
REVENUE		
MEMBER SERVICES	52,444.52	10,105,541.50
NON-MEMBER REFUSE	13,601.38	695,524.58
YARD WASTE		
		70,597.13
MEMBERS	32,317.54	
OTHERS	1,206.83	
RECYCLING		
MEMBERS	12,482.55	
OTHERS	271.77	
	112,324.59	10,871,663.21
SALE OF RECYCLED MATERIAL		
MIXED PAPER		42,860.05
NEWSPAPER		125,037.81
CARDBOARD		240,928.81
PLASTICS		240,566.46
SCRAP METAL		70,312.35
ALUMINUM CANS		37,150.83
TIN CANS		41,062.17
GLASS		
BATTERIES		4,869.00
ELECTRONICS		
		802,787.48
OTHER		
COMPOST		60,817.00
RENTAL INCOME		62,174.00
INTEREST ON INVESTMENTS		27,074.42
MISC INCOME		17,574.52
		167,639.94
TOTAL REVENUES		11,842,090.63
EXPENSES		
MADISON HEIGHTS TRANSFER STATION		129,539.54
TROY TRANSFER STATION		1,243,489.26
MATERIAL RECOVERY FACILITY		929,732.96
HOUSEHOLD HAZARDOUS WASTE		267,441.16
COMPOST FACILITY		284,221.01
ADMINISTRATIVE AND GENERAL		601,914.16
COLLECTION CONTRACT EXPENSES		4,632,020.81
IN TRANSIT		2,418,000.00
TOTAL EXPENSES		10,506,358.90
REVENUE OVER EXPENSES		1,335,731.73

Revenue & Expense Statement

Period: 07/01/18..06/30/19

SOCRRA

Description	Actual 6 Months	Budget-Period	Balance	
REVENUES				
MUNICIPAL REFUSE				
MEMBER MSW	9,541,535.51	18,867,000.00	9,325,464.49	51%
MONTHLY SURCHARGE	564,006.00	1,128,012.00	564,006.00	50%
NON-MEMBER MSW	695,524.58	1,700,000.00	1,004,475.42	41%
NON-MEMBER YARD WASTE	70,597.13	85,000.00	14,402.87	83%
	10,871,663.22	21,780,012.00	10,908,348.78	
SALE OF RECYCLED MATERIAL				
MIXED PAPER	42,860.05	190,000.00	144,901.03	23%
NEWSPAPER	125,037.81	440,000.00	314,095.38	28%
CARDBOARD	240,928.81	800,000.00	558,573.85	30%
PLASTICS	240,566.46	590,000.00	323,604.11	41%
SCRAP METAL	70,312.35	40,000.00	(28,276.82)	176%
ALUMINUM CANS	37,150.83	93,000.00	56,231.98	40%
TIN CANS	41,062.17	146,000.00	105,320.65	28%
GLASS				
BATTERIES	4,869.00	4,000.00	(869.00)	122%
ELECTRONICS				
	802,787.48	2,303,000.00	1,500,212.52	35%
OTHER INCOME				
COMPOST	60,817.00	150,000.00	81,473.00	41%
RENTAL INCOME	62,174.00	120,000.00	57,826.00	52%
INTEREST ON INVESTMENTS	27,074.42	75,000.00	46,971.04	36%
MISC INCOME	17,574.52	25,000.00	7,044.38	70%
	167,639.94	370,000.00	202,360.06	45%
TOTAL REVENUES	11,842,090.64	24,453,012.00	12,610,921.36	48%
EXPENSES				
MADISON HEIGHTS TRANSFER STATION	129,539.54	257,550.00	128,010.46	50%
TROY TRANSFER STATION	1,243,489.26	3,903,250.00	2,659,760.74	32%
MATERIAL RECOVERY FACILITY	929,732.96	1,915,700.00	985,967.04	49%
HOUSEHOLD HAZARDOUS WASTE	267,441.16	481,100.00	213,658.84	56%
COMPOST FACILITY	284,221.01	498,270.00	214,048.99	57%
ADMINISTRATIVE AND GENERAL	601,914.16	1,408,600.00	806,685.84	43%
COLLECTION CONTRACT EXPENSES	4,632,020.81	13,546,985.00	8,914,964.19	34%
	8,088,358.90	22,011,455.00	13,923,096.10	37%
REVENUE OVER EXPENSES	3,753,731.74	2,441,557.00	(1,312,174.74)	154%

Revenue & Expense Statement
 Period: 07/01/18..12/31/18
 SOCRRA

Description	2018/2019	2017/2018	Variance
REVENUES			
MUNICIPAL REFUSE			
MEMBER MSW	9,541,535.51	9,243,145.34	298,390.17
MONTHLY SURCHARGE	564,006.00	671,361.00	-107,355.00
NON-MEMBER MSW	695,524.58	824,367.91	-128,843.33
NON-MEMBER YARD WASTE	70,597.13	50,557.40	20,039.73
	10,871,663.22	10,789,431.65	82,231.57
SALE OF RECYCLED MATERIAL			
MIXED PAPER	42,860.05	0.00	42,860.05
NEWSPAPER	125,037.81	13,867.13	111,170.68
CARDBOARD	240,928.81	37,865.02	203,063.79
PLASTICS	240,566.46	0.00	240,566.46
SCRAP METAL	70,312.35	34,664.35	35,648.00
ALUMINUM CANS	37,150.83	0.00	37,150.83
TIN CANS	41,062.17	0.00	41,062.17
GLASS			
BATTERIES	4,869.00	5,652.40	-783.40
ELECTRONICS			
	802,787.48	92,048.90	710,738.58
OTHER INCOME			
COMPOST	60,817.00	33,378.00	27,439.00
RENTAL INCOME	62,174.00	62,740.00	-566.00
INTEREST ON INVESTMENTS	27,074.42	47,427.33	-20,352.91
MISC INCOME	17,574.52	4,191.75	13,382.77
	167,639.94	147,737.08	19,902.86
TOTAL REVENUES	11,842,090.64	11,029,217.63	812,873.01
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	129,539.54	115,860.59	13,678.95
TROY TRANSFER STATION	1,243,489.26	1,371,950.06	-128,460.80
MATERIAL RECOVERY FACILITY	929,732.96	785,186.17	144,546.79
HOUSEHOLD HAZARDOUS WASTE	267,441.16	251,526.96	15,914.20
COMPOST FACILITY	284,221.01	309,772.87	-25,551.86
ADMINISTRATIVE AND GENERAL	601,914.16	604,625.51	-2,711.35
COLLECTION CONTRACT EXPENSES	4,632,020.81	4,866,188.34	-234,167.53
	8,088,358.90	8,305,110.50	-216,751.60
REVENUE OVER EXPENSES	3,753,731.74	2,724,107.13	1,029,624.61

SOCRRA
TOTAL SERVICE CHARGES
JULY 1, 2018 THROUGH DECEMBER 31, 2018

MUNICIPALITY	TOTAL TONS	SERVICE CHARGES
BERKLEY	5,678.34	535,810.00
BEVERLY HILLS	4,135.41	368,262.00
BIRMINGHAM	9,565.54	825,631.75
CLAWSON	4,596.00	461,217.64
FERNDAL	7,659.44	992,376.94
HAZEL PARK	4,533.92	632,401.20
HUNTINGTON WOODS	2,627.65	197,532.18
LATHRUP VILLAGE	1,784.81	163,690.32
OAK PARK	7,915.76	939,864.69
PLEASANT RIDGE	1,436.83	104,585.22
ROYAL OAK	23,610.66	2,435,013.67
TROY	23,700.25	2,460,157.00
SUB-TOTAL	<u>97,244.61</u>	<u>10,116,542.61</u>
OTHER CUSTOMERS	<u>15,079.98</u>	<u>766,122.00</u>
TOTAL	<u><u>112,324.59</u></u>	<u><u>10,882,664.61</u></u>

SOUTHEASTERN OAKLAND COUNTY RESOURCE RECOVERY AUTHORITY

Period: 7/1/18-12/31/18

FIXED ASSET EXPENDITURES

Construction in Progress

TROY TRANSFER STATION REHABILITATION	140,201.50
Rental Roof	9,800.00
MRF PROJECT	791.78
TOTAL	<hr/> 150,793.28

SOCRRA

TONNAGE ANALYSIS

JANUARY

	MSW			Compost			Recyclables			Total		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Municipality												
Berkley	458.15	377.61	386.47	-	-	-	101.82	134.66	124.83	559.97	512.27	511.30
Beverly Hills	374.55	349.33	290.78	-	-	-	131.43	143.79	106.29	505.98	493.12	397.07
Birmingham	871.98	720.91	696.63	-	-	-	198.51	233.51	203.26	1,070.49	954.42	899.89
Clawson	460.92	471.26	453.54	-	-	-	61.56	90.90	84.98	522.48	562.16	538.52
Ferndale	896.78	770.13	738.85	-	-	-	164.81	162.63	178.00	1,061.59	932.76	916.85
Hazel Park	681.38	544.26	453.98	-	-	-	60.36	105.34	87.10	741.74	649.60	541.08
Huntington Woods	187.41	159.20	184.90	-	45.60	-	108.97	91.91	87.03	296.38	296.71	271.93
Lathrup Village	125.70	131.37	111.95	-	-	-	18.61	25.39	32.34	144.31	156.76	144.29
Oak Park	791.55	624.55	629.87	-	-	-	70.85	115.05	102.96	862.40	739.60	732.83
Pleasant Ridge	77.85	106.43	69.30	-	-	-	23.53	43.74	20.77	101.38	150.17	90.07
Royal Oak	1,989.65	1,689.51	1,654.18	-	-	4.03	399.88	499.75	468.25	2,389.53	2,189.26	2,126.46
Troy	2,372.98	2,181.40	2,054.45	-	188.48	-	465.78	578.47	511.42	2,838.76	2,948.35	2,565.87
	9,288.90	8,125.96	7,724.90	-	234.08	4.03	1,806.11	2,225.14	2,007.23	11,095.01	10,585.18	9,736.16
Other Customers	3,589.24	1,918.94	2,539.33	18.52	11.22	9.19	41.82	34.86	97.15	3,649.58	1,965.02	2,645.67
Authority	12,878.14	10,044.90	10,264.23	18.52	245.30	13.22	1,847.93	2,260.00	2,104.38	14,744.59	12,550.20	12,381.83

SOCRRA TONNAGE PERCENTAGES

January 2019

	MSW	Compost	Recyclables
	Percentage of City's	Percentage of City's	Percentage of City's
	Total Waste Stream	Total Waste Stream	Total Waste Stream
<u>Municipality</u>			
Berkley	76%	0%	24%
Beverly Hills	73%	0%	27%
Birmingham	77%	0%	23%
Clawson	84%	0%	16%
Ferndale	81%	0%	19%
Hazel Park	84%	0%	16%
Huntington Woods	68%	0%	32%
Lathrup Village	78%	0%	22%
Oak Park	86%	0%	14%
Pleasant Ridge	77%	0%	23%
Royal Oak	77%	1%	22%
Troy	80%	0%	20%



* Berkley * Beverly Hills * Bingham Farms * Birmingham
 * Clawson * Huntington Woods * Lathrup Village * Pleasant Ridge
 * Royal Oak * Southfield * Southfield Township

QUARTERLY REPORT JANUARY 2019

BOARD OF TRUSTEES	
Representative	Municipality
D. Schueller	City of Berkley
C. Wilson	Village of Beverly Hills
K. Jones	Village of Bingham Farms
P. T. O'Meara	City of Birmingham
H. Drinkwine	City of Clawson
R. Fortura	City of Huntington Woods
S. Mitchell	City of Lathrup Village
S. Pietrzak	City of Pleasant Ridge
G. Rassel	City of Royal Oak
L. Sirls	City of Southfield
C. Wilson	Township of Southfield

OFFICERS	
Chairman:	H. Drinkwine
Vice Chairman:	G. Rassel
Secretary:	C. Wilson
Advisory Committee:	H. Drinkwine, S. Pietrzak, G. Rassel, C. Wilson

J. A. McKeen	General Manager
R. Jackovich	Operations Manager

Board of Trustees
Southeastern Oakland County Water Authority

Subject: Quarterly Report - January 2019

Board Members:

Attached is a copy of the Southeastern Oakland County Water Authority's Quarterly Report covering the first six months operation of the fiscal year 2018/19. The report contains a financial statement of the Authority's operation and an outline of projects in progress or completed during the second quarter. The report also contains statistical information and other information of general interest to the members of this Authority.

FINANCIAL STATEMENT

The total net operating income before depreciation for the first 6 months of 2018/19 was \$1,568,199, which was \$213,391 lower than budgeted. This was a decrease from the net income of \$1,897,022 for the first six months of 2017/18.

	Actual	Compared to Budget
Revenue	\$14,962,849	- \$550,857
Expenses	\$13,394,650	- \$337,467
Net Income (before depreciation)	\$ 1,568,199	- \$213,390

SOCWA's working capital was 23.0% as of December 31, 2018. This is higher than the 8.3% working capital goal approved by the Board but a decrease from the 28.5% working capital as of December 31, 2017 due to the money expended on capital projects in 2018/19, see discussion below.

The decrease in revenue was primarily due to lower (-3.5%) than planned water sales to both the member communities (-\$127,000) and to Bloomfield Hills and Bloomfield Twp. (-\$422,000). Revenue from rentals (-\$25,000) were below budget while interest revenue (+\$22,000) was greater than budget. Water sales volumes for the six-month period were 1.2% lower than the actual water sales for the same period in 2017/18.

The decrease in expenses was due largely to decreased cost for water purchased (-\$283,000) and lower than planned expenses for maintenance (-\$29,000), utilities (-\$14,000), supplies (-\$9,000), regulatory required water testing (-\$9,000) and non-labor Administrative & General (-\$9,000) which were partially offset by increased costs for Miss Dig service (+\$12,000).

Capital expenditures for the first six months of the fiscal year totaled \$1,232,185 and were for the rehabilitation of the 16" water main in Coolidge from 13 Mile to 14 Mile (\$1,191,200), the initial engineering expenses for the replacement of the 16" water main in 14 Mile between

Greenfield and east of Coolidge (\$37,000) and partial expenses for the replacement of a two water meter locations (\$4,000) meter.

Additional financial detail is attached.

The following is the Authority's record of revenues and expenditures based on the average cost per 1,000 cu. ft. of water.

	2016/17	2017/18	2018/19	Over or Under 2017/18
Total Sales (MCF)	763,173	737,417	728,542	-8,875
Water Sales	\$19.90	\$20.06	\$20.42	+0.36
Other Income	<u>0.07</u>	<u>0.10</u>	<u>0.12</u>	<u>+0.02</u>
Total Income	\$19.97	\$20.16	\$20.54	+\$0.38
Water Purchased for Resale	15.45	16.32	16.84	+0.52
Operating Expenses	1.24	1.27	1.55	+0.28
Total Operating Expenses	\$16.69	\$17.59	\$18.39	+\$0.80
Available for Improvements	\$3.28	\$2.57	\$2.15	-\$0.42

COMPARATIVE STATEMENT

The following is a comparison of the first six months operation of the current fiscal year with the same period of the previous fiscal year.

Revenues From the Sale of Water	+ \$84,225	
Revenues From Other Sources	+ <u>14,613</u>	
TOTAL REVENUES		+ \$ <u>98,838</u>
<u>Operating Expenses</u>		
Water Purchased for Resale	+ \$234,435	
Other Operating Expenses	+ 193,272	
TOTAL EXPENDITURES		+ \$ <u>427,707</u>
NET INCOME BEFORE DEPRECIATION		- \$328,869

The following is the record of water sales to member municipalities for the period July 1 through December 31. The six month record shows a decrease in water sales of 3.3% during the current fiscal year compared with the same period of the previous fiscal year. For the six month period, our sales were almost exactly the same as the budgeted sales.

WATER CONSUMPTION – DAILY AVERAGE (MGD) JULY 1 THROUGH DECEMBER 31						
Month	2014	2015	2016	2017	2018	Over or Under 2017
July	36.61	34.59	45.77	40.71	43.59	+2.88
August	32.91	37.06	41.54	38.40	38.31	-0.09
September	28.27	33.86	32.96	33.87	31.95	-1.92
October	23.09	25.69	23.82	25.37	22.80	-2.57
November	21.76	21.19	20.80	20.57	20.54	-0.03
December	21.24	20.66	21.42	20.85	20.30	-0.55
Average	27.34	28.86	31.10	29.99	29.62	-0.37
Variance		+5.6%	+7.8%	-3.6%	-1.2%	

The following is the precipitation record, as recorded at the Webster Station:

PRECIPITATION – INCHES					
Month	2014	2015	2016	2017	2018
July	2.70	1.30	2.85	1.10	1.08
August	7.20	2.10	2.80	2.30	1.36
September	2.20	1.30	4.49	0.70	4.34
October	1.70	1.80	1.80	5.70	5.37
November	2.40	1.30	1.35	4.30	2.71
December	<u>1.20</u>	<u>1.50</u>	<u>1.70</u>	<u>1.50</u>	<u>1.60</u>
Total:	17.40	9.30	14.99	15.60	16.46

MAJOR PROJECTS

GLWA WATER RATES

GLWA will be announcing the rates for 2019/20 in late January. GLWA is budgeting water sales for 2019/20 that will be slightly higher than the 2018/19 budget. GLWA also reduced their interest costs on some of their outstanding bonds through a refinancing completed in the fall of 2018. SOCWA was also able to renegotiate our contract with GLWA to include lower water demands. Those three factors should help to mitigate the rate increases from GLWA that we have received in the past several years. SOCWA water rate estimates will be provided to the SOCWA Board at their February meeting.

GLWA ISSUES

GLWA Customer Outreach

GLWA has adopted the same Customer Outreach Program that DWSD has used for many years. SOCWA staff is continuing to participate in the GLWA Customer Outreach Process. I have been serving as one of five elected customer co-chairs of the Technical Advisory Committee that guides this process. Significant progress has been made in improving the level of

communication and understanding between GLWA and its customers through this process, which will be a continuing effort. SOCWA continues to be a strong proponent of GLWA's customer partnering process. The principals of Project Innovations, the third-party facilitator that ran the Customer Outreach Program, retired in mid-2018. The third-party facilitation role has been assumed by Bridgeport Consulting. Bridgeport has done an excellent job in getting up to speed on the many Customer Outreach activities. The Customer Outreach Program continues to be very important in continuing the excellent relationship between GLWA and its customers.

GLWA Board of Directors

Mr. Brian Baker, the GLWA Director representing Macomb County was elected Board Chair for 2019. Mr. Baker replaces Mr. Freman Hendrix, one of the City of Detroit representatives, who was Board Chair for 2018.

Highland Park

Highland Park continues to owe GLWA approximately \$6.5 million in unpaid water bills and \$34 million in unpaid sewer bills. Highland Park continues to make partial payments to GLWA but these payments are not large enough to keep the total balance owed from continuing to grow. GLWA is continuing to pursue collection of the unpaid amounts.

GLWA Website

The GLWA website, www.glwater.org, is a great source of information regarding GLWA. The agendas and minutes for all Board and Board Committee meetings are posted along with procurement information about all projects being performed by GLWA.

PENSION FUNDING

The Board continued to take additional steps to address the underfunded status of SOCWA's pension plans by contributing additional funding to both the salaried and union pension plans. SOCWA has been contributing substantially above the actuarially required amounts to the salaried pension plan for six years and the unfunded liability for that plan has been significantly reduced. The 2018 incremental contribution to the Union plan was the third year we have made an incremental contribution. MERS will complete their actuarial study to determine the funding status of the pension plans before June 2019.

COOLIDGE AND 14 MILE ROAD WATER MAIN REHABILITATION PROJECTS

SOCWA has completed the rehabilitation of a one-mile section of 16" cast iron water main in Coolidge between 13 Mile and 14 Mile by installing a 16" polyethylene plastic liner inside of the old cast iron water main. This is the first installation of this type and size in Michigan. The contractor will be returning in the spring of 2019 to finish a small punch list of items including the final restoration of the areas excavated during construction.

We have also taken proposals for the replacement of approximately 2 miles of 16" cast iron in 14 Mile Road from Greenfield to just east of Coolidge. This section of 14 Mile is being repaved by Birmingham and Royal Oak in the spring of 2019. Our existing water main is under the pavement for the majority of the repaving project. This project, which will be performed by pipe bursting the existing 16" cast iron main and replacing it with 16" polyethylene plastic main, was awarded to Verdeterre Contracting at the December SOCWA Board meeting. The project is scheduled to be completed before the repaving work starts. Included in this project is the replacement of a pressure reducing valve currently located in the intersection of 14 Mile and

Coolidge, which is a very difficult location to service. This valve is being relocated south of 14 Mile. The total cost of this project is approximately \$2 million and it will be funded through retained earnings.

SALE OF WATER TO THE VILLAGE OF FRANKLIN

The village of Franklin is exploring alternatives to supply water to the commercial area on Franklin Road south of 14 Mile. Under SOCWA's Articles of Incorporation, which date to 1993, Franklin can become a member of SOCWA when a water system is installed. The Articles need to be updated to reflect the many changes that have occurred since 1993. Franklin becoming a member of SOCWA could provide the opportunity to update the Articles. SOCWA staff and legal counsel are working on revised Articles that will be reviewed by the SOCWA Board. Revising the Articles will require the unanimous approval by the governing bodies of all SOCWA member communities.

ANNUAL AUDIT

The audit report for the 2017/18 fiscal year was completed by our auditors, Plante & Moran, and was reviewed at the November SOCWA Board meeting. The audit found the Authority to be in complete conformity with generally accepted accounting practices. The auditors concluded that the Authority's level of working capital increased by \$1,285,000 during the fiscal year and that working capital continues to be maintained above the goal level established by the Board. The net position of SOCWA increased by \$1,429,000 during the year. We will be spending a significant portion of our working capital on the water main projects discussed above.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY

BUDGET ANALYSIS

Period: 07/01/18..12/31/18

SOCWA

Fiscal Start Date: 07/01/18

G/L Budget Filter: FY 18-19

All amounts are in USD.

Description	ACTUAL	BUDGET	VARIANCES OVER OR UNDER
REVENUES			
OPERATIONS			
SALE OF WATER	9,434,240.23	9,561,360.00	-127,119.77
SALE OF WATER OTHERS	5,439,786.85	5,861,448.00	-421,661.15
	14,874,027.08	15,422,808.00	-548,780.92
OTHER INCOME			
RENTALS	34,519.60	59,398.00	-24,878.40
WATER ANALYSIS-LAB & MISC	5,944.97	5,500.00	444.97
INTEREST ON INVESTMENTS	48,356.88	26,000.00	22,356.88
	88,821.45	90,898.00	-2,076.55
TOTAL REVENUES	14,962,848.53	15,513,706.00	-550,857.47
EXPENSES			
WATER PURCHASED FOR RESALE	6,862,354.40	7,029,000.00	-166,645.60
WATER PURCHASE IN TRANSIT	5,404,679.47	5,521,000.00	-116,320.53
POWER, PUMPING & GROUNDS WEBSTER	291,226.43	328,580.00	-37,353.57
POWER , PUMPING & GROUNDS	86,472.44	125,818.00	-39,345.56
COMPUTER OPERATIONS	44,615.08	40,545.00	4,070.08
PURIFICATION	37,967.01	50,008.00	-12,040.99
METERS & MAINS	125,871.38	102,786.00	23,085.38
ADMINISTRATIVE & GENERAL	541,464.19	534,380.00	7,084.19
	13,394,650.40	13,732,117.00	-337,466.60
TOTAL EXPENSES	13,394,650.40	13,732,117.00	-337,466.60
NET INCOME BEFORE DEPRECIATION	1,568,198.13	1,781,589.00	-213,390.87

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY

BUDGET ANALYSIS

Period: 07/01/18..12/31/18

SOCWA

Fiscal Start Date: 07/01/18

G/L Budget Filter: FY 18-19

All amounts are in USD.

Description	ACTUAL	BUDGET	VARIANCES OVER OR UNDER
REVENUES			
OPERATIONS			
SALE OF WATER	9,434,240.23	9,561,360.00	-127,119.77
SALE OF WATER OTHERS	5,439,786.85	5,861,448.00	-421,661.15
	14,874,027.08	15,422,808.00	-548,780.92
OTHER INCOME			
RENTALS	34,519.60	59,398.00	-24,878.40
WATER ANALYSIS-LAB & MISC	5,944.97	5,500.00	444.97
INTEREST ON INVESTMENTS	48,356.88	26,000.00	22,356.88
	88,821.45	90,898.00	-2,076.55
TOTAL REVENUES	14,962,848.53	15,513,706.00	-550,857.47
EXPENSES			
WATER PURCHASED FOR RESALE	6,862,354.40	7,029,000.00	-166,645.60
WATER PURCHASE IN TRANSIT	5,404,679.47	5,521,000.00	-116,320.53
POWER, PUMPING & GROUNDS WEBSTER	291,226.43	328,580.00	-37,353.57
POWER , PUMPING & GROUNDS	86,472.44	125,818.00	-39,345.56
COMPUTER OPERATIONS	44,615.08	40,545.00	4,070.08
PURIFICATION	37,967.01	50,008.00	-12,040.99
METERS & MAINS	125,871.38	102,786.00	23,085.38
ADMINISTRATIVE & GENERAL	541,464.19	534,380.00	7,084.19
	13,394,650.40	13,732,117.00	-337,466.60
TOTAL EXPENSES	13,394,650.40	13,732,117.00	-337,466.60
NET INCOME BEFORE DEPRECIATION	1,568,198.13	1,781,589.00	-213,390.87

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
 STATEMENT OF REVENUES & EXPENDITURES
 COMPARED WITH TOTAL BUDGET

Period: 07/01/18..12/31/18

SOCWA

Fiscal Start Date: 07/01/18

G/L Budget Filter: FY 18-19

Description	TOTAL ACTUAL 6 MONTHS	TOTAL BUDGET 2018-2019	REMAINING BUDGET	% Received or expended
REVENUES				
OPERATIONS				
SALE OF WATER	9,434,240.23	17,900,500.00	8,466,259.77	52.70%
SALE OF WATER OTHERS	5,439,786.85	9,995,900.00	4,556,113.15	54.42%
	14,874,027.08	27,896,400.00	13,022,372.92	53.32%
OTHER INCOME				
RENTALS	34,519.60	122,000.00	87,480.40	28.29%
WATER ANALYSIS-LAB & MISC	5,944.97	10,000.00	4,055.03	59.45%
INTEREST ON INVESTMENTS	48,356.88	50,000.00	1,643.12	96.71%
	88,821.45	182,000.00	93,178.55	48.80%
TOTAL REVENUES	14,962,848.53	28,078,400.00	13,115,551.47	53.29%
EXPENSES				
WATER PURCHASED FOR RESALE	6,862,354.40	24,070,300.00	17,207,945.60	28.51%
WATER PURCHASED IN TRANSIT	5,404,679.47	5,521,000.00	116,320.53	97.89%
POWER, PUMPING & GROUNDS WEBSTER	291,226.43	597,355.00	306,128.57	48.75%
POWER , PUMPING & GROUNDS	86,472.44	251,635.00	165,162.56	34.36%
COMPUTER OPERATIONS	44,615.08	81,095.00	36,479.92	55.02%
PURIFICATION	37,967.01	100,025.00	62,057.99	37.96%
METERS & MAINS	125,871.38	205,560.00	79,688.62	61.23%
ADMINISTRATIVE & GENERAL	541,464.19	897,380.00	355,915.81	60.34%
	13,394,650.40	31,724,350.00	18,329,699.60	42.22%
NET INCOME BEFORE DEPRECIATION	1,568,198.13	-3,645,950.00	-5,214,148.13	-43.01%
DEPRECIATION	249,624.50	499,249.00		

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY

COMPARATIVE STATEMENT

Period: 07/01/18..12/31/18

SOCWA

Fiscal Start Date: 07/01/18

All amounts are in USD.

	2018/2019	2017/2018	OVER OR (UNDER)
REVENUES			
OPERATIONS			
SALE OF WATER	9,434,240.23	9,282,840.75	151,399.48
SALE OF WATER OTHERS	5,439,786.85	5,506,961.28	(67,174.43)
	14,874,027.08	14,789,802.03	84,225.05
OTHER INCOME			
RENTALS	34,519.60	37,328.80	(2,809.20)
WATER ANALYSIS-LAB & MISC	5,944.97	1,760.00	4,184.97
INTEREST ON INVESTMENTS	48,356.68	35,119.88	13,236.80
	88,821.25	74,208.68	14,612.57
TOTAL REVENUES	14,962,848.33	14,864,010.71	98,837.62
EXPENSES			
WATER PURCHASED FOR RESALE	6,862,354.40	6,659,273.38	203,081.02
WATER PURCHASE IN TRANSIT	5,404,679.47	5,373,325.57	31,353.90
OPERATING EXPENSES	1,127,661.27	934,389.47	193,271.80
FIXED CHARGES			
	13,394,695.14	12,966,988.42	427,706.72
NET INCOME BEFORE DEPRECIATION	1,568,153.19	1,897,022.29	(328,869.10)

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY

TOTAL CHARGES

Period: 7/1/18-12/31/18

SOCWA

Fiscal Start Date: 7/1/18

MUNICIPALITY	WATER CONSUMPTION CUBIC FEET	TOTAL WATER CHARGES
BERKLEY	27,789.00	\$ 478,098.84
BEVERLY HILLS	22,963.20	\$ 395,005.39
BINGHAM FARMS	6,719.60	\$ 115,176.98
BIRMINGHAM	67,600.40	\$ 1,159,460.22
CLAWSON	23,211.50	\$ 393,204.94
HUNTINGTON WOODS	14,835.20	\$ 251,463.72
LATHRUP VILLAGE	11,929.00	\$ 201,893.25
PLEASANT RIDGE	6,534.00	\$ 112,115.04
ROYAL OAK	128,018.00	\$ 2,208,542.09
SOUTHFIELD	229,327.80	\$ 3,956,846.56
DETROIT ZOO & RACKHAM	9,521.80	\$ 162,433.20
MEMBERS	<u>548,449.50</u>	<u>\$ 9,434,240.23</u>
NON-MEMBERS		
BLOOMFIELD HILLS	34,111.36	\$ 1,032,522.27
BLOOMFIELD TOWNSHIP	145,981.25	\$ 4,407,264.58
	<u>180,092.61</u>	<u>\$ 5,439,786.85</u>
TOTAL	728,542.11	\$ 14,874,027.08

Income Statement

Period: 01/01/19..01/31/19

5-Feb-19

SOCWA

Description	Period Actual	Period Budget	Variance
REVENUES			
SALE OF WATER MEMBERS	1,273,132.01	1,280,060.00	-6,927.99
SALE OF WATER OTHERS	538,158.20	526,908.00	11,250.20
	1,811,290.21	1,806,968.00	4,322.21
RENTALS	5,757.52	5,733.00	24.52
WATER ANALYSIS & MISC	95.12	500.00	-404.88
INTEREST ON INVESTMENTS	5,605.98	4,000.00	1,605.98
TOTAL REVENUES	1,822,748.83	1,817,201.00	5,547.83
EXPENSES			
PURCHASE OF WATER FOR RESALE	3,618,473.47	1,921,000.00	1,697,473.47
POWER, PUMPING & GROUNDS WEBSTER	18,731.84	42,822.00	-24,090.16
POWER, PUMPING & GROUNDS	8,195.21	20,233.00	-12,037.79
COMPUTER OPERATIONS	4,380.25	6,463.00	-2,082.75
PURIFICATION	10,309.48	8,014.00	2,295.48
METERS & MAINS	12,424.42	16,534.00	-4,109.58
ADMINISTRATION & GENERAL	-2,875.21	55,300.00	-58,175.21
TOTAL EXPENSES	3,669,639.46	2,070,366.00	1,599,273.46
CURRENT PERIOD INCOME	-1,846,890.63	-253,165.00	-1,593,725.63

Income Statement**SOCWA**

Period: 07/01/18..01/31/19

Description	ACTUAL	BUDGET	Variance
REVENUES			
SALE OF WATER MEMBERS	10,707,372.24	10,841,420.00	-134,047.76
SALE OF WATER OTHERS	5,977,945.05	6,388,356.00	-410,410.95
	16,685,317.29	17,229,776.00	-544,458.71
RENTALS	40,277.12	65,131.00	-24,853.88
WATER ANALYSIS & MISC	6,040.09	6,000.00	40.09
INTEREST ON INVESTMENTS	53,962.86	30,000.00	23,962.86
	16,785,597.36	17,330,907.00	-545,309.64
EXPENSES			
PURCHASE OF WATER FOR RESALE	10,480,827.87	8,950,000.00	1,530,827.87
POWER, PUMPING & GROUNDS WEBSTER	309,958.27	371,402.00	-61,443.73
POWER, PUMPING & GROUNDS	94,667.65	146,051.00	-51,383.35
COMPUTER OPERATIONS	48,995.33	47,008.00	1,987.33
PURIFICATION	48,276.49	58,022.00	-9,745.51
METERS & MAINS	139,589.13	119,320.00	20,269.13
ADMINISTRATION & GENERAL	538,588.98	589,680.00	-51,091.02
WATER IN TRANSIT	3,557,208.06	5,425,000.00	-1,867,791.94
	15,218,111.78	15,706,483.00	-488,371.22
CURRENT PERIOD INCOME	1,567,485.58	1,624,424.00	-56,938.42

memorandum

DATE: January 22, 2019

TO: City of Lathrup Village Planning Commission
Sheryl Mitchell

FROM: Matt Wojciechowski and Jill Bahm, AICP

SUBJECT: 2018 Annual Report

In accordance with Section 74-78 of the Michigan Planning Enabling Act which states: “The planning commission shall make an annual written report to the city council concerning its operations and the status of the planning activities, including recommendations regarding actions by the council related to planning and development” this annual report is submitted.

Annual Report of Activities

Attached are both a summary of Planning Commission activities and a detailed report by month of all activities and events during 2018 (attachments 1 & 2). Lathrup Village saw one development request, in addition to several site plan amendments.

In addition to site plans and special land use review, several ordinance amendments were also passed, including:

- Updated the language regulating wireless communication facilities
- Updated language for a referendum provision to bring the ordinance into state compliance
- Update language regulating accessory structures

Planned activities for 2019

Lathrup Village planning activities scheduled for 2019 include:

- Village Center district standards
- Residential district standards
- Non-residential district standards
- Site standards
- Development and Administrative review standards

Attachments:

1. Summary of Planning Activities
2. Detail of Activities

Attachment 1
Planning Commission
2018 Summary of Activities

Site Plans & Developments Requested (1) /Amended (2) *Potential New Buildings (1)

- 26727 & 26751 Southfield Rd. - Ongoing*
- Michigan First Credit Union - amended
- Lathrup Village Townhomes - amended

Special Land Use Reviews – 1

- 326727 & 26751 Southfield Rd. - Ongoing*

Public Hearings Conducted - 3

- Zoning ordinance amendments:
 - Wireless Communication Facilities (4.6)
 - Zoning Amendments to section (7.9)
- Special Land Use at 26727 & 26751 Southfield Rd. - Ongoing*
- Zoning Ordinance Amendments:
 - Accessory Structure (5.1)
 - Zoning Ordinance Amendment - (2.1)

Code Revisions – 4

- Wireless Communication Facilities (4.6)
- Zoning Amendments to section (7.9)
- Accessory Structure (5.1)
- Zoning Ordinance Amendment - (2.1)

Zoning Ordinance Discussions

- ROW parking / mitigation strategies
- Corner Vision Clearance
- Accessory Structure Height

**Planning Commission
2018 Annual Report to Council
Detail of Activities**

January 1/23/18 Regular Meeting

- (1) Discussion - CIP Subcommittee
- (2) Discussion - Parking Mitigation Strategies Re: Southfield Road
- (3) Discussion - Standards for developing ROW parking
- (4) Professional Development Session: Roles and Responsibilities for PC

February 2/27/18 Regular Meeting

- (1) Discussion - CIP Subcommittee Selection
- (2) Discussion - Parking Mitigation Strategies Re: Southfield Road
- (3) Discussion - Garden City Movement Presentation

March 3/27/18 Regular Meeting

Meeting Canceled

April 4/24/18 Regular Meeting

- (1) Zoning Ordinance Amendment Discussion:
 - a. Wireless Communication Facilities
 - b. Corner Clearance / Clear Vision Areas
 - c. Zoning Amendments to section 7.9

May 5/29/18 Regular Meeting

- (1) Public Hearing - zoning ordinance amendment:
 - a. Wireless Communication Facilities (4.6)
 - b. Zoning Amendments to section (7.9)

June 6/26/18 Regular Meeting

- (1) Discussion: Conceptual Site Plan Review 26727 & 26751 Southfield Rd.
- (2) Discussion: Proposed Zoning Ordinance Health Check-up Updates
 - a. Standards for accessory structures
 - b. Standards for Corner Clearance

Attachment 2

July 7/25/18 Regular Meeting

Meeting Canceled

August 8/28/18 Regular Meeting

(1) Public Hearing - Special Land Use at 26727 & 26751 Southfield Rd. - Tabled

(2) Site Plan Review - 26727 & 26751 Southfield Rd. - Tabled

September 9/25/18 Regular Meeting

Meeting Canceled

October 10/23/18 Regular Meeting

(1) Zoning Ordinance Amendment Discussion:

a. Accessory Structures

b. Health Check Up

November 11/27/18 Regular Meeting

(1) Public Hearing

a. Zoning Ordinance Amendment - Accessory Structure (5.1)

b. Zoning Ordinance Amendment - (2.1)

(2) Site Plan Review / SLU approval

a. Site Plan Review - 26727 & 26751 Southfield Rd. - Tabled

b. Special Land Use - 26727 & 26751 Southfield Rd. - Tabled

(3) Discussion:

a. Lathrup Village Townhomes - Reinstatement of Site Plan Approval

b. Michigan First Credit Union update

December 12/12/18 Regular Meeting

Meeting Canceled

MW – PC file